

ACADEMIC SENATE of BAKERSFIELD COLLEGE

November 9, 2016 - 3:30 p.m.

Collins Conference Center

APPROVED MINUTES

PRESENT: Alisha Loken, Andrea Thorson (EB), Ann Tatum (by Proxy), Charles Kim (EB), Christian Zoller, Dan Kimball, Di Hoffman (EB), Ishmael Kimbrough, Jennifer Johnson (EB), John Giertz (EB), Joyce Kirst, Kimberly Nickell (EB), Klint Rigby, Kris Stallworth, Kurt Klopstein, Lawrence Salcido (SGA Rep), Mark Staller (EB), Matt Garrett (EB), Michael Fredenberg, Neal Stanifer, Phil Whitney, Qiu Jimenez, Reggie Williams, Robby Martinez, Sarah Baron, Shae Johnson, Steven Holmes (EB), Victor Diaz

ABSENT: A. Todd Jones, Anna Agenjo, Bill Kelly, Bill Moseley (EB), Bryan Hirayama (EB), Carl Dean, Chad Newton, David Koeth (EB), Deborah Rosenthal (EB), Gayla Anderson, Galo Jimenez (SGA Rep), Laura Peet, Lisa Harding (EB), Pam Boyles (EB), Richard Marquez (EB)-leave, Ron Grays, Susan McQuerrey, Tim Burke

GUEST: Eileen Pierce, Janet Fulks, Stephen Waller

Call to Order

The meeting was called to order at 3:31p.m.

Good, Welfare and Concerns:

- Diana Casen, Academic Development Professor gave birth to a baby girl
- June Charles' husband is in the hospital with Valley Fever & Pneumonia

***A motion was made to move to Review & Approval of the Minutes, M/S/C: Garrett/Kirst. Motion passed, no abstentions.**

Opportunity to Address the Academic Senate

a. Supplemental Instruction-SI

<https://committees.kccd.edu/bc/committee/senate>

A group presentation was provided by Eileen Pierce, Program Manager of Supplemental Instruction and CAS, Janet Fulks, Interim Dean of Institutional Research and Stephen Waller, Dean of Instruction regarding the growth increase of 900% in the number of students served in the SI program since its start of Spring 2014.

Growth of SI Program

	Spring 2014	Fall 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016
Number of Student Participants	117	291	499	828	1,063	TBD
Number of Course Sections Supported	20	29	43	83	132	119
Number of SI	12	17	26	60	101	93

Leaders						
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Pierce informed the Senate the students that receive support services had an 85% completion rate.

Program challenges

1. Budget vs. Demand: When programs become more popular than expected, they tend to need more support and money to fund. Therefore the program will need to find new ways to meet the demand. The program cost in January of 2016 was \$21,470.00 to a current amount of \$41,460.00 recently reported in October.
2. Budget clarity needed
3. Funding for course types: Currently funding is from Title 5, BSI, BSOT (Basic Skills Courses only), Equity (other courses), FWS (2 SI Leaders only). They are looking into other funding sources and appreciate any suggestions.
4. Criteria needed for determining courses covered
 - a. Some course do not experience the same need for SI leaders as others
5. Demand vs. facilities
 - a. Scheduling must be done in advance with limited space available
 - b. The best SI session occurs immediately after the class takes place, so location is key
 - c. Supervision is required when SI tutor uses a room to tutor

The potential criteria for selecting courses for SI Leaders

1. Courses with highest demand (attendance?)
2. Courses with career driven goals or courses connected closely to student's end goals
3. Key courses for pathway entrance (determined by departments-e.g. Bio 32, Accounting?)
4. Courses where more sections are served by one SI Leader
5. For new courses with no past data-A projection of the number of students served and the need. A few SI leader positions will be reserved for these new classes

It is important for SI Leaders to know what classes they will work, so they can register on time along with everyone else. They are on a transfer path and can't jeopardize their goals. There are a minimum number of SI leaders (65), Basic Skills (20) that are available.

In closing, Pierce suggested that it is important to add SI leaders into the Program Reviews, to keep in mind that SI leaders are hired through Human Resources, which is a process that takes time, especially when International Students are involved and announced that SI Orientation will be provided during Flex week.

Any suggestions or comments should be forwarded to Janet Fulks @ jfulks@bakersfieldcollege.edu

Additions to the Agenda

There were no additions to the agenda.

