

ACADEMIC SENATE of BAKERSFIELD COLLEGE

November 18, 2015 – 3:30 p.m.

Collins Conference Center

APPROVED MINUTES

PRESENT: Andrea Thorson (EB), Anna Agenjo, Bill Kelly, Charles Kim (EB), Christian Zoller, Fitzgerald Graves (SGA), Gayla Anderson, Greg Chamberlain, Ishmael Kimbrough, John Carpenter (EB), John Giertz (EB), Joyce Kirst, Kate Pluta (EB), Kathy Rosellini, Klint Rigby, Kris Stallworth, Kurt Klopstein, Laura Peet, Lisa Harding (EB), Matt Garrett (EB), Qiu Jimenez, Rachel Vickrey, Reginald Williams (by Proxy), Robby Martinez, Ron Grays, Steven Holmes (EB), Tom Greenwood (EB)

ABSENT: A. Todd Jones, Anna Poetker, Billie Joe Rice (EB), Bryan Hirayama (EB), Chad Newton, Dan Kimball, David Neville (EB), Denise Norris, Kimberly Nickell (EB), Mark Staller (EB), Marsha Eggman, Neal Stanifer, Reggie Bolton, Richard Marquez (EB), Ronnie Knabe, Susan McQuerrey

GUESTS: Odella Johnson, Clayton Fowler

Call to Order

The meeting was called to order at 3:35 p.m.

Good and Welfare and Concerns:

The Math Department challenged the Counseling Department at volleyball and each both won a game.

Opportunity to Address the Academic Senate

1. 2015-18 Equity Plan (Johnson)

<https://committees.kccd.edu/bc/committee/senate>

Odella Johnson distributed a shorter version of the 2015-18 Student Equity Plan. The original plan is located on the Senate website (#35 pages).

Johnson stated that this document is a “promoting pathways from access to completion” model. Our goal isn’t just to get students here on campus, the primary purpose is to get our students through our educational pathways to completion. Johnson referenced the **Target Groups, Goals, and Timeline Table** and explained that faculty are in the center because students spend much more time with faculty than with service areas. Faculty impacts student success through Access, Course Completion, ESL & Basic Skills Completion, Degree/Cert Completion and Transfer. The “table is intended to document our targeted groups as well as our goals with respect to each of the five success indicators. It outlines the direction of our Student Equity Plan based on the disproportionate impact within the Hispanic/Latino, African American, Filipino, Veteran, and Foster Youth.”

Johnson further explained the **Course Completion Chart** as “the ratio of the number of credit courses that students, by population group, complete compared to the number of courses in which students in that group are enrolled on the census day of the term.” Johnson mentioned that we started tracking Foster Youth/Veterans after 2012, so data is limited.

Johnson shared the **Course Completion Goals**: increase the course completion rate for Hispanic/Latino, African American, and Foster Youth students between 2015-2020. The document lists various activities, a timeline and responsible party.

Voting for the 2015-2018 Student Equity Plan will take place by e-vote on 11/30/15 between 7:30am-12pm.

Additions to the Agenda

There were no additions to the agenda.

Review and Approval of the Minutes

*****A motion was made to review and approve the Academic Senate Minutes of October 28, 2015 M/S/C: Kelly/Kirst.***

President’s Report (Holmes)

- Holmes met with the Foundation Director and discovered a 5th Senate Foundation account. All the Foundation Senate accounts are listed below:
 - 1. Margaret Levinson Award F3305.5310**

This is a Designated II fund which earns income and is charged a 2% management fee. It requires a \$5000 minimum endowment and the principal can’t be invaded. The account has a current balance of \$14,700 and would sustain an annual award of approximately \$590. These awards should be run through payroll as a taxable income.
 - 2. Shirley Trembley Award F3307.5510**

This is a Designated II fund which earns income and is charged a 2% management fee. There is a current balance of \$86,000 and the earnings exceed what we give out in awards. These awards should be run through payroll as a taxable income.
 - 3. BC AS/RETD.STD F3200.5101**

This is a Designated I account which earns income and is charged a 2% management fee. The account has generally been used for scholarships. Other monies coming into the account were from payroll deductions, membership fees, and scholarship money from Bakersfield West Rotary. This account has a current balance of \$421.77.

- The Foundation requires this account to have a minimum of \$1,000.

