

(PROPOSED)

BP 2430 DELEGATION OF AUTHORITY TO THE DISTRICT CHANCELLOR AND PRESIDENTS

References:

Education Code Sections 70902(d) and 72400;
WASC/ACCJC Accreditation Standards IV.B.5, IV.C.12, and IV.D.1

NOTE: *The above code sections authorize the Board to delegate authority; the accreditation standard contains an expectation that the Board will do so. The following language in red ink is **suggested as good practice/optional** to fulfill the intent.*

District Chancellor

The Chancellor is appointed by the Board of Trustees.

The Board of Trustees delegates to the District Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The District Chancellor may delegate any powers and duties entrusted to him/her by the Board (including the administration of colleges and centers) but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The District Chancellor shall be responsible for reasonably interpret Board policy. In situations where there is no Board policy direction, the District Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the District Chancellor to inform the Board of such action and to recommend written Board policy if one is required.

The District Chancellor is expected to perform the duties contained in the District Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the District Chancellor.

The District Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The District Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the District Chancellor, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be provided to all trustees.

College Presidents

Authority flows from the Board of Trustees through the Chancellor to the College Presidents. Each College President is responsible for carrying out the district policies and

procedures. Each College President's administrative organization shall be the established authority on campus. The College President is the final authority at the college level.

(PROPOSED)

AP 2430 DELEGATION OF AUTHORITY TO CHANCELLOR AND PRESIDENTS

References:

Education Code Section 70902;
ACCJC Accreditation Standards IV

Chancellor

The Chancellor shall act as the chief executive officer of the Kern Community College District. As executive officer of the Board of Trustees, the Chancellor, will carry out the District programs established by Board policies and other official Board actions and serve as advisor to the Board in the development of District programs, policies and Board actions.

It is the role and responsibility of the Chancellor to provide leadership of district level discussion and the shared governance process. It is the responsibility of the Chancellor to establish and maintain a climate which encourages open discussion and communication across all levels of the district.

The specific duties and responsibilities of the Chancellor are described in the Chancellor's job description on file in Human Resources and available online at www.kccd.edu.

President

It is the role and responsibility of the President to provide leadership of campus level discussion and the shared governance process. The President leads decision making at the college level which directly affects the operation of the college. It is the responsibility of the President to establish and maintain a climate which encourages open discussion and communication across all levels of the campus. It is further the responsibility of the President to promptly communicate college and District decisions to all staff.

The specific duties of the President are described in the President's job description on file in the Human Resources and available online at www.kccd.edu.

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The specific duties and responsibilities of the Chancellor are described in the Chancellor's job description on file in Human Resources and available online at www.kccd.edu.

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The specific duties of the President are described in the President's job description on file in the Human Resources and available online at www.kccd.edu.

(PROPOSED)

BP 2435 EVALUATION OF THE DISTRICT CHANCELLOR

Reference:

WASC/ACCJC Accreditation Standard IV.C.3

The Board of Trustees shall conduct an evaluation of the District Chancellor at least annually. Such evaluation shall comply with any requirements set forth in the contract of employment with the District Chancellor as well as this policy.

The Board shall evaluate the District Chancellor using an evaluation process developed and jointly agreed to by the Board and the District Chancellor. Evaluation components shall include the following:

- Goals and Objectives for the current year
- Management Feedback Instrument – to include feedback from Classified Staff, Faculty, Supervisory, Management, outside agencies and others designated by the Board of Trustees
- Management Evaluation Form
- Self-Evaluation
- Goals and Objectives for the following year

The criteria for evaluation shall be based on Board policy, the District Chancellor's job description, and performance goals and objectives developed in accordance with BP 2430 titled Delegation of Authority to the District Chancellor.

(PROPOSED)

BP 2436 EVALUATION OF THE PRESIDENT

The Board of Trustees shall direct the Chancellor to conduct an evaluation of the President(s) in accordance with the scheduled sequence for evaluating management employees. Such evaluation shall comply with any requirements set forth in the contract of employment with the President(s) as well as this policy.

The Board of Trustees shall ensure that the Chancellor utilizes an evaluation process developed jointly with the President(s). Evaluation components shall include the following:

- Goals and Objectives for the current year
- Management Feedback Instrument – to include feedback from Classified Staff, Faculty, Supervisory, Management, outside agencies and others as designated by the Chancellor
- Management Evaluation Form
- Self-Evaluation
- Goals and Objectives for the following year

The criteria for evaluation shall be based on board policy, the President's job description, and performance goals and objectives developed in accordance with BP2430 Delegation of Authority to the Chancellor and Presidents.