Review and Approval of the Minutes

Academic Senate Minutes of October 26, 2016

****A motion was made to approve the Academic Senate Minutes of October 26, 2016, M/S/C: Stanifer/Kirst. Motion passed, no abstentions.**

President's Report (Holmes)

- The **Board of Trustee's Meeting (BOT)** is scheduled for tomorrow at Porterville College.
- Trustee Meek and Trustee Beebe were both re-elected for another 2-year term.

President Christian's Visit



*It's been a while since I visited with our Academic Senate. BC has a great group of faculty serving on the senate with exceptional leadership from **President Steven Holmes, VP Andrea Thorson** and the Exec Board of the Senate. I stopped by on Wednesday, November 9th, after the election to thank the faculty members from the senate who helped with the **Measure J** work. One of my colleagues took these pictures and I so enjoyed seeing them that I thought I would share them with you. **We Are BC!***

Above photo & message located in President Christian's Blog:
<https://sonyachristianblog.com/>

President Christian announced her excitement with the passage of **Measure J** with 62.42% of the vote. She thanked each of the Senators who played a leadership role in spreading the word about the state of the current facilities and how the bond can create the learning environment to meet the needs of our students and community. Furthermore, President Christian expressed her gratitude of the volunteers who put in months of extensive work to **Get The Vote Out (GOTV)** by phone banking, driving voters to precincts, 200 plus presentations and by letters from our Writers Bureau team (Academic Senate Vice President Andrea Thorson as Lead). Now, we must focus on doing a good job with facilities planning for the next 25+ years.

Holmes gave an additional *thank you* to Senator Sarah Baron, Nursing for her hard work on the Bond campaign.

<http://www.abetterbc.com/>
<http://www.yesonj2016.com/>

AIQ (Staller)

<https://committees.kccd.edu/bc/committee/accreditation>

--TABLED—11/30

Assessment (Hoffman)-report submitted as written

<https://committees.kccd.edu/bc/committee/assessment>

Assessment Committee report to Academic Senate 11/09/2016

Update 11/9/16 by Di Hoffman (faculty co-chair)

- *Strategic initiative action plan turned in*
- *Assessment plans for 2015-2016*
 - *Each department rep is reviewing and ensuring all active courses have assessment completed for 2015-2016*
- *eLumen update*
 - *Data steward training to start soon*
 - *Committee members to watch webinars on eLumen assessment*
 - *Spring 2017 – train assessment committee members*
 - *Proposal out to Co-chairs of curriculum and program review to ask for professional development days for training faculty on eLumen*

Budget (Holmes)

<https://committees.kccd.edu/bc/committee/budget>

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Curriculum (Johnson/Moseley)- report submitted as written

<https://committees.kccd.edu/bc/committee/curriculum>

Activities since last report:

- *November 3 was the deadline for courses/programs to meet all approvals in order to be offered on Summer 17 schedule.*
- *Approved curriculum data for Fall 2016*

# Revisions	97
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# New Courses	77
# Deletions	18
# Certificates of Achievement	11
# ADT	2
# AA/AS	1
	206

- Working with the E-Lumen transition team to develop work flow and timelines for transition to the E-Lumen platform.
- Developed a curriculum tracker so faculty can check the status of their courses/program.
- Developed a program to extract the COR for BC records versus relying only on the CurricUNET extract.
- Catalog re-design task force has been convened: first meeting 11-10-16

Work plan for Nov/Dec and into the Spring semester

Priority: **Curriculum chair training on E-lumen.** Plan to be completed by December.

- Reconcile approved course list with out of compliance courses list before the end of the semester.
- Complete and submit strategic directions report by 11/17.

Spring

- Finalize transition timeline. Communicate to faculty/deans. Plan for e-Lumen training.
- Continue District wide collaboration and communication regarding curriculum.

Respectfully submitted,

Jennifer Johnson and Bill Moseley
Faculty Co-chairs, Curriculum Committee
Committee

Liz Rozell,
Administrative Co-chair, Curriculum
Committee

Enrollment Management (Koeth)-report submitted as written

<https://committees.kccd.edu/bc/committee/enrollment>

Enrollment Management Committee Report

November 8, 2016

The Committee has met twice this semester, September 27 and October 25.

Activities from the September meeting:

1. Discussed the Charge of the Committee, but took no formal action.
2. Zav Dadabhoy pointed out facts regarding current FTES/enrollment
3. Michelle Pena led a discussion about enrollment and dropped students
4. The committee discussed the need to add faculty representation from other academic departments.

