

**ACADEMIC SENATE of BAKERSFIELD COLLEGE**

**November 14, 2018 – 3:30 p.m.**

**Library 149**

APPROVED MINUTES

**PRESENT:** Karimeh Amin, Hunter Bishop (SGA), Alan Bolar, Pam Boyles, (EB), Victor Diaz (EB), Olivia Garcia, Matt Garrett (EB), John Giertz (EB), Lisa Harding (EB), Michelle Hart, Bryan Hirayama (EB), Steven Holmes (EB), Jeffrey Huston, Qiu Jimenez, Jennifer Johnson (EB), Bill Kelly, Pam Kelley (EB), Keri Kennedy, Charles Kim (EB), Kurt Klopstein, Alisha Loken, Teresa McAllister (EB), Erica Menchaca (EB), Kimberly Nickell (EB), Laura Peet, Deborah Rosenthal (EB), Glenn Samples, Nick Strobel, Heather Shaffstall, Kris Toler, Brent Wilson (EB), Phil Whitney, Jessica Wojtysiak (EB)

**ABSENT:** Gayla Anderson, Angela Bono, Carl Dean, Shae Flores, Ron Grays, Jennifer Jett, Matt Jones, Jose Lopez (SGA), Robby Martinez, Michael McNellis (EB), Krista Moreland (EB), Chad Newton, Jeannie Parent Reggie Williams

**CALL TO ORDER**

The meeting was called to order at 3:37p.m.

**GOOD, WELFARE AND CONCERNS**

There were no good, welfare and concern items to report.

**OPPORTUNITY TO ADDRESS THE SENATE**

There were no requests to address the Senate.

**ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**APPROVAL OF MINUTES**

October 17, 2018-ACTION

***MSC: G. Samples motioned to approve the October 17 minutes, M. Garrett seconded; motioned carried.***

October 31, 2018-ACTION

***MSC: M. Garrett motioned to approve the October 31 minutes, G. Samples seconded; motioned carried.***

**REPORTS**

**President's Report**

- BC President/AS President
- District Consultation Council (DCC)  
<https://committees.kccd.edu/committee/district-consultation-council>
- College Council (CC)
- Board of Trustees (BOT)

Holmes reported the current contract expires at the close of March that will require a short-term solution to finish the Spring semester (lease ends five weeks before the Spring semester concludes) in addition to a long-term solution for a new facility in Fall 2019. The Board of Trustees opted to postpone both of those decisions until their next (December 13) meeting

- Budget
- Campus Safety

### Committee Reports

AIQ(Wojtysiak)-report submitted as written

*Report to Academic Senate*

*Prepared by Jessica Wojtysiak, AIQ Faculty Co-Chair*

*Nov. 14, 2018*

*The Accreditation & Institutional Quality (AIQ) committee held its most recent meeting of the semester on Tuesday, November 13th, from 3:30 to 5:00 p.m. in Library 160. During the school year, we meet on the second and fourth Tuesday of each month. The charge of AIQ reads:*

- 1. Ensure accreditation is an on-going process by guiding preparation of the self-evaluation, midterm, and follow-up reports.*
- 2. Review and monitor collection of evidence and progress on Actionable Improvement Plans, accreditation recommendations, and institutional effectiveness indicators.*
- 3. Inform, engage, and involve the college community in accreditation and institutional effectiveness.*
- 4. Review and monitor evaluation activities to ensure they result in integrated, meaningful, and sustained college improvement.*

#### Fall Accreditation Survey

*AIQ has closed the fall accreditation survey. We are working to compile the results and will be sharing those results with the college community through Academic Senate and College Council at the end of the semester meetings.*

#### AB 1809/Funding Formula Compliance

*In July, 2018, the governor and the legislature established a new funding formula for community colleges through AB 1809 (Chapter 33, Statutes of 2018). That legislation requires colleges to link financial planning to broader educational planning (See attachments). Specifically, AB 1809 requires districts to adopt college-level performance goals that:*

- 1) Are aligned with the system wide goals in the Vision for Success*
- 2) Are measurable numerically, and*
- 3) Specify the timeline for improvement.*

Assessment (Wilson)-N/A

Bookstore (McNellis)-N/A

Budget (McAllister)

Holmes announced the annual Budget Campus-wide forum would be held on Monday, November 25 at 4p.m. in the Levan Center.