4. Academic Senate Business Account F2200.1000

This is a Trust Account, which does not earn any interest or capital appreciation. It was primarily used to fund \$100 retiree gifts. These gifts should run through payroll as a taxable income. This account has a current balance of \$4,800.

- The Foundation recommends we close this account and transfer the funds to F3200.5101. ***The Senate will vote on this at the next meeting.***

5. Academic Senate Designated II Account F3300.0210

This account earns income and pays a 2% management fee. It has a current balance of \$22,443.99. This account seems to grow through investment earnings.

- It was recommended we look into this endowment to find any provisions.

The Foundation signature cards will now list Steven Holmes and Charles Kim.

It was asked if we could provide a copy of the Banner Operating Budget (vs. the Foundation accounts). Tarina Perry will email a copy of the budget to the Senate.

The Senate would like to know how many faculty will be retiring this year so we can budget for their retirement gifts. Holmes mentioned that eight faculty have put in paper work in October to retire (\$800).

There was a discussion about why some scholarship award money was not claimed. It was mentioned that sometimes students don't follow through with educational plans and the money is not actually awarded until they start the semester.

- Holmes stated that CCA would like the Senate to review another institutions copy of a Resolution regarding Ethics Points. Holmes will email an example to faculty.
- Holmes announced that the Faculty Chair and College Council Election results will be emailed to the Senate.
- Holmes informed the Senate that the DCC meeting was cancelled and will meet the first week in December.

AIQ (Pluta) –Report submitted as written

<https://committees.kccd.edu/bc/committee/accreditation>

Vacancies: Basic Skills, CTE

Accreditation & Institutional Quality Committee (AIQ)

<https://committees.kccd.edu/bc/committee/accreditation>

Report for Academic Senate and College Council, November 16, 2015

College Council Resolution on 2015 Accreditation Task Force report—*see reverse*

Committees and Individuals identified in the Strategic Directions as being responsible for specific Initiatives turned in progress reports to AIQ November 12. AIQ is responsible for compiling the information and reporting on the results to College Council December 4 and again in May.

AIQ is responsible for Oversight and Accountability Initiative 4.15:

Measure end user satisfaction with college and district services annually.

Preparing for the survey on college services and district services provided to college:

- This fall: letting college know
- Spring: probably March—survey

Potential List of College Services:

1. Bookstore,
2. Safety (Parking, Security),
3. Helpdesk (ISIT Questions),
4. M & O (Work orders, Repairs, Cleanliness, and Maintenance),
5. Curriculum Review,
6. Assessment,
7. Campus HR,
8. Business Office,
9. A & R,
10. Marketing and Public Relations (Web, Graphic Design, Media Public Relations),
11. Print Shop,
12. Foundation,
13. Event Scheduling,
14. Mailroom,
15. Child Care,
16. Financial Aid,
17. Library

District Services: We can use the same questions on District Services provided to the college as we did with the 2014 Accreditation Survey so we can compare results.

We need to be very clear in the survey to distinguish between local services (e.g. local HR staff) vs. district services (DO HR staff). Similar examples were given with the Business Office and IT. One idea was to give a little explanation paragraph before the questions. For example on HR, explain that all of HR reports up through the district office but that the first 5 questions are based on interactions with the district office staff and the next 5 questions are based on interactions with the local campus HR.

Need a *Not Applicable* option on the survey for some of the services, if we don't interact with those areas.

For Fall and letting people know: we need to work with the various committees that send out surveys and let them know we are working on one big survey.

Pluta shared that the BOG met Monday and voted, passing (with one abstention) the Accreditation Task Force Report. It was endorsed to go to the Department of Education. Bakersfield College and Buke College opposed the Accreditation Task Force Report.

