

ACADEMIC SENATE of BAKERSFIELD COLLEGE

December 3, 2014 – 3:30 p.m.

Collins Conference Center

UNAPPROVED MINUTES

PRESENT: Alisha Loken, Andrea Thorson(EB), Bryan Hirayama (EB), Charles Kim (EB), Christian Zoller, Greg Chamberlain, Janet Tarjan, Jeannie Parent, John Giertz (EB), Joyce Kirst, Kate Pluta (EB), Kurt Klopstein, Kathy Rosellini, Klint Rigby, Kris Stallworth, Lisa Harding (EB), Nancy Guidry, Neal Stanifer, Brent Damron, Steven Holmes (EB), Colton NicholSEN

ABSENT: A. Todd Jones, Anna Poetker, Bill Kelly, Billie Jo Rice (EB), Chad Newton, David Neville, Denise Norris, Gayla Anderson, Ishmael Kimbrough, John Carpenter (EB), Mark Staller (EB), Marsha Eggman, Janet Fulks (EB), Jennifer Jett, Reggie Bolton, Ron Grays, Richard Marquez (EB), Dan Kimball, Robbie Martinez, Wesley Sims (EB)

GUESTS: Nick Strobel

Call to Order:

The meeting began at 3:35 without a quorum, and was officially called to order at 3:43 p.m.

Opportunity to Address the Academic Senate:

There were no requests to address the Academic Senate.

Additions to the Agenda:

There were no additions to the agenda.

Review and Approval of the Minutes:

A motion was made to approve the minutes of November 12, 2014, as presented. M/S/C:

Kirst/Harding

President's Report (Holmes):

Hiring in Progress:

Athletic Director – Sandi Taylor has been named as the new BC Athletic Director.

Counseling – A candidate recommendation from the first pool of applicants was forwarded to the President. A second pool of candidates is still in process.

Academic Senate Administrative Secretary – Final interviews are scheduled for tomorrow, December 4. Steven Holmes and Nan Gomez-Heitzeberg will interview the finalists and forward their recommendation to President Christian.

District Consultation Council:

- Policy 3(b)1(g), which pertains to smoking on campus, has come full circle. The final decision is that the basic KCCD Board Policy will mirror the State Policy of no smoking allowed indoors. Each campus will be allowed to determine its own policy regarding smoking outside on college property. Concerns were raised about smoking at tailgate parties before sporting events. Steven reported that the other two campuses will have designated smoking areas and will talk to President Christian to find out who will be in charge of writing the BC policy.
- Policy 3(b), which pertains to facilities and equipment, was revised to mirror statewide language. This was the first reading of the proposed policy changes.
- Policy 3(d), pertains to general management for facilities, was revised to mirror statewide language. This was the first reading of the proposed policy changes.

- There is a new Growth Allocation for state funds, which, if passed, would provide 5% growth to Bakersfield College. President Christian and Vice President Culpepper are hopeful this formula will be passed, however Tom Burke does not think it is likely. The District Office is waiting to see the outcome before making any changes to the existing model.

4/10 Work Schedule for Classified Staff

June 1 – July 31, 2015, Bakersfield College and Porterville College Classified Staff will switch to a 4/10 work schedule. The District Office and Cerro Coso will remain on the regular work schedule.

Unit Review Evaluation Template

A Unit Review Evaluation Template was generated by the District Office without any input from the three colleges. Steven Holmes will follow up, as he had asked that a task force be created to address this issue.

Student Equity Plan

The Student Equity Plan draft was submitted and approved by the Academic Senate and College Council. Administrators will use information gleaned from the ASCCC Fall Plenary to make minor changes to the document. It is more important to have attainable targets than to have lofty targets that are unmet.

Accreditation

Steven Holmes stated that Bakersfield College has been pursuing the new accreditation standard while the District Office was pursuing old standards. According to Barbara Beno, BC many use the new standard.

BAS

Bakersfield College is pursuing the BAS degree in Industrial Automation. The application due date is December 16, 2014. Colleges selected to participate in the BAS program will be announced in January 2015.

Emergency Response

Steven Holmes reported that miscommunication and a lack of information led to confusion during the recent bomb threat scare. Some of the issues included building evacuation versus campus evacuation, gathering areas too close to the buildings, traffic leaving campus, etc. Administrators are working on a plan to fill in the gaps and rectify the situation.

