

**ACADEMIC SENATE of BAKERSFIELD COLLEGE**

**April 25, 2018 – 3:30 p.m.**

**Collins Conference Center**

APPROVED MINUTES

**PRESENT:** K. Amin, B. Braid, C. Dean, V. Diaz (EB), M. Fredenberg, M. Garrett (EB), R. Grays, L. Harding (EB), D. Hoffman (EB), S. Holmes (EB), J. Huston, K. Kennedy, I. Kimbrough, Q. Jimenez, S. Johnson, B. Kelly, C. Kim (EB), D. Kimball, A. Loken, R. Martinez, R. Marquez (EB), T. McAllister (EB) [proxy for T.Bohan], S. McQuerrey, E. Menchaca (EB), K. Nickell (EB), M. Ocean (EB), L. Peet, K. Rigby, D. Rosenthal (EB), L. Salcido (SGA), G. Samples, N. Stanifer, P. Whitney, R. Williams, J. Wojtysiak (EB)

**ABSENT:** G. Anderson, S. Baron, T. Bohan, J. Giertz (EB), J. Johnson (EB), M. Jones, K. Klopstein, D. Koeth (EB), C. Newton

**GUEST:** Craig Hayward, Nick Strobel

### **I. CALL TO ORDER**

The meeting was called to order at 3:30p.m.

### **II. GOOD, WELFARE AND CONCERNS**

There were no good, welfare and concerns to report.

### **III. OPPORTUNITY TO ADDRESS THE SENATE**

#### ***Program Completion at BC: A Data Context***

Presented by Jennifer Johnson and Jessica Wojtysiak on behalf of the Guided Pathways Implementation Team.

- The full version is located on the [Academic Senate](#) website.

Overview/highlights-

1. CCCCO Vision for Success:
  - Increase the number of student earning credentials by at least 20%
  - Increase the number of students who transfer by 35%
  - Reduce the average units accumulated by students who complete degrees to 79
2. Proposed Funding Formula: Success 25%, Equity 25%, Access 50%
3. Cross-System Focus on Baccalaureate Completion—Transfer pathway agreements
4. Through The Gate Transfer Study- 92% of students with 60+ transferable units are lacking their transfer-level math course.
5. A shift in focus toward Baccalaureate Completion
6. Evolution of Multiple Measures at BC
7. English B1A Placement Using MM 4.0 (as of April 16, 2018)
8. Throughput focuses on pathways to completion
9. AB 705 (incorporates multiple measures)

### **Strategic Directions: 2015-18 Report-out**

A brief overview was presented by Grace Comisso.

- The full version is located on the [Academic Senate](#) website.

Brief overview-

1. Student Learning
2. Student Progression & completion
3. Facilities
4. Oversight & Accountability
5. Leadership & Engagement

AIQ will review SD and summaries presented to CC- ensuring accountability. This is a three year cycle. One change that has been made is identifying a responsible individual who will submit the report annually and scoring is updated to reflect more accuracy and detailed reporting.

*Green means an initiative has been completed. • Green and yellow together represent work perpetually in progress. • Yellow indicates the work is in progress. • Red shows that work has not yet begun.*

### **IV. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **V. APPROVAL OF MINUTES**

Minutes of March 21, 2018

***M/S/C: N. Stanifer motioned to approve the faculty appointments, L. Harding seconded; motion carried.***

Minutes of April 11, 2018

***M/S/C: L. Harding motioned to approve the faculty appointments, M. Garrett seconded; motion carried.***

### **VI. REPORTS**

#### President's Report

***AB 705*** continues to be a priority topic. BC is hosting a AB 705 workshop on May 4<sup>th</sup>.

#### ***DCC- update***

- Starting Fall 2018 the waitlist will purge will not occur until after the drop date passes.
- Sexual Assault procedures will be reviewed over the summer.
- An annual evaluation of District Office services, budget, unit reviews, practices and systems will take place.

***WARBA*** created has developed the final drafts of the 4-year pathways (Finish in 4 initiative).

#### **Committee Reports**

**Accreditation & Institutional Quality** (Wojtysiak)

#### ***BC Services Survey results***

*View the survey results located on the on the [Academic Senate](#) website.*

Assessment (Hoffman)

Di Hoffman is stepping down and will be replaced by Brent Wilson.

Budget (McAllister)

Campus-wide Budget Forum is scheduled for May 2<sup>nd</sup> .

Curriculum (Johnson/Menchaca)

No report.

Enrollment Management (Koeth)

No report.