Assessment (Neville)

<https://committees.kccd.edu/bc/committee/assessment>

Tabled 12/2

Vacancies: Adjunct/Agriculture/Allied Health/Art/BMIT/Fire Technology/Health & PE/Industrial Technology & Engineering/Performing Arts/Philosophy/Physical Science/Social Science/ SGA

Budget (Holmes)

<https://committees.kccd.edu/bc/committee/budget>

No report

Vacancies: Basic Skills/ESL/English

Curriculum (Rice/Carpenter)

<https://committees.kccd.edu/bc/committee/curriculum>

Tabled 12/2

Vacancies: Biological Sciences

Enrollment Management (Staller)-Report submitted as written

<https://committees.kccd.edu/bc/committee/enrollment>

Vacancies: CTE

*Enrollment Management Committee
by Faculty Co-Chair Mark Staller*

*The Enrollment Management Committee held its last meeting on October 27, 2015.
Here are some of the highlights of that meeting:*

--The committee debriefed from the BC Enrollment Management Roundtable held on October 15. Those who attended the roundtable felt it was a successful, useful event worth repeating in the Spring. Two BC Enrollment Management Roundtables are being planned for the Spring semester: an Enrollment Management Roundtable focusing on Finance has been tentatively scheduled for late February, and an Enrollment Management Roundtable focusing on Demographics and Recruitment has been tentatively scheduled for mid-April.

--The committee debriefed from the KCCD Enrollment Management Workshop held at the Weill Center on October 23. Those who attended agreed that the workshop presenter offered practical, "real world" information and advice that can be adapted for BC's written strategic enrollment management plan.

--The committee discussed the AIQ report that was due to the Accreditation and Institutional Quality committee by November 12. EMC has four strategic initiatives it must report out on, and the committee added its three annual goals to the strategic

direction report. The 2015-2016 annual goals of the Enrollment Management Committee are:

- 1) Develop and publish a 3-year strategic enrollment management plan
- 2) Provide information and educate the campus community about enrollment management concerns
- 3) Evaluate and assess BC enrollment management and the processes we are using for enrollment management

Upcoming activities of the EMC include:

--The initial meeting of the EMC class size task force will be meeting in Levan Center on Thursday, November 19, from 1 p.m. to 2 p.m.

--The last meeting of the Enrollment Management Committee will take place on Tuesday, November 24. At this meeting, a one-hour work session is scheduled to determine the key elements to include in the written BC Strategic Enrollment plan.

--A rough draft of the BC Strategic Enrollment Management Plan will be completed during the Winter break. The EMC will be revising and editing this plan in January and February of the Spring 2016 semester, and then presenting it to the campus community at the end of March for feedback.

Equal Opportunity & Diversity Advisory (Hirayama)

<https://committees.kccd.edu/bc/committee/eodac>

Tabled 12/2

Vacancies: None

ISIT (Marquez)

<https://committees.kccd.edu/bc/committee/isit>

Vacancies: Allied Health/Art/Behavioral Sciences/Counseling/Foreign Language/Health & PE/Philosophy/physical Science

Professional Development Committee (Giertz)-Report submitted as written

<https://committees.kccd.edu/bc/committee/pdc>

Vacancies: None

Professional Development Committee Report

By John Giertz 11/17/15

1. Submitted Strategic Directions Evaluation Plan on initiatives. This new progress report will be followed up in the spring.
2. Continuing research into our committee goals
 - a. Academies (establishing initial curriculum for the staff academy). Most likely will be a full year focus on Outlook and Excel
 - b. Dissemination of Professional Development information
 - c. New Employee orientation

- d. *Additional areas of helping all employees to understand their strengths.*
3. *Actively recruiting submissions for the Opening Week (Jan 11-14) Opening day is Jan 15. The theme is Leadership and Engagement with 4 separate tracks*
 - a. *Technology*
 - b. *Student Learning*
 - c. *Student Success and Equity*
 - d. *Classified Professional Development*

Pluta announced an upcoming professional development conference scheduled for Spring: ***Redesigning America's Community Colleges; A Guided Pathways Approach-Conference scheduled for Thursday, February 18th***

Program Review (Nickell)

<https://committees.kccd.edu/bc/committee/programreview>

Tabled 12/2

Vacancies: Adjunct/Agriculture/Allied Health/Art/Behavioral Science/Fire technology/Health & PE/Industrial Technology & Engineering/Performing Arts/Philosophy/Physical Science/Social Science/SGA/Member-at Large/Assessment Committee Liaison/Curriculum Committee Liaison/FCDC Liaison

Other Reports:

Treasurer (Kim)

Kim reported that the shirt sales are going well and that we have established a new date when orders are to be placed to make things more consistent. Orders will be placed on the 10th of each month and the shirts should be received by the end of the month.