Renegade Innovation Fund

The Bakersfield College Foundation recently revived the Renegade Innovation Fund. Faculty members may submit an application for consideration of special funding. Recently, the Choir was granted \$35,000 to assist with a field trip to Italy during the summer of 2015. Up to 35 participants will receive \$1,000 each towards their total cost of \$4,000. Steven Holmes said the Foundation Board is also interested in additional ways to raise money, and may choose to fund such things as the cost of a Fund Raising Seminar.

Cerro Coso Academic Senate Proposal - Board Policy 4(c)

This item will be discussed in January, 2015.

Last Date of Activity

Beginning in spring 2015, the District Office will reinstate a special column in Banner to record a Students' last date of attendance. The Financial Aid Department is responsible for tracking and reporting this activity for approximately 400-500 students each semester who receive financial aid. If a student receives financial aid and does not complete any units, they are required to pay back a portion of their financial aid. The last date of attendance is needed to calculate the amount of financial aid the

student must pay back. The question arose as to who is responsible for collecting the funds from the students. Although Steven was not certain, he thinks Bakersfield College is responsible. It is important to note that the dates are already calculated in Banner when a student receives a “W”.

ASCCC Representative

Janet Fulks recently accepted an interim Administrative position. The Academic Senate will hold a special election to replace the ASCCC representative after Winter break.

Board of Trustees Meeting

Trustee Hill, from Delano/Area 4, resigned his position on the Board of Trustees. The Board posted a call for nominees to fill the position until the end of the term, and created an ad hoc committee to review applications. The nomination period, which was not well advertised, is open until December 15, 2014. Please ask your “faculty friendly” representatives to apply for this position.

Co-Chair Reports

Accreditation & Institutional Quality (Pluta) – Report Submitted as Written

- *The committee is developing an institutional planning calendar with embedded evaluations.*
- *Team leads turned in the Final Reports for the Accreditation Midterm 2015 on Monday, December 1; 10 of 14 have been submitted.*
- *A BC survey to evaluate services provided by the District Office in order to respond to accreditation standards will be appearing soon. Please participate.*

Assessment (Carpenter/Neville) – Report Submitted as Written

The Assessment Committee met on October 7th and discussed several areas of significant change in the overall assessment process. Mapping all levels of learning outcomes was discussed and a plan was presented at the ILO Conference on Monday. This process allows for the assessment of multiple levels of learning outcomes with a single event and reduces the amount of time required for assessment. Program Review reports indicate that not all departments/programs are participating in assessment which could create a significant problem with ACCJC. Efforts are underway to encourage 100% participation. Finally, the committee is in the process of reviewing programs for the recording of assessment data since the CurricUNET assessment module does not provide the necessary tools to meet our requirements.

Budget (Holmes)

Please see information under New Business.

Steven Holmes said BC will pursue a comparative cost analysis to compare services and costs for BC versus other similar colleges. This is being handled by Budget Committee.

Curriculum (Rice/Carpenter) – Report Submitted as Written

John Carpenter said the members of the Curriculum Committee are some of the hardest working people on campus. During the two weeks between meetings over 80 courses and programs were reviewed by the various teams that make up the committee. Ultimately, there were 22 new courses, 54 course revisions, and two new programs reviewed and passed by the committee and sent forward to the Board of Trustees for approval. It should also be noted here that Philosophy has graciously agreed to reduce PHIL B9 from 4 to 3 units which will be immeasurably valuable in the effort to provide a clear pathway for the creation of STEM AD-Ts. It is great to see colleagues working together toward a common good.

Enrollment Management (Staller) – Report Submitted as Written

The Enrollment Management Committee met from 2:30 p.m. to 4:00 p.m. on Tuesday, November 25th.

Note: *Due to a committee time schedule conflict, several members were not able to attend. The Enrollment Management Committee will be adjusting its meeting time in the spring 2015 semester. It will meet from 1:30 p.m. to 3:00 p.m. on the fourth Tuesday of the month, except for February. **The EMC will meet in the spring 2015 semester on January 27, March 3, March 24, and April 28.***

Members Present at the 11/25/14 Meeting: Jeff Chudy, Anthony Culpepper, Zav Dadabhoy, Phil Feldman, Nan Gomez-Heitzeberg, Mark Staller, Steve Watkins

Members Absent: Nancy Coyle, John Carpenter, Billie Jo Rice, Sue Vaughn, Phil Whitney

Agenda Items:

--Michael Carley presented and explained a formula we have been using at BC for the past several years to help predict FTES numbers. Michael also shared with the committee his experience producing a formal Enrollment Management Plan while working at Porterville College. He recommends making a simple, practical plan if you want an Enrollment Management Plan that is actually used.