Activities from the October meeting:

1. Reviewed the fall enrollment.
2. Discussed the Strategic Directions Report, which is due soon.
3. Discussed planning for spring enrollment, including waitlists, scheduling, and other concerns

Co-Chair, David Koeth

Equal Opportunity & Diversity Advisory (Hirayama)-report submitted as written
<https://committees.kccd.edu/bc/committee/eodac>

EODAC Academic Senate Report

November 9, 2016

EODAC held its regular scheduled meeting on October 21st. A few noteworthy items that were discussed were screening committees and the hiring process including recruitment for the college. Before the start of next semester, EODAC has committed to putting together a training to be piloted internally by EODAC in hopes of having a larger roll out when the training is dialed in. This training would encompass not just the legal side of hiring but practical application of the rules and procedures through a mock hiring process. More to come on that as the committee works on it over the break to begin implementing it internally in EODAC in the Spring.

The other major item up for discussion was the recruitment efforts of the college and what could be done to maximize our success at both job recruitment fairs as well as online marketing of the college to potential applicants. The committee agreed to begin working on a more robust plan including a viral/online presence that really showcases Bakersfield College, its students, and all of the things the community has to offer potential applicants.

Also, still no word about the SSSP and Equity Committee. Bryan has sent multiple emails regarding this to the leadership of the committee with no response.

ISIT (Boyles/Marquez)
<https://committees.kccd.edu/bc/committee/isit>
--TABLED—11/30

Professional Development Committee (Giertz)
<https://committees.kccd.edu/bc/committee/pdc>

Giertz reported on the following items:

- Linda.com** courses are being utilized
- The committee is working on Flex week
- Scholarship applications have been revised and are being accepted

Program Review (Nickell)
<https://committees.kccd.edu/bc/committee/programreview>
--TABLED—11/30

Treasurer (Kim)-report submitted as written

Academic Senate Funds

The Academic Senate Account Retiree (#100) was closed and combined with the account that was found and the title was changed to BC Academic Senate/Retd. Studt. Account (F3200.5101)

8/26/16

NEW BC Academic Senate (#F3300 0210)	\$21,590.11
Levinson Award Account (#5310) \$15,004.73 but only 5% can be used so	\$740.54.
Shirley Trembley Account (#5510) \$84,953.32 but only 5% can be used so	\$4,247.66
BC Academic Senate/Retd. Studt. Account (F3200.5101)	\$6,477.71

10/26/16

NEW BC Academic Senate (#F3300 0210)	\$21,997.58
Levinson Award Account (#5310) \$15,323.10 but only 5% can be used so	\$766.15
Shirley Trembley Account (#5510) \$86,316.03 but only 5% can be used so	\$4,315.80
BC Academic Senate/Retd. Studt. Account (F3200.5101)	\$8,184.52

Secretary (Garrett)

No report

ASCCC Representative (Rosenthal)-report submitted as written

Academic Senate of California Community Colleges
Fall, 2016 Plenary Delegate Report
Deborah Rosenthal

Resolutions

Final Resolutions can be found at <http://www.asccc.org/calendar/list/past-events>

The following are the results for the resolutions faculty members asked me to vote for or against:

2.02 F16 Evaluation of the Accrediting Commission for Community and Junior Colleges (Passed)

7.02 F16 Inclusion of English Language Learners in Equity and Scorecard Categories (never pulled from consent list so automatic Pass)

9.02 F16 Faculty Involvement in the Creation of Dual Enrollment Programs (Passed)

10.02 F16 Collaborate with System Partners to Relocate Minimum Qualifications from Title 5 to the Disciplines List (Deferred to Executive Committee; taken off table; no vote; NO PASS; may be seen in spring)

12.01 F16 Use of Professional Network (PLN) Resources to Satisfy Flex Requirements (Passed)

16.01 F16 Resolution in Support of a Statewide Integrated Library System (Passed)

17.01 F16 Posting of Local Equivalency Processes on Websites (Passed)

18.01 F16 Local Senate for Approval for Participation in Multiple Measures Assessment Project (MMAP) (Passed)

12.01 F16 Faculty in Participation in Career Technical Education Regional Consortia Governance (Passed)

Sessions Attended

Thursday, First General Session

Speeches by current and former ASCCC presidents.

