

## Information Systems Instructional Technology (ISIT) Report

September 14, 2015

Prepared by Pam Boyles, ISIT Co-chair

- The last ISIT committee meeting was held on September 12, 2015.
- Todd Coston reminded members that ISIT is a recommending body and asked members to review employee/student technology surveys. He reviewed the ISIT Technology Requests Prioritization Guidelines from spring 2017, and he also reviewed the four initiatives from direction #3 of the Strategic Directions document that pertain to the ISIT Committee. Members are to communicate relevant ISIT information to their departments and to bring back any ISIT questions/concerns. Items to be added to the agenda can be sent to Todd or Pam Boyles.
- Todd reminded that, beginning this fall, ISIT will begin its new process to prioritize the technology requests submitted in the 2016-17 Program Reviews. A special ISIT meeting will be called in the latter part of the semester. The chair or designee of the program will have 2 minutes to advocate for the technology request(s). At the conclusion of the meeting, ISIT members will vote for up to ½ of the requests presented. ISIT members will lose voting privileges if they have not attended at least 2 of the meetings prior to this special meeting to prioritize technology requests.
- Bill Moseley shared that moving Moodle courses to Canvas does take time, but the good news is that updates to Canvas are ongoing (unlike Moodle). Roughly 90 instructors are using Canvas this fall; all instructors have a Canvas shell if they want to get familiar with Canvas before the spring semester starts.
- Bill also announced that TIPD will provide a weekly report on Course Quality Standards Rubric via Matt Jones' blog. The rubric on how to improve online courses also works as best practices for hybrid and face-to-face courses.
- Kristin Rabe reported that Program Reviews are due to the Program Review Committee on September 26. This deadline is especially important because the technology requests that don't come in on time will not be considered.
- Kristin also reminded everyone that showing movies on campus as a fundraiser (or open free to the public) is not allowed without first obtaining public performance permission. The policy is posted on the ISIT website.
- Todd reviewed last year's goals with the committee—two were completed/removed; two will remain with some *modifications*; and two were discussed as possible goals for the coming year:
  1. **Continued Goal:** Review and prioritize requests from the Annual Update process; *initiate the new process and evaluate/assess new process.*
  2. **New Goal:** Transition everyone to Canvas Spring 2017; continue to offer professional development. Communicate information; conduct a survey re: Canvas mid semester of fall

2016 and of spring 2017. ~~Evaluate the Canvas CMS in comparison to Moodle and make a recommendation following the evaluation.~~ (completed 2015-16)

3. **Continued Goal:** Review and evaluate themes from both the student and staff annual technology surveys to generate future committee goals and to “close the loop”; *communicate results.*
4. **New Goal:** Prepare by January for this committee a draft of 3-year Technology plan (current one sunsets summer 2017), so that plan has time to be reviewed and approved by required committees by end of spring 2017. ~~Arrange for the evaluation of program review software.~~ (removed 2015-16; Elumen has built-in evaluation process).

Next ISIT Meeting: Monday, October 3