--Nan Gomez-Heitzeberg stated that in addition to meeting an FTES target (for funding purposes), the BC administration is also committed to serving as many students in our district as we can.

--Mark Staller reviewed the three goals of the EMC for the 2014-2015 academic year:

- 1) Develop and publish a 5-year Strategic Enrollment Management Plan*
- 2) Provide information and educate campus community about enrollment management concerns*
- 3) Evaluate and assess BC Enrollment management and the processes we are using for Enrollment management*

--The Enrollment Management Committee has agreed that a 3-year strategic plan may “synch” better with BC planning, and that our goal for the end of this academic year is to have a rough draft of a written plan.

--To help meet goal #2, Mark passed out binders with a winter break reading assignment for committee members. Materials to be read and reviewed for discussion in January include

- 1. An enrollment management article by Janet Ward (8 pages)*
- 2. The Porterville College 2012-2016 Enrollment Management Plan (10 pages)*
- 3. The Orange Coast College 2011-2014 Draft Enrollment Management Plan (15 pages)*
- 4. The ASCCC “Enrollment Management Revisited” white paper (50 pages)*
- 5. A Practical Guide to Strategic Enrollment Management Planning (85 pages)*

Electronic copies of these documents will be posted to the Enrollment Management Committee webpage.

--The EMC, at Jeff Chudy’s prompting, discussed the timing of student enrollment at BC. A survey of enrollment management issues and concerns will be sent out during the spring semester.

Equal Opportunity & Diversity Advisory (Hirayama)

Bryan Hirayama and the EODAC Committee have been working on the Student Equity Plan. They set goals for this year and assigned teams for the 2014-15 goals. The committee would like to implement New Hire Diversity Training and Equitable Hiring Practices throughout the district. The Committee will address these topics in January 2015.

ISIT (Marquez) – Report Submitted as Written

- *The third meeting of the ISIT committee was held on November 3, 2014; the fourth meeting was held on December 1, 2014.*
- *The Technology Conference is scheduled for February 5, 2015. Our keynote speaker is Michael Wesch, who will be discussing and presenting learning technologies that enhance the classroom experience. Be sure to mark your calendars.*
- *The ISIT committee worked on developing the questions for the Student Technology Survey. The survey was distributed electronically to students on November 18, 2014. Over 40 students responded within the first five minutes. The survey will be available to students until 5:00pm on Wednesday, November 26, 2014.*
- *The Student Technology Survey generated over 1500 responses. A large number of the responses lamented the speed or lack of Wi-Fi throughout the campus. Todd Coston will continue to search for ways to improve this service.*
- *Technology Requests via program review were reviewed with the committee. They are currently prioritized based on the program review rubric. Todd Coston, Richard Marquez, and Kristin Rabe will be meeting during finals week to prioritize even further. The results will be discussed in the February ISIT meeting.*
- *The next ISIT meeting is scheduled for Monday, February 2, 2015, at 3:00pm.*

Professional Development Committee (Giertz)

John Giertz reported that the Professional Development Committee will be meeting this Friday. The Committee is designing Opening Day, which is scheduled for the afternoon of January 14, 2015 in Delano and flex activities for January 15. Opening day will be streamed live to Bakersfield College. Friday, January 16 is designed for department and area meetings for flex activities. Questions arose regarding whether or not to make some flex activities, such as instruction on how to do Program Review, mandatory. Janet Tarjan feels that classes should be as good and interesting as possible so that people will choose to attend. If classes are mandatory, quality and morale will suffer. John Giertz and Steven Holmes noted that Senators should actively encourage faculty to attend Opening Day as it is an opportunity to see the fantastic Delano Campus.

Kathy Rosellini asked which activities Administrators would like to see become mandatory, and suggested strategies be developed to improve attendance to those activities. Nursing/Healthcare has several mandatory courses, which are provided primarily online. Perhaps an online class could be implemented? It was noted that faculty should also be encouraged to seek professional development in their field, not just on campus. Each campus makes their own decision regarding flex activities. Greg Chamberlain would like to see some hours become mandatory because it would be very valuable to have team members hear the same information, from the same people, in the same way. Greg also agrees that growth needs to be within specific areas.