Secretary (Garrett)

No report

ASCCC Representative (Greenwood)-report was submitted as written

Academic Senate Fall Plenary Sessions – November 5 – 7, 2015

By Tom Greenwood

The Academic Senate Fall Plenary Session was held in Irvine this year and there were some main topics that were discussed in the general sessions, multiple breakout sessions, or both.

These topics were:

- *Baccalaureate Programs*
- *State Chancellor's Office Task Force Report on Accreditation*
- *Equity and Diversity of Faculty*

I attended multiple breakout sessions with regards to the resolutions dealing with the baccalaureate programs. I attend one of the breakout sessions with Klint Rigby who was attending in place of Liz Rozell. I made sure that I seeked his input since he is a member of

the baccalaureate program and he was in constant contact with Liz during the plenary session.

There was a panel discussion during the general session on Thursday dealing with the State Chancellor's Task Force Report on Accreditation. Members of the panel include a trustee from the Ventura Community College District, the Chancellor of the Grossmont – Cuyamaca Community College District, the secretary of FACCC, the president of the ASCCC, and the State Vice Chancellor of Academic Affairs. Each gave their perspective on the report and all were in favor in support of the report.

Another general session dealt with diversity of the faculty in the California Community College system. Roughly 50% of all students fall into minority categories, while only 20% of all faculty fall into minority categories. There was discussion on how to increase the proportion of faculty by recruiting graduate students to teach in the system once they graduate and to try to focus on non – teaching experience when looking for new faculty. There were two other breakout sessions that I attended. One was dealing with dual enrollment and the other was discussing the faculty hiring boom. A new state law (AB 288) expands dual enrollment for the next five years. The purpose of this new extended dual enrollment is to reach a broader range of students, not just the advanced students. The emphasis would be on college and career readiness, CTE, and college pathways. Another purpose of this new legislation is reducing the number of students needing remedial math and English courses, which would be addressed during their senior year of high school. This would be accomplished in a joint collaboration between the community college and the high school.

The breakout on the faculty hiring boom is based on extra money that is being allocated for hiring extra faculty above the Faculty Obligation Number (FON). This year 62.3 million dollars is being allocated to the community colleges and there is a request for 80 million dollars for next year. The discussion talked about staying true to local hiring processes and how to be competitive in recruiting faculty. Some suggestions were to offer position as early as possible and to make salary attractive since everyone will be recruiting to hire more faculty.

Some resolutions of interest that passed:

2.02 Endorse the CCCCO Task Force on Accreditation Report

This resolution would support the State Chancellor's Office Task Force Report on Accreditation. As directed by our local senate, I casted a "no" vote. Out of approximately 110 delegates, BC was one of two "no" votes.

9.02 Defining the Parameters of the California Community College Baccalaureate Degree in Title 5

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to ensure that upper division courses are defined as requiring lower division knowledge and applying that knowledge as demonstrated measures of critical thinking through writing, oral communication, or computation, and allow that upper division coursework may encompass research elements, workforce training, apprenticeships, internships, required practicum, or capstone projects.

9.03 Baccalaureate Level General Education at the California Community Colleges

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to ensure that all baccalaureate degrees granted by the California community colleges require either IGETC or CSU-GE Breadth as lower division general education preparation; 5 <http://www.nacweb.org/about-us/press/skills-qualities-employers-want.aspx> FALL 2015 PLENARY SESSION ADOPTED RESOLUTIONS 7 Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to ensure that all baccalaureate degrees granted by the California community colleges require six semester units of upper division general education offered by at least two disciplines external to the major, one of which must have an emphasis in written communication, oral communication, or computation; and Resolved, That the Academic Senate for California Community Colleges evaluate the feasibility of creating a baccalaureate level general education pattern for the California Community College System and report back to the field by Spring 2017 Plenary Session.

9.04 Limitations on Enrollment and Admission Criteria for Baccalaureate Programs

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to create guidelines that adhere to principles of the California community college mission of open educational access and equity while allowing enrollment restrictions for baccalaureate pilot programs.

9.05 Upper Division General Education Curriculum for Baccalaureate Pilot Programs

Resolved, That the Academic Senate for California Community Colleges urge local curriculum committees to ensure that courses developed to meet upper division general education requirements for the baccalaureate pilot program are designed for the baccalaureate pilot student cohort and not for the general population of students.

9.06 Support for Baccalaureate Pilot Programs

Resolved, That the Academic Senate for California Community Colleges urge local senates and the Chancellor's Office to ensure the baccalaureate pilot programs are adequately supported with appropriate financial and other resources without negative impact on existing programs.