Thursday, First Breakout Session

ABCs of Plenary and a Brief Guide for First Time Attendees and Delegates

Thursday, Second Breakout Session

With Great Power Comes Great Responsibility: New Ideas in Curriculum

CCCC (5C) = California Community College Curriculum Committee

Dates of Interest: <http://www.asccc.org/calendar/list/events>

February 3 SLO Symposium NOCCCD, Anaheim, CA

March 31-April 1 Curriculum

December 9 CID

July 12-15 Curriculum Institute

Contact: DavisonDolores@fhda.edu or go to [asccc.org](http://www.asccc.org)

Awards of Interest? There are have been very few nominations in past. Is BC interested?

<http://www.asccc.org/awards>

Exemplary Program (date past)

Hayward Teaching (December 23 deadline)

Standback-Stroud Issues of Diversity (February 3 deadline)

New software being implemented in three phases. 1. Pilot (25 colleges Dec.-Feb.) 2. Early adoption (Feb.) 3. Final Conversion (March/April, 2017) ASCCC is still taking volunteering colleges.

Local workshops are being offered to help colleges improve their system for approving curriculum. A group of 5 people is requested for 5 hours one day.

Thursday, Second General Session

Speech by Dr. Sonya Christian and panel

Thursday, Third Breakout Session

Transfer Pathways to CSU and UC: Opportunities and Challenges

I am not sure I learned anything new here except that many colleges are having the same difficulties when students try to transfer.

Friday, Fourth Breakout Session

The Legislature Did What?! A Legislative Update

<http://www.asccc.org/legislative-updates>

AB1985 (Williams) AP credit policy at system level must developed. If we do nothing the CSU policy will be adopted.

SB906 (Beall) removes sunset for priority enrollment for Foster Youth, EOPS and DSPS.

SB2359 (Block) colleges must identify courses that only require free digital material\

AB1995 (Williams) requires access to shower facilities for homeless students

AB801 (Bloom) requires each college designate a Homeless and Foster Youth Liaison within financial office

AB1449 (Lopez) Cal Grant entitlement programs are available to adults who may not have graduated from high school

SB66 (Leyva) Dept. of Consumer Affairs must make licensure information available to CC's chancellor's office (so faculty don't have to search for data; filling out Perkins, etc.)

AB1690 (Medina) Ensures specific minimum standards for part-time faculty in collective bargaining

ACR 158 (Holden) articulation for transfer in all three systems Warning!?

Friday, Area Meeting

Discussion of Resolutions

Friday, Fourth General Session: Luncheon

I was able to speak one-on-one to the new incoming chancellor Eloy Ortiz Oakley after lunch. I expressed my concern with the difficulties students are having when they transfer to CSU and UC schools. I explained that my experience teaching in 4 other states is that there can be a smooth transition from community colleges to universities. My concern is that it is a loss for students, CA economy, and tax payer money. He personally assured me that there are going to be changes in this area.

Friday, Fifth Breakout Session

Zero-Textbook-Cost (ZTC) Degrees Moving Forward <http://oerconsortium.org>

There is another grant(s) being offered. The deadline for Phase 1 is December 12. You must have academic senate signature. RFA request for an application. This is for a degree in which students can take every course with almost no textbook cost. Phase 2 is \$185K. Link to grant: <http://extranet.cccco.edu/Divisions/AcademicAffairs/OpenEducationResources.aspx>
For more information contact Una Daly [unatdaly@oeconsortium.org]

Link to OER material: cool4ed.org

Hard-copy Booklets picked up will be in Senate Office.

2016 Academic Senate for California Community Colleges Strategic Plan Update

Effective Practices in Accreditation: A Guide for Faculty

Textbook Issues: Economic Pressures and Academic Values

Effective Practices for Promoting the Transition of High School Students to College

Alternative Methods for the Awarding of College Credit: Credit by Examination for Articulated High School Courses

The Status of Nursing Education in the California Community Colleges

What is the Meaning of a California Community College Degree?

Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates

Equivalence to the Minimum Qualifications

Standards of Practice for California community College Library Faculty and Programs

Journal of the Faculty Association for California Community Colleges

Other flyers of interest

ASCCC Legislative and Advocacy Committee Update

Jobspeaker

@one

California Connects Mobile Internet

Collegebuys.org Adobe Mircrosoft

CCA (Freeman)

Holmes reported the BOT has the CCA Bargaining Agreement “sunshine” Proposal on the agenda.

Student Representative (Galo Jimenez-SGA Vice President/Lawrence Salcido-SGA Senator)

<https://www.bakersfieldcollege.edu/osl>

Salcido reported that SGA assisted students with determining the location of their precinct for voting, as well as, offered rides to precincts if the students did not have transportation.