FCDC has discussed mandatory flex time. The question arose as to how to back up your word if you make an activity mandatory. What about faculty who don't ever serve on committees? Someone proposed that having salary deducted for non-participation would be an effective method. Many Senators expressed that a minimum amount of mandatory activities would be a good idea. It was noted that Porterville College has some mandatory flex activities.

It was noted that Opening Day used to be closer to the opening day of school. This activity should not be mandatory if it is held a week before school starts. Opening Day should be scheduled the Friday before each semester, not on specific dates. It was suggested that the Senate should pay attention to those dates on the Academic Calendar next time before voting to approve.

Program Review (Pluta) - Report Submitted as Presented

See https://committees.kccd.edu/bc/committee/programreview_for_supporting_documents

The committee has

- updated the committee page with this year's program reviews.
- completed its Summary of the Program Review Annual Update Process and Outcomes for fall 2014. The report is available at the PRC, Academic Senate, College Council, and FCDC webpages.

This spring PRC will be examining the program review process and figuring out how to conduct program review for the general education program. If you are interested in having a voice in the process, please let the Academic Senate know.

If you have any questions, please check the committee pages, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

PRC:

Faculty: Academic Development—Kim Nickell, Curriculum Committee liaison—Billie Jo Rice, Art—Nancy Magner, Communication—A. Todd Jones, Library—Anna Agenjo, Faculty Chair and Directors Council—Jennifer Johnson, Student Services—Diane Allen, Assessment Committee liaison—John Carpenter, FACE—Bernadette Town. All other academic departments—vacant.

Classified: Meg Stidham and Kristin Rabe and 2 vacancies

Administration: Michael Self (co-chair), Michele Bresso, Sue Vaughn, Diane Baeza, and Laura Lorigo.

SGA: vacant

Research representative from District Office: Michael Carley.

Kate Pluta is giving a presentation to College Council on Friday. The final Program Review report can be found in several places on the Bakersfield College website.

Other Reports:

Treasurer (Kim)

Charles Kim receives Foundation budget reports and then follows up with Zeny in the Finance Department. The Academic Senate account balance went down due to a drop in stock market.

ASCCC Representative (Fulks) – Report Submitted as Written

Plenary was sold out (Janet, Kate and Sonya attended)

The information provided was excellent:

The Panel Discussion on the three Technology Initiatives and Their Impact on Our Colleges included discussion about The Common Assessment (CAI), Education Planning (EP), and Online Education (OEI) Initiatives are moving quickly, with pilots for each initiative beginning in 2015.

CAI Multiple measures has some components that concern our team. The pilot representatives from the disciplines and A&R and counseling will go to Irvine Dec 1 to discuss implementation – none of the meeting dates are considering faculty teaching schedules. EPI – continues to move forward. I created a resolution which was adopted by the body on the consent agenda requesting that the ASCCC approach the CCCO about creating our own system-wide Curricunet under EPI. They also discussed the inclusion of predictive analytics there. OEI has really morphed. I do not see how any college offering online will be competitive if they do not join OEI. Colleges

are allowed to OPT in or out. A management system will be provided for free or very little. All colleges must use CCCapply, etranscript and courses used in the exchange will only be C-ID. Mutual placement and articulation are required.

Equity and Accreditation – Using SSSP, Equity Plans, and Enrollment Management Plans in the Accreditation Process. This breakout acknowledged the extreme overlapping of these issues and the need to incorporate scorecard and metrics as data foundations.

Keynote Panel Presentation: Adult Education at a Crossroads -The restructuring of adult education in California is a focus of statewide, regional, and local conversations about student success. Conversations are required across Community College and K-12 systems and changes to noncredit funding will open new curricular and organizational possibilities for many of our colleges. AB 86 planning and faculty and administrative voices involved in restructuring their district's adult education, noncredit, and credit is the key. We have had "issues" with our required AB86 discussion and are trying to correct these in the future month. We have not explored noncredit and need to look at this as a college. (So I went to the noncredit breakout to find out about this. I was told by the AB 86 facilitators (WestED) hired by our district that we would not be considering noncredit.

Exploring New Possibilities for Student Success through Noncredit - The concurrent restructuring of adult education and the equalization of funding for Career Development and College Preparation noncredit courses are game changers for our students, faculty, and communities. Opportunities are great and BC needs to discuss these in light of the fact that the allocation is equal now to credit allocation per FTES and noncredit success in basic skills is often better because of the paradigm. Challenges to create or expand their noncredit programs include: minimum qualifications, faculty workload, full-time/part-time faculty ratios, compensation. Benefits to students include – not buying useless credits, no loss to financial aid limits on credits and, depending upon the non-credit plan student's ability to move through this work at their own pace. The ultimate acceleration/compression answer. I spoke with experts in several colleges about this.