9.13 Develop Descriptors for Alternative Prerequisites for Statistics

Resolved, That the Academic Senate for California Community Colleges convene the Math C-ID Faculty Discipline Review Groups (FDRG) to consider alternative prerequisites for CID Math 110, Introduction to Statistics; and Resolved, That the Academic Senate for California Community Colleges convene the Math Basic Skills FDRG to initiate development of descriptors for alternative prerequisites for statistics.

Note: BC has created an Intermediate Algebra for Statistics, Math B65, that will be a pathway for non – STEM/business majors to take Statistics (Math 22 or PSYCH 5), so the Math department was in favor of this resolution.

9.14 Resolution in Support of Credit ESL

Resolved, That the Academic Senate for California Community Colleges affirm that credit ESL courses offered at the community college remain a vital service to community members seeking to pursue educational and career pathways; and Resolved, That the Academic Senate for California Community Colleges affirm that the right to decide the credit or noncredit status for any class is an academic and professional matter and hence under the purview of the local academic senate.

Note: The ESL department was in favor of this resolution and had notified me that this resolution would be voted on at the plenary session.

All resolutions that passed at the fall plenary session can be found at

[http://www.asccc.org/sites/default/files/Final Adopted Resolutions Fall 2015.pdf](http://www.asccc.org/sites/default/files/Final_Adopted_Resolutions_Fall_2015.pdf)

CCA (Freeman)

Union Update

By Tom Greenwood

CCA met on Friday, November 13 with the district team to continue discuss faculty chair responsibilities and compensation. Over the last several meetings, multiple chairs have been guest and discussed their duties and responsibilities. In addition, the results of the department/division chair survey was shared with the district team and distributed to all department chairs. Our next meeting will be on Friday, December 4.

The results were exactly what “we” have been telling the District. 80% response rate.

Various department members have come in to provide details of their situations.

Health Care update-1st Tuesday of Dec. will be the Fringe Benefit meeting. Matt Crow, Andrea Garrison, etc.

It was recommended that we use the general funds to compensate.

Grievance update- confidential

Student Representative (Graves)

Graves announced that the next **Community Hour** is scheduled for Thursday, December 1st from 12:30-1:30 in the Fireside Room. The professors speaking will be Celeste Menchaca and Jonathan Schultz.

Fowler reported that he met with Gina Hayden, GET Bus to find out how BC students could get discount bus passes. He was informed that most groups buy the passes in bulk and absorb the cost of any discount they offer to their own constituents. Another option to look into was a pass that goes from August to December with a onetime payment. This pass could be tracked by using a plastic card. The main goal of this meeting is to get a reduced fee for a pass for the BC students. It was mentioned that there is FREE advertisement when displayed inside the GET Bus.

Fowler and Graves both attended the Student Senate for California Community College (SSCCC) and shared a summary of resolutions that were passed:

- Fossil Fuel Divestment
- Endorsement of America’s College Promise Act
- Improvement/Implementation of Student Learning Centers
- Gender Expression Sensitivity Training
- Expansion of Funding for Post-Secondary Education for Foster Youth to all Community College Districts
- Book fair
- Unit Cap
- Smoke Free/Tobacco Free Campuses
- Multi Stalled/All Gender Restrooms
- Baby Changing Stations & Family Restrooms
- Harnessing the Power of 2.1
- Polling Stations at all Colleges
- Ensuring the Success of California’s Homeless Youth
- Undocumented Student Success
- Sustainability
- Mental Health
- Scantron Vending Machines

Fowler announced that Fitzgerald was elected as the North East Representative for SSCCC Black Caucus. The SSCCC Black Caucus conference will be held at BC on February 21st .

Graves reported that the food vending machine that is planned for the Campus Center has been funded.

