

Final Report to Academic Senate for 2016-17

April 26, 2017

Kim Nickell, faculty co-chair

Charge

In support of the College's mission, the Program Review Committee (PRC) facilitates an annual, systematic self-assessment of institutional effectiveness for instructional, student services, administrative and operational areas. PRC provides training, feedback, commendations, and recommendations related to the program review process. The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees. The committee reports to College Council annually at its last meeting of the calendar year.

Program Review Committee (PRC)

See <https://committees.kccd.edu/bc/committee/programreview> for supporting documents

Goals for 2016-17

1. Train all incoming committee members of the Program Review process
 2. Provide campus wide workshops for completing AU and Comprehensive Review and new forms for budget, ISIT, Facilities, the new "Other Resources" and staffing requests
 3. Use feedback from the review cycle and spring PRC survey to streamline process as we look toward using eLumen.
- PRC is happy to report that we got an influx of new committee members! Because of this, we held a training/norming session to go through the program review process and the approach to reading and commenting on AU's and Comprehensive submittals.
 - PRC presented a summary report
 - PRC had a successful workshop in spring 2016 and a highly attended drop in workshop in fall 2016 to help with the 2016-17 program review process. Attendees from departments all over campus came with laptops, forms, and questions. A variety of questions were posed, including questions about all the forms, especially the new "Other Resources" request form and the new Assessment form. How to address the Equity piece was another topic of interest. Timelines for due dates, naming conventions of documents, where to send the finished product, and why programs should do an early read submission were also part of the discussion.
 - PRC reviewed the charge. It was approved through Academic Senate and College Council
 - PRC reviewed 70 instructional programs including the baccalaureate, 8 "other" programs, 10 administrative units, 8 student affairs units, and 12 academic affairs units across the College.
 - Of the completed reviews, 83 were Annual Updates and 21 were Comprehensive Reviews.
 - 1 admin unit, 2 student and academic affairs programs did not submit a review.

- Looking to the future:
 - PRC is again using the feedback provided through the review process and survey to update and streamline the program review cycle.
 - AU and Comp packets will be given to admin., deans and dept. chairs before the close of the semester
 - The committee chairs will be developing training sessions and timelines
 - Looking forward to the transition to eLumen.

If you have any questions, please check the committee's page, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

Co-Chairs: Manny Mourtzanos-administration, Kristin Rabe- classified; Kim Nickell, Faculty
Members-Diane Allen, Counseling; Anna Agenjo, Library; Bernadette Towns, FACE; Andrea Tumblin, Mathematics; Hal Mendoza, Business; Mark Osea, Counseling; Neeley Hatridge, Communications; Odella Johnson, ACDV; Beth Rodacker, EMLS, Pam Davis, ASL; Nicole Hernandez, NURS; Heather Baltis, AG.

Administrators-Sue Vaughn, Enrollment Services; Laura Lorigo, Administrative Services; Liz Rozell, STEM; Angela Bono, Adjunct,

Classified- Meg Stidham, CSEA designee

Student- SGA: vacant

Research representative vacant.