The calendar survey will be done by random select. Holmes will meet with SGA to work on the survey.

Faculty Appointments:

- a) Standing Committee Appointments
There were no standing committees to review.

2016 Academic Senate Fall Election Results

Department Chair Election Results for the term 2017-2019

POSITION	NAME
Academic Development	Kimberly Bligh
Art	Kris Stallworth
Biology	Joe Saldivar
Communication	Mark Staller
Counseling	Mark Osea
Engineering & Industrial Tech	Jason Dixon
Health & PE	John “Reggie” Bolton
Nursing	Jennifer Johnson
Performing Arts	John Gerhold
Physical Science	Kenward Vaughan

Special Election Results to complete term June 30, 2018

POSITION	NAME
Library/Instructional Tech	Kirk Russell

Special Election Results for Discipline Area that allows a second Senator Representative

POSITION	NAME
Nursing (term expires 2018)	Shae Johnson

Election Timeline Spring 2017:

OFFICER ELECTIONS TO BE HELD:

President, ASCCC Rep (*2yr term, to expire 2019*); Vice-President, Secretary, Treasurer (*1yr term, to expire 2018*)

SENATOR ELECTIONS TO BE HELD:

Term expires June 2019

1. Academic Development (Joyce Kirst)
2. Agriculture (Bill Kelly)
3. Art (Kris Stallworth)
4. Behavioral Sc./Crim.Jus.(Christian Zoller)
5. English (Laura Peet)
6. Family & Consumer Ed (Gayla Anderson)
7. Foreign Language (Qiu Jimenez)
8. Industrial Tech (Ron Grays)
9. Library (Anna Agenjo)
10. Math (Kurt Klopstein)
11. Nursing (Alisha Loken)
12. Social Science (Ishmael Kimbrough)
13. Student Services (*Vacancy*)

COLLEGE COUNCIL ELECTIONS TO BE HELD:

1. Academic Development/ELMS/English/Math Representative (*2yr term, to expire 2019*)
2. Behavioral Science/Biology/Health & PE/Physical Science Representative (*2yr term, to expire 2019*)
3. Counseling/Library Representative (*2yr term, to expire 2019*)
4. FCDC Representative (*1yr term, to expire 2018*)

Timeline for Elections

Nominations out:	1/23/17
Nominations close:	2/6/17
Ballots out:	2/7/17
Ballots close:	2/28/17
Confirm Voting Results: (EB)	3/1/17

FACULTY CO-CHAIR APPOINTMENTS:

Term expires June 2019

1. Equal Opportunity & Diversity Advisory Committee Co-chair
2. Program Review Committee Co-chair
3. Professional Development Committee Co-chair
4. Assessment Coordinator

Timeline for Co-Chair Positions

Announcement out: 3/6/16
Announcement deadline: 3/20/16
Interviews/Appointments: Monday-Friday, March 27 – 30 (EB)

COMMITTEE CALL for COLLEGEWIDE COMMITTEES

Announcement out: 4/3/16

- b) Screening Committees Appointments
There were no screening committee appointments to review.

Unfinished Business:

- a. Assessment Committee Charge (Hoffman)
**** A motion was made to approve the Assessment Committee Charge, M/S/C: Thorson/Staller. Motion passed, no abstentions.**
- b. Mandated Reporting (Giertz/Harding)
Description: Determining the District and/or legal expectation for reporting physical/sexual abuse for adult students.

It was reported that this item is still being researched and is in the beginning stages of drafting a policy.

- c. Ethics Point Task Force (Holmes)
Description: A Task Force was created to address concerns about the BP Ethics Point and its process of complaints and anonymity.

Holmes reported that the committee met and continues to research this item.

- d. Dual Enrollment Task Force (Holmes)-report submitted as written
Description: A Task Force was created to develop policies/procedures for Dual Enrollment. Draft handbook has been posted to the Senate website.