Equity Opportunity & Diversity (Ocean)-report submitted as written

*The EODAC focused on a number of projects this year. To begin, Keston Lyman, committee member, successfully led the effort to update our website adding required documentation for the upcoming accreditation visit. We also clarified the committee's priorities based on new memberships interests and identified areas of concerns for the college.*

**a. Student facing:**

- i. Guided Pathways momentum points
- ii. Review of Integrated Plan

**b. Faculty/staff-facing:****i. EEO Committee Update and Review**

1. EEO District representation
2. EEO Plan
3. Funding

**ii. Review of Position Posting Locations and Timeline**

1. Identify gaps in recruitment activities

**iii. Professional Development & Engagement**

1. Faculty Orientations
2. Consider offering to provide feedback related to 1) syllabus review, 2) website review

**c. Community-facing:**

- i. External communication/publishing
- ii. Internal communication and timely response

*Previous EODAC members also worked in collaboration with District and sister institutions to complete a draft of the EEO Plan that is due this summer and is accompanied with funding.*

*Lastly, we have begun an analysis of equity issues and compliance with local, state, and federal guidelines. It has been a struggle to get the necessary information from District representatives to complete this work. Regardless, we will continue our advocacy and analysis in the 2018-2019 year.*

*EODAC is always open to feedback and suggestions. Please let me know if there are additional areas of concern or items you would like us to consider reviewing for next year.*

Institutional Systems & Information Technology (Marquez)

Richard Marquez will be stepping down and replaced by Pam Boyles.

Professional Development (Giertz)

No report.

Program Review (Nickell)

No report.

**Officer Reports**Vice President (Diaz)

Both Victor Diaz and Lisa Harding attended the Spring Plenary. It was reported AB 705 was the primary discussion.

View the Spring Plenary Resolutions at <https://www.asccc.org/resources/resolutions>

Treasurer (Kim)

Visit the [Academic Senate](#) website for information on donations and fundraisers.

Secretary (Garrett)

Meeting highlights are emailed to all faculty following the meeting.

ASCCC Representative (Rosenthal)

No report.

Community College Association Representative (Greenwood)

No report.

Student Government Activities (Romo/Salcido)

***Student Event's Calendar:*** <https://www.bakersfieldcollege.edu/studentevents>

**VII. FACULTY APPOINTMENTS**➤ Standing Committee Appointments

There were no standing committees to review.

➤ Screening Committee Appointments**Physical Therapy-Program Director**

Rich McCrow (Dean)

Christian Zoller (DC)

Sarah Baron (Faculty)

Patricia Smith (Faculty)

Jacelyn Hill (Faculty)

Ayan Hill (Faculty)

***M/S/C: N. Stanifer motioned to approve the faculty appointments, B. Kelly seconded; motion carried.***

**Math Instructor #2**

Stephen Waller (Dean)  
 Kathleen Rush (Incoming DC)  
 Tom Greenwood (Faculty)  
 Ararat Andrasian (Faculty)  
 Mark Osea (External Faculty)

***M/S/C: N. Stanifer motioned to approve the faculty appointments, B. Kelly seconded; motion carried.***

**VIII. UNFINISHED BUSINESS****A. Senate Strategic Directions (Wojtysiak/Holmes)-***TABLED*****

*Description: Senate 2015-18 SD report out (due 4/2); Senate 2018-21 SD new initiatives (due 3/2).*

**B. Senate Constitution & Bylaws (Holmes)--***TABLED*****

*Description: Review and update the C's & B's periodically. View the full document on the [Academic Senate](#) website.*

No update; committee is reviewing resources.

**C. BC Accreditation ISER 2018 (Holmes)**

Electron vote will take place; Approved by electronic vote, May 9, 2018.

**D. EMC Proposed Charge (Koeth)**

Proposed changes to EMC charge.

***M/S/C: N. Stanifer motioned to approve the faculty appointments, B. Kelly seconded; motion carried.***

**E. BC Equivalency Procedures (Holmes)**

Original procedures developed by Jack Hernandez in 1990.

***M/S/C: P. Whitney motioned to approve the faculty appointments, B. Kelly seconded; motion carried.***

**F. BC 2018-21 Strategic Directions (Coston)**

***M/S/C: N. Stanifer motioned to approve the faculty appointments, B. Kelly seconded; motion carried.***

**G. BC Faculty Assessment Handbook (Hoffman)**

***M/S/C: N. Stanifer motioned to approve the faculty appointments, L. Harding seconded; motion carried.***

**H. Faculty Retiree Award Criteria (Holmes)- ***TABLED*****

*Description: Establishing criteria for faculty who retire in an administrative position.*

I. Outgoing Officers/Senators (Holmes)

**Thank you:**

**Senators:** Sarah Baron, Neal Stanifer, Susan McQuerrey, Klint Rigby, Michael Fredenberg, Dan Kimball

**Co-Chairs:** Di Hoffman, Richard Marquez,

**IX. INDUCTIONS OF NEW REPRESENTATIVES**

**Welcome:**

**Senators-** Heather Shaffstall, Angela Bono, Jennifer Jett, Jeannie Parent, Kris Toler, Nick Strobel, Keri Kennedy

**Co-Chairs-** Brent Wilson, Pam Boyles

**X. NEW BUSINESS**

There is no new business.

**XI. FUTURE EVENTS**

Leadership Inst. 6/14-16

Curriculum Inst. 7/11-14

**View the Statewide Academic Senate (ASCCC) <http://www.asccc.org>**

**XII. ADJOURNMENT**

The meeting was adjourned at 5:03 p.m.

Digitally signed by T.Perry

Meeting minutes recorded by T. Perry