Sacred Cows or Obstacles to Progress: Reconsidering Statutory and Regulatory Restrictions on Budget Allocation—Can We Do Better? This breakout was led by David Morse, ASCCC President & Bonnie Ann Dowd, Executive Vice-chancellor, Business and Technology Services, San Diego CCD

They spoke about the "various statutory and regulatory requirements that dictate or restrict the ways in which California community colleges may allocate their budgets can be a major source of contention on our campuses and in our system. Some of these statutory and regulatory requirements are decades old and conflict with each other, creating unintended consequences or conflicting challenges. Many administrators advocate for greater flexibility when allocating state revenues in college budgets, whereas many faculty see such requirements as the 50% Law and the Faculty Obligation Number as essential protections. Could we develop a more effective way to address budgetary concerns and needs that would satisfy all concerned parties? Join us for an exploration of the issues surrounding this topic and identifying possible directions for the future." We need to seriously grapple with this but there were two concerning components provided by the CBO. Also SDCCD has a rule that when the Chancellor gets a raise everyone gets the same percent in all ranks within the district – WOW.

Student Success Initiative Implementation: Goals for the California Community College System
 Patrick Perry, Executive Vice-chancellor, Chancellor's Office described SB 195 (Liu, 2013) required that the California Community College System set a series of goals and metrics and monitor progress toward achieving them. The 2011 Student Success Task Force Recommendations included a similar set of statewide accountability measures. Over the course of 2013 and early 2014, the Chancellor's Office, in consultation with various system constituency representatives including Consultation Council and the Scorecard Advisory Committee, developed a collection of nine metrics that were approved by the Board of Governors in July 2014. These metrics encompass five areas—student success, equity, student services, efficiency, and access. Because the goals will be publicized as a measure of the success of the California Community College System, they will also need to inform local college budgets, planning, and initiatives. Sonya and I are on this committee and can share these goals and what they mean for BC at any time. Currently our goal is to incorporate the metrics into our Equity Plan, SSSP and use as a core for the Institutional Scorecard at our website <https://www.bakersfieldcollege.edu/scorecard>.

I also attended the follow-up to this breakout.

Panel Discussion: Gender Equity on Campus -How might gender equity be effectively engaged, practiced, and (perhaps) reimagined for California community colleges in an age of Title IX and the funding of Student Equity? What does it mean to “do” gender equity on campus, whether it is through maintaining compliance with statute, or by examining our classrooms and building local initiatives? The transformation of college campuses can be difficult, especially when we critically engage the intersections of gender and equity. In light of new state initiatives and hopes for more equitable futures, this panel will examine the broad challenges of gender equity, and will include a discussion of programs and actions colleges may wish to explore and employ. This was perhaps one of the best diversity panels I have ever observed.

Resolutions: Below is a list of the considered resolutions with the final result in the right column. The final wording will be posted at <http://www.asccc.org/events/2014/11/2014-fall-plenary-session> sometime in the future. (Consent means passed by consent of all colleges to not vote. Amended means passed with language changes. Referred means no vote sent to exec to deal with. Not passed means voted down.

1.0 ACADEMIC SENATE

- *1.01 F14 Adopt the Resolutions Handbook..... Consent
- +1.02 F14 Establish a Part-Time Representative Seat on the Executive CommitteeNot Passed
- #1.03 F14 The Two Thirds Vote Rule Required To Overturn A Prior PositionNot Passed

2.0 ACCREDITATION

- 2.01 F14 Student Learning Outcomes and Faculty Evaluations..... Passed/amended
- 2.02 F14 Accreditation Evaluation Teams and Commission Actions.....Passed
- #*2.03 F14 Faculty Participation on ACCJC External Review Committees.....Passed
- #2.04 F14 Freedom to Choose..... Referred to exec

7.0 CONSULTATION WITH THE CHANCELLOR'S OFFICE

- 7.01 F14 Restructure the FON to Include Noncredit Faculty.....Passed
- 7.02 F14 ASCCC Involvement in the California Community College Institutional Effectiveness and Technical Assistance Program.....Passed
- +*7.03 F14 Aligning State Reporting Deadlines With Academic CalendarsConsent
- #*7.04 F14 Student Safety: Sexual Assault..... Consent

