

Bakersfield College

**Report of the Task Force on Public Safety
Operational Review & Recommendations**

May 24, 2018

A report from the Task Force members:

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As part of ongoing review of operations at Bakersfield College, the president established a Task Force on Public Safety in spring 2018, to:

1. Review the current operations of the Department of Public Safety; and
2. Assess the operational practices to ensure safety of the college community; and
3. Make recommendations for public that reflect the college’s commitment to the safety and well-being of the campus community.

In its preparation of the report, the Task Force has drawn on and reviewed the history of campus safety at the college. Task Force members met as a group five times, researched and reviewed the history of campus safety at the college, examined crime logs, met with campus and off-campus organizations and considered a variety of options to enhance campus safety. The task force also considered options for armed officers for the college.

Staffing and Resources: Five Year History

Over the last five years, the college has grown in student size and enrollment, and expanded its operational locations to a variety of locations in the Bakersfield region. The college has also expanded funding, staffing and resources (equipment) for the safety operation. The tables below outline the history of Bakersfield College’s investment in campus safety and security from 2013 to date.

Table 1: Growth of Public Safety Staffing (2013-2018)

2013	2018
10 Fulltime Officers 3 Part-time Officers 1 Executive Secretary <i>(12.5 full-time staff)</i>	16 Fulltime Officers 1 Part-time Officer 1 Executive Secretary 1 Temporary DA I <i>(18.5 full-time staff)</i>
10 Student Workers Office/DSPS Cart Drivers <i>(10 student workers)</i>	6 Student Workers, Parking Enforcement 10 Student workers, Front Office/DSPS Cart Drivers 15 Student Workers, Cadet Program <i>(31 student workers)</i>
<i>Total Employees = 27</i>	<i>Total Employees = 50</i>

Table 2: Growth of Public Safety Operational Responsibilities (2013-2018)

2013	2018
Panorama Campus Delano Timmins Campus	Panorama Campus Delano Timmins Campus Weill Institute Campus SouthWest Campus RFK High School Campus DPS also responds to the following campuses where BC has evening classes: <ul style="list-style-type: none"> • Shafter High School • Arvin High School • McFarland High School • Wasco High School • Delano High School • Olive Drive Training Facility (Bakersfield) • West Tec Campus (Shafter)

Table 3: Investment in Public Safety Resources related to equipment (2013-2018)

2013	2018
3 Patrol Vehicles 8 Desktop Computers Handwritten Reports Battery Operated Permit Machines in Parking Lots	4 Patrol Vehicles Panorama Campus 1 Patrol Vehicle Delano Timmins Campus 8 Desktop Computers 17 Tablets Issued to All Officers Window Based 2 Lobby Laptops for Parking Permit Purchase Report Writing Software: <ul style="list-style-type: none"> • Data Base • Record Daily Activity Reports • Criminal/Incident Reports • Clery Statistics • Lost and Found Property • Criminal Activity Tracking New Radio Repeater Panorama Campus New Radio Repeater Southwest Campus New Microwave Radio Repeater Delano Campus Rape Aggression Defense Training Aids (Free Classes) First Aid/CPR/AED Training Aids (Free Certification) Segway T-3 Cadet Patrol Machines Secure Lost & Found Lockers Field Training Program (FTO) for New Officers First Aid Supplies to Refurbish all Staff First Aid Kits 175 lb. “dummy” for new hire testing body drag New Handheld Ticket Writing Machines (2018) New Parking Permit Machines Which Are Hardwired for Power/Less Down Time Trailer for Storing/Hauling Barricades

Recommendations:

The Task Force reaffirms the importance of Bakersfield College's commitment to community policing and finds that the campus is already implementing many aspects of this concept. The Public Safety department is performing well under challenging circumstances and is viewed as a vital asset to the campus community. The recommendations noted in this report are intended to further enhance its operations.

The following are organized in order of priorities to further improve the quality of community policing at the college:

Recommendation Priority 1:

Contract with Bakersfield Police Department for up to two armed officers (one-year pilot contract)

Recommendation 1 provides for a greater presence of security to include a contract with the Bakersfield PD for one or two officers and their appropriate equipment for a total not to exceed \$300,000 (\$144,000 per officer, plus equipment). This one-year pilot contract is an immediate action, and it will allow for more time to investigate other longer-term, permanent options.

The Bakersfield PD officers would supplement and complement the existing organization staff to show a greater presence of armed security. This action would also significantly reduce the response to address a critical situation that required an armed officer should it be needed.

Total anticipated annual cost: \$150,000 per officer (cost plus equipment)

Recommendation Priority 2:

Hire and train a full-time staff to provide dispatch services

Recommendation 2 would ensure timely communications, by allowing BC Public Safety to hire a staff person who can be a trained, professional dispatcher.

Total anticipated annual cost: \$64,416

Recommendation Priority 3:

Establish an operational Memorandum of Understanding between Public Safety and Bakersfield Police

Recommendation 3 is a requirement under Education Code, the Clery Act, and Title IX

There is no associated cost for this recommendation.

Recommendation Priority 4:

1. Enhance the “community policing” operations of the department to establish visibility are officer campus wide, and
2. Clarify the role and operations of cadet program to enhance the department’s visibility

Recommendation 4 is a reflection of “best practices” in campus policing, and was specifically identified as an ongoing operational requirement to maximize visibility of campus safety officers.

There is no associated cost for this recommendation.

Recommendation Priority 5:

Hire an Assistant Director to enhance the department’s operations

Recommendation 5 would enhance the overall coordination of operations. The hiring of an Assistant Director had previously been requested and has tentative approval for FY18-19.

Anticipated annual personnel cost: \$124,911

Future Recommendations – Pending Additional Review:

The Task Force recommends evaluating the impact of the above listed recommendations, and conducting ongoing evaluation of safety operations.

Subsequent reviews should focus on the below listed possibilities:

1. Evaluate overall **staffing model** to ensure adequate coverage (without dependency on overtime) and consider other operational needs
2. Consider establishing a **Bakersfield Police sub-station** on campus
3. Consider options for additional **armed officers** including:
 - a. Converting a part—or the entire department staff to armed security
 - b. Sub-contracting with Bakersfield Police
4. Consider options for **use of Tasers**