

Committee: Academic Senate

Direction #4 Oversight & Accountability						
<i>A commitment to improve oversight, accountability, sustainability, and transparency in all college processes.</i>						
#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
Accountability						
4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees	completed		Documents located on Senate, Program Review, Curriculum and College Council websites: <i>https://committees.kccd.edu/bc/</i>
4.16	Communicate and monitor the board policy adoption process.	Regular reports to College Council and Academic Senate.	Academic Senate and College Council	completed		Policies and procedures located on Senate website (under Polices & Procedures); Senate Actions recorded in minutes and also on the Action/Motion/Resolution tracking sheet located on Senate website: <i>https://committees.kccd.edu/bc/committee/senate</i>

Additional Initiatives the Committee is Working On

	Initiative	Applies to which Strategic Direction(s)?	How will you evaluate and document the initiative's success?	Scoring	Action Plan	Evidence
1.1	To initiate each campus standing committee to review their charge on an annual basis	1-Student Learning	Title 5 & BP Section 6; 10+1 District and College governance structures, as related to faculty roles Approval by Academic Senate, College Council	completed		Committee charges are located on the individual committees websites: <i>https://committees.kccd.edu/bc/</i> and also documented in the minutes and the Action tracking master located on the Senate website: <i>https://committees.kccd.edu/bc/committee/senate</i>

1.2	To provide professional development opportunities	5-Leadership & Engagement	<p>Title 5 & BP Section 6; 10+1 Policies for faculty professional development activities</p> <p>Approval by College President</p>	completed		<p>ASCCC events are located on the ASCCC website: http://www.asccc.org/calendar/list/events; BC events are located on the Professional Development website: https://www.bakersfieldcollege.edu/employees/professional-development; and the PDC website: https://committees.kccd.edu/bc/committee/pdc-conference; Reports are located in the minutes and a Travel log, both are located on the website: websitehttps://committees.kccd.edu/bc/committee/senate</p>
1.3	To establish, monitor, and evaluate annual Goals	1-Student Learning	<p>Title 5 & BP Section 6; 10+1 District and College governance structures, as related to faculty roles</p> <p>Approval by Senate; reviewed by College Council</p>	completed		<p>Goals & Goals Report are both located on website https://committees.kccd.edu/bc/committee/senate</p>

1.4	To conduct routine and special elections for Faculty Co-chair appointments	1-Student Learning	Title 5 & BP Section 6; 10+1 Faculty roles & involvement in accreditation processes, including self-study & annual reports Appointment by College President	completed		Appointments are located on the website: <i>https://committees.kccd.edu/bc/committee/senate</i>
1.5	To facilitate Task Force and Ad hoc committees as needed	2-Student Progression and Competition	Title 5 & BP Section 6; 10+1 Faculty roles & involvement in accreditation processes, including self-study & annual reports Appointment by Senate	completed		A list of Task Force/Ad hoc committees, composition, goals, membership, and reports are located in the minutes and posted on the website: <i>https://committees.kccd.edu/bc/committee/senate</i>

1.6	To administer equivalencies by way of the Equivalency Committee	1-Student Learning	<p>Title 5 & BP Section 6; 10+1Faculty roles & involvement in accreditation processes, including self-study & annual reports</p> <p>Required by Ed Code</p> <p>Approval by Equivalency Committee</p>	completed		<p>Equivalency determination is recorded on tracking sheet and located in the Acadmeic Senate Share Drive; a summary of equivalency requests reviewed are located on the Senate Year-end Report , which can be found on the website: <i>https://committees.kccd.edu/bc/committee/senate</i> Human Resources retains the complete file and documentation.</p>
1.7	To process Faculty Hiring Committee appointments in a timely manner	4-Oversight and Accountability	<p>Title 5 & BP Section 6; 10+1Faculty roles & involvement in accreditation processes, including self-study & annual reports</p> <p>Approval by the Senate</p>	completed		<p>Approved committee members recorded in Senate minutes, Committee master spreadsheet- both located on Senate website: <i>https://committees.kccd.edu/bc/committee/senate</i>; Human Resources retains complete documentation</p>