Faculty Appointments:

a) Standing Committee Appointments

***ACADEMIC SENATE COMMITTEE APPOINTMENTS TO STANDING COMMITTEES
Wednesday, November 18, 2015***

VOLUNTEER	COMMITTEE	DEPARTMENT	NOTE
Jenny Peters	ISIT	EOP&S, Counseling	Approved by R.Marquez

*****There was a motion to approve the additions to the Standing Committee Appointments M/S/C: Chamberlain/Kelly.***

b) Screening Committees Appointments

There are three Dean positions currently going through the hiring process:

- English
- Student Services
- BMIT

c) Task Force Committee Appointments

Task Force/Ad Hoc Committee Appointments 2015-16

Class Size Task Force Nan Gomez-Heitzeberg, Mark Staller	
Moya Arthur (Philosophy)	Ann Tatum (English)
Pamela Boyles (English)	
Academic Calendar Task Force Andrea Thorson	
Helen Acosta (Communication)	Laura Peet (English)
Jennifer Garrett (Performing Arts)	Patrick Fulks (Biology)

*****A motion was made to approve the appointments to the Class Size Task Force Committee M/S/C: Thorson/Rosellini.***

*****A motion was made to approve the appointment to the Academic Calendar Task Force M/S/C: Chamberlain/Klopstein***

Unfinished Business:

- a. Proposed Revisions of AS Bylaws (Holmes)
Proposed revisions are posted on the Academic Senate website
<https://committees.kccd.edu/bc/committee/senate>

*****There was a motion to approve the Proposed Revisions of the Academic Senate Bylaws M/S/C: Thorson/Rosellini.***

- b. Vote of No Confidence in Chancellor (Holmes)
Holmes reported that there language has been drafted. Holmes will be making a public request of the District's budget from 2005-2011. Holmes currently has access of the budget from 2011-2016. One of the items that will be reviewed is the District's budget during the time in which Sandra Serrano has been Chancellor (eleven years).
- c. Examination/Adoption of Canvas (Thorson)
Description: Canvas is a Course Management System that is supposed to replace Luis and Moodle.

Thorson reported that ISIT is putting together a meeting to inform the campus about Canvas. There are five sections that will have students and the rest will have fake students. They have received more requests, but the concern is that we would not have support without it being a cost to the District.

- d. BP6A Unrepresented Employees (Holmes)
Description: BC's attempt to stop the centralization of authority within the Chancellor's position was met with great resistance. End result, recommended language change will continue in the process.

There is nothing new to report on this item.

- e. BP 4C4E Academic Renewal-Cerro Coso (Holmes/Pena)
Description: Cerro Coso has suggested language change reducing the elapse time to disregard course work from 5 years to 1 year. At the request of the Academic Senate, Michelle Pena drafted language based on faculty discussion and recommendations. The Academic Senate approved the language on 03/11/15. BC's proposal was submitted to V.C. Inclan on 03/19/15. This item has not reached DCC yet.

There is nothing new to report on this item.

- f. BP 4D1D Minimum Graduation Req. (Holmes)
Description: Moving sections 4D1E1-4D1E3, 4D2C and 4D3C to procedures. Academic Senate is requesting the following language change: "All courses applied towards a degree or certificate of study, including courses in the general education pattern must be completed with a "C" or better, or a "P" if the course is taken on a pass/no pass

basis.” Additional discussion of whether language changes or additions are necessary due to BC offering a Baccalaureate degree.

This item was passed by the Academic Senate and Executive Board in 2013. It was not approved by College Council. The Executive Board is recommending we revisit this and it will be a voting item at next meeting.

A. BP 4F Student Activities & Organizations (Holmes)

Holmes reported that the terms “male” and “female” will be replaced with “all students”.

Thorson shared the NCAA position on transgender/transsexual:

The National Collegiate Athletic Association (NCAA), which organizes competition in 23 sports at over 1,000 colleges and universities, does not require gender confirming surgery or legal recognition of a player's transitioned sex in order for transgender players to participate on a team which matches their identity. However, things become a bit more complicated when hormones are used. The recommended NCAA policy requires one year of hormone treatment as a condition prior to competing on a female team. Conversely, athletes assigned female at birth remain eligible to compete in women's sports unless or until that athlete begins a physical transition using hormones (testosterone).

NCAA Policy on Transgender Student-Athlete Participation The following policies clarify participation of transgender student-athletes undergoing hormonal treatment for gender transition:

- 1. A trans male (FTM) student-athlete who has received a medical exception for treatment with testosterone for diagnosed Gender Identity Disorder or gender dysphoria and/or Transsexualism, for purposes of NCAA competition may compete on a men's team, but is no longer eligible to compete on a women's team without changing that team status to a mixed team.*
- 2. A trans female (MTF) student-athlete being treated with testosterone suppression medication for Gender Identity Disorder or gender dysphoria and/or Transsexualism, for the purposes of NCAA competition may continue to compete on a men's team but may not compete on a women's team without changing it to a mixed team status until completing one calendar year of testosterone suppression treatment.*

Any transgender student-athlete who is not taking hormone treatment related to gender transition may participate in sex-separated sports activities in accordance with his or her assigned birth gender.

