

Dual Enrollment Task Force Recommendations to the Bakersfield College Senate
November 2, 2016

1. A formal policy is needed to ensure that prior to the approval of any dual enrollment class:
 - a. A checklist shall be developed to assist the college and department liaisons in approving classes at the high schools. Suggested areas include:
 - i. materials and supplies, such as college-level equipment and facilities; college-level textbooks (available to take home if appropriate); appropriate software
 - ii. safety regulations appropriate for equipment and chemicals
 - iii. sufficient instructional hours
 - iv. syllabus (including assessments and calendar)
 - v. clearly understood add/drop dates
 - vi. class size limits
 - vii. teaching load limits
 - b. All dual enrollment teachers shall be interviewed by the respective BC department chair or designee prior to the approval of their class if that BC academic department so desires.
 - c. Courses must be authorized by BC departments on a semester-to-semester basis.
 - d. Faculty shall not be subject to pressure from administration to approve classes for dual enrollment; departments may choose to not renew courses.
2. There should be a minimum number of contact hours each semester between each high school teacher and BC faculty acting as liaison.
3. The course/instruction evaluation tool currently being developed by the district shall be suitable for the high school setting and must allow for the evaluation of the instruction.
4. BC academic departments shall include dual enrollment instructors in all norming and SLO assessment gathering/sharing.
5. The district must compensate department chairs and liaisons for the added workload.
6. Students who participate in the dual enrollment courses should be attributed in Banner and tracked so that we can collect data for future reference (i.e. success rates & time to completion); that data should be available to department chairs as they consider renewing dual enrollment courses.
7. BC shall provide FLEX or other training to outline expectations and strategies for liaisons.
8. The Task Force remains concerned about:
 - a. The potential for abuse at the cost of rigor;
 - b. The inability of students to retake classes they passed in dual enrollment, even if they did not gain the skills necessary to pass the next level course;
 - c. The placement of students on academic probation should they fail a dual enrollment course prior to attending courses on BC's main campus.
 - d. High pass rates in high school dual enrollment courses compared to the pass rates of the corresponding college campus courses.
 - e. Evaluation and liaison requirements by departments without sufficient staff.

Participating Task Force Members included Pam Boyles, Matthew Garrett, Mark Kay, Bill Kelly, Kurt Klopstein, Alisha Loken, Chris McCraw, David Neville, Klint Rigby, Kathy Rosellini, Deborah Rosenthal, Joe Salvidar, Kris Stallworth, and Mindy Wilmot. Deans Cindy Collier, Corny Rodriguez and Janet Fulks also participated.