Dual Enrollment Task Force Recommendations to the Bakersfield College Senate November 7, 2016

1. *A formal policy is needed to ensure that prior to the approval of any dual enrollment class:*
 - a. *A checklist shall be developed to assist the college and department liaisons in approving classes at the high schools. Suggested areas include:*
 - i. *materials and supplies, such as college-level equipment and facilities; college-level textbooks (available to take home if appropriate); appropriate software*
 - ii. *safety regulations appropriate for equipment and chemicals*
 - iii. *sufficient instructional hours*
 - iv. *syllabus (including assessments and calendar)*

- v. *clearly understood add/drop dates*
- vi. *class size limits*
- vii. *teaching load limits*
- b. *All dual enrollment teachers shall be interviewed by the respective BC department chair or designee prior to the approval of their class if that BC academic department so desires.*
- c. *Courses must be authorized by BC departments on a semester-to-semester basis.*
- d. *Faculty shall not be subject to pressure from administration to approve classes for dual enrollment; departments may choose to not renew courses.*
- 2. *There should be a minimum number of contact hours each semester between each high school teacher and BC faculty acting as liaison.*
- 3. *The course/instruction evaluation tool currently being developed by the district shall be suitable for the high school setting and must allow for the evaluation of the instruction.*
- 4. *BC academic departments shall include dual enrollment instructors in all norming and SLO assessment gathering/sharing.*
- 5. *The district must compensate department chairs and liaisons for the added workload.*
- 6. *Students who participate in the dual enrollment courses must be attributed in Banner and tracked so that we can collect data for future reference (i.e. success rates & time to completion); that data must be available to department chairs as they consider renewing dual enrollment courses.*
- 7. *BC shall provide FLEX or other training to outline expectations and strategies for liaisons.*
- 8. *The Task Force remains concerned about:*
 - a. *The potential for abuse at the cost of rigor;*
 - b. *The inability of students to retake classes they passed in dual enrollment, even if they did not gain the skills necessary to pass the next level course;*
 - c. *The placement of students on academic probation should they fail a dual enrollment course prior to attending courses on BC's main campus.*
 - d. *High pass rates in high school dual enrollment courses compared to the pass rates of the corresponding college campus courses.*
 - e. *Evaluation and liaison requirements by departments without sufficient staff.*

Participating Task Force Members included Pam Boyles, Matthew Garrett, Mark Kay, Bill Kelly, Kurt Klopstein, Alisha Loken, Chris McGraw, David Neville, Klint Rigby, Kathy Rosellini, Deborah Rosenthal, Joe Saldivar, Kris Stallworth, and Mindy Wilmot. Deans Cindy Collier, Corny Rodriguez and Janet Fulks also participated.

Dual Enrollment website:

<https://www.bakersfieldcollege.edu/cte/dual-enrollment>

Holmes reported the President and Vice President are interested in providing a stipend and possibly reassigned time to continue the work on the Dual Enrollment workbook as a model for this program.

A concern was expressed about the supervision that would fall on the Department Chair and this item should be reviewed with CCA.

Faculty members pointed out that high school students now need to be competitive with other students that are applying for the same 4-year colleges. However, other faculty shared that coming to college is about the experience and not just the instruction. In the end, the goal is providing effective education and a service to students.

e. BP 4D1D Minimum Graduation Req. (Johnson)

Description: Moving sections 4D1E1-4D1E3, 4D2C and 4D3C to procedures. Academic Senate is requesting the following language change: "All courses applied towards a degree or certificate of study, including courses in the general education pattern must be completed with a "C" or better, or a "P" if the course is taken on a pass/no pass basis." Additional discussion of whether language changes or additions are necessary due to BC offering a Baccalaureate degree.

Vice President Gomez-Heitzeberg requests data regarding how many CSU's and UC's require 2.0 instead of a 2.0 average in their GE courses.

Golden Four: Oral Communication, Written Communication, Critical Thinking, and Math (at least should be adjusted for a minimum of a "C" or better.

--Tabled--

f. Board Policy & Administrative Procedures Chapter 5-Student Services(Holmes)

Chapter 5 is posted under Polices/Procedures:

<https://committees.kccd.edu/bc/committee/senate>

New Business:

a. Student Conduct Committee Charge (Holmes)

The Student Conduct and Complaint Hearing Ad Hoc Committee charge was reviewed and will be a voting item at the next Senate meeting.

b. Program Review Committee Charge (Nickell)

The Program Review Committee Charge was reviewed and will be a voting item at the next Senate meeting.

c. Professional Development Committee Charge (Giertz)

The Professional Development Committee Charge was reviewed and will be a voting item at the next Senate meeting.

d. Curriculum Committee Charge (Johnson)

The Curriculum Committee Charge was reviewed and will be a voting item at the next Senate meeting.

e. Academic Senate Strategic Directions Fall 2016 (Holmes)

The Senate Strategic Directions for Fall 2016 were reviewed and will be emailed to Shannon Musser by the due date of 11/17/16.

Adjournment:

The meeting was adjourned at 5:00p.m.

Respectfully Submitted,
Tarina Perry