- A trans male (FTM) student-athlete who is not taking testosterone related to gender transition may participate on a men's or women's team.*
- A trans female (MTF) transgender student-athlete who is not taking hormone treatments related to gender transition may not compete on a women's team.*

B. BP 4F2 Associated Student Bodies (Holmes)

Holmes reported that an advisor does not have to be a faculty member; however, it is being researched if an adjunct faculty member/part time employee can be an advisor.

There is nothing new to report on this item.

C. BP 4F3 Clubs and Organizations (Holmes)

Holmes reported that an advisor does not have to be a faculty member; however, it is being researched if an adjunct faculty member/part time employee can be an advisor.

There is nothing new to report on this item.

D. BP 4F7 Student Finances (Holmes)

Holmes reported any full time employee can be an advisor; however, it is being researched if an adjunct faculty member/part time employee can be an advisor.

There is nothing new to report on this item.

E. BP 4F8 Student Conduct (Holmes)

Description: New language and clarity on old language particularly in sections 4F8D2, 4F8D3, 4F8D4, 4F8D15, 4F8D21, 4F8D22, and 4F8D23. Language clarifies and restricts Assault, Battery, Engaging Expressions, Willful Misconduct, Gambling, Illegal Substances, Discriminatory Behavior, and Bullying.

There is nothing new to report on this item.

New Business:

A. 2015-18 Equity Plan (Johnson)

The Equity Plan had a difficult time with its development and an extension was needed; therefore, the Senate Office will be sending out an electronic vote via email on Monday, November 30 at 7:30a.m. to noon. College Council will follow with their e-vote. This will then be sent to the District to be voted on at the Board December 17th meeting.

B. College Council Resolution on the Accreditation Task Force (Pluta)

<https://committees.kccd.edu/bc/committee/senate>

Pluta announced, as an informational item, that College Council voted on this resolution and it passed.

C. BC CHAPS Organization(Holmes)

Holmes reported that Krista Moreland would like to initiate a CHAPS organization on the BC campus similar to the one at Delano and PC. Holmes asks the Senate to review the information, because this will be a voting item at our next meeting.

D. AP 3C1 (a)Meals and In-State Travel Allowance for Students (Holmes)

Description: Change to item 6, requiring meals be purchased on a group basis.

Holmes shared his correspondence with Tom Burke (applies to E/F/G):

1. Does this procedure apply to student clubs?

Yes it could be used as a guide by the clubs to stay within IRS limitations if they have budgetary approvals from SGA, who has oversight over the clubs, and the club has adequate funds in their accounts to cover the cost of paying the per diem.

2. Does this procedure apply to class field trips?

Yes.

3. What happens when the student orders food that exceeds the maximum allocation? For example, a student's lunch order totals \$14.00, yet the procedure states the maximum meal allowance for lunch is \$10.00.

The \$4.00 differential is an out of pocket expense that the student would have to fund personally.

4. When do you anticipate these new procedures to be in effect?

We are targeting January 1st implementation.

E. AP 3C1 (b)Student Travel Authorization (Holmes)

Description: Adding new language that employee must purchase meals on a group basis.

- see notes above

F. AP 3C3A(b)Claim for Travel (Holmes)

Description: Changes to travel reimbursement including having purchase orders in place prior to travel (#3 Steps to activate travel) and meals will only be reimbursed when an overnight stay is required (#2 Living Expenses).

-see notes above

G. AP 3C3A (a)(b)Claim for Travel Reimbursement (Holmes)

Description: Update of form.

-see notes above

H. BP 4A4 (4260) Prerequisites, Co-requisites, and Advisories on Recommended Preparation (Holmes)

Description: Legally required language establishing such requirements for course be available to students in district publications and procedures established for student to challenge such requirements.

Holmes will send additional procedures for the Senate's review.

Adjournment:

The meeting was adjourned at 5:12p.m.

Respectfully Submitted,
Tarina Perry