Curriculum (Johnson/Menchaca)-N/AEMC (Moreland)-N/AEODAC (Hirayama) –N/AISIT (Boyles)-report submitted as written**ISIT Report to Senate**

*The last ISIT committee meeting was held on November 5, 2018.*

*ISIT continued discussing its process of prioritizing the technology requests submitted in the 2018-19 Program Reviews. The special ISIT meeting for each chair or designee with technology requests to advocate the need for their request (with 2 minutes allotted for each tech. request) and for ISIT members to cast votes on the requests from programs is scheduled for Monday, November 26 from 3 to 5:30 p.m. re: voting—ISIT members will vote for up to ½ of the requests presented, with the top 1/3 earning 3 points, the second 1/3 earning 2 points, and the last 1/3 earning 1 point. ISIT members will lose voting privileges if they have not attended at least 2 of the meetings prior to this special meeting to prioritize technology requests.*

*Updates:*

- *Wifi—LA, FA, Ag, M&O are being installed (nighttime work), finish expected in March. Humanities Wifi installation has been completed. Phase 2 will be improving Wifi in some green spaces on campus.*
- *New educational media design person is David Greenfield (replacing Pam Rivers who left at beginning of semester)*

PDC (Giertz)-N/APRC (Nickell)-report submitted as written**PRC Report to Academic Senate, November 15, 2018**

*See <https://committees.kccd.edu/bc/committee/programreview> for supporting documents*

- *The PRC is in the process of completing the Fall Summary Report to be presented Dec. 7 at College Council*
- *PRC completed its portion of the Strategic Directions 2018-21*
- *PRC reviewed the Budget Criteria Document 2018 created by the Budget Committee and will provide feedback at next Budget Committee meeting.*
- *PRC is finishing the read and feedback of the 127 program reviews and sending forms to the proper committees for prioritizing and decision-making.*

## Officers' Report

Vice President (Diaz)-N/A

Treasurer (Kim)

Shirt fundraiser and donation information was provided.

Secretary (Garrett)

Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Rosenthal)-N/A

CCA (Greenwood)-N/A

Student Government Activities (Bishop/Pulido)

**Student Event's Calendar:** <https://www.bakersfieldcollege.edu/studentevents>

SGA reported they read a resolution to the Board of Trustees in which they called on the board to resolve the impending crisis at the Southwest Center.

## **FACULTY APPOINTMENTS**

### Standing Committee Appointments

<b>Enrollment Management Committee (EMC)</b>
Jennifer Jett (English)
Pat Smith (Behavioral Science)

**MSC: M. Garrett motioned to approve the faculty appointments, A. Bolar seconded; motioned carried.**

### Screening Committee Appointments

#### **Systems Support Specialist II**

*Matt Jones (Faculty)*

**MSC: G. Samples motioned to approve the faculty appointments, N. Strobel seconded; motioned carried.**

## **UNFINISHED BUSINESS**

**A. Senate Constitution & Bylaws (Holmes)--**TABLED****

*Description: Review and update the C's & B's periodically. The full document is located on the [Academic Senate](#) website.*

**B. Faculty Retiree Award Criteria (Holmes)- **TABLED****

*Description: Establishing criteria for faculty who retire in an administrative position.*

**C. Safety Charge (Holmes)- **ACTION****

*Annual review and update of committee charge.*

**MSC: G. Samples motioned to approve charge, M. Garrett seconded; motioned carried.**

**D. Budget Charge (McAllister)-***ACTION*****

*Annual review and update of committee charge.*

***MSC: G. Samples motioned to approve charge with amendments, M. Garrett seconded; motioned carried.***

**E. Curriculum Handbook (Johnson/Menchaca)- ***ACTION*****

*Annual review and update of committee charge.*

***MSC: M. Garrett motioned to approve charge, A. Bolar seconded; motioned carried.***

**NEW BUSINESS**

**a.** None

**ADJOURNMENT**

The meeting was adjourned at 4:28 p.m.

Meeting minutes recorded by T. Perry