#7.05	F14	<u>Definition of Basic Skills.....</u>	<u>Passed/amended</u>
#*7.07	F14	<u>Re-enrollment Information for Admissions and Records Staff</u>	<u>Passed/amended</u>
#*7.08	F14	<u>Alignment of the Title 5 Definition of Distance Education with the Federal</u>	<u>Definition of Distance Education</u>
		<u>.....</u>	<u>Passed/amended</u>
#*7.09	F14	<u>Remove the Term Remedial from the Student Success Scorecard</u>	<u>Passed/amended</u>
<u>8.0 COUNSELING</u>			
#*8.01	F14	<u>Recognition for Skills-builder Completion</u>	<u>Passed/amended</u>
#*8.02	F14	<u>Broaden the Definitions of Success and Completion</u>	<u>Passed/amended</u>
<u>9.0 CURRICULUM</u>			
9.01	F14	<u>Local Degrees for Transfer and General Education Requirements</u>	<u>.....</u>
		<u>.....</u>	<u>Passed/amended</u>
*9.02	F14	<u>Reporting Data on Low Unit Certificates</u>	<u>Consent</u>
*9.03	F14	<u>Reinstating Local Approval of Stand-Alone Courses</u>	<u>Consent</u>
9.04	F14	<u>Faculty Inclusion in Development and Implementation of Community College</u>	<u>Baccalaureate Degrees</u>
		<u>.....</u>	<u>Passed/amended</u>
9.05	F14	<u>General Education Patterns for Community College Baccalaureate Degrees</u>	<u>.....</u>
		<u>.....</u>	<u>Error! Bookmark not defined.</u>
*9.06	F14	<u>Update the paper The Course Outline of Record: A Curriculum Reference Guide</u>	<u>.....</u>
		<u>.....</u>	<u>Error! Bookmark not defined.</u>
9.07	F14	<u>Secure Funding to Develop C-ID Course Descriptors for College Preparation</u>	<u>Courses</u>
		<u>.....</u>	<u>Passed</u>
#9.08	F14	<u>Impact of Changes to Course Repeatability</u>	<u>Passed/amended</u>
#*9.09	F14	<u>Development of a Curriculum Platform</u>	<u>Consent</u>
#*9.10	F14	<u>Chancellor's Office Template Protocols</u>	<u>Passed/amended</u>
#*9.11	F14	<u>Formalizing Model Curriculum</u>	<u>Passed/amended</u>
#*9.12	F14	<u>Support for Allowing Exceptions to Senate Bill 440 Degree Creation Mandates</u>	<u>.....</u>
		<u>.....</u>	<u>Pass</u>
#*9.13	F14	<u>Future Direction for C-ID</u>	<u>Passed/amended</u>
<u>10.0 DISCIPLINES LIST</u>			
*10.01	F14	<u>Revise the Paper Equivalence to the Minimum Qualifications</u>	<u>Error! Bookmark not defined.</u>
<u>11.0 TECHNOLOGY</u>			
#11.01	F14	<u>Common System Student Database</u>	<u>Passed/amended</u>
<u>12.0 FACULTY DEVELOPMENT</u>			
*12.01	F14	<u>Professional Development and the Academic Senate</u>	<u>Consent</u>
12.02	F14	<u>Professional Development and Part-Time Faculty</u>	<u>Passed/amended</u>
*12.03	F14	<u>Faculty Professional Development</u>	<u>Consent</u>
12.04	F14	<u>Using Anticipated Savings from Adopting the Common Course Management</u>	<u>.....</u>
		<u>.....</u>	<u>System</u>
		<u>to Support Online Faculty Professional Development Needs</u>	<u>Passed</u>
<u>13.0 GENERAL CONCERNS</u>			
13.01	F14	<u>Improving Student Success Through Compliance with the 75/25 Ratio</u>	<u>.....</u>
		<u>.....</u>	<u>Passed/amended</u>
#*13.02	F14	<u>Resolution on Dual and Concurrent Enrollment</u>	<u>Consent</u>
#13.03	F14	<u>...Faculty Primacy and Support for Faculty-Created Assessment Instruments</u>	<u>.....</u>
		<u>in the Common Assessment Initiative Project</u>	<u>Not Passed</u>
<u>17.0 LOCAL SENATES</u>			
17.01	F14	<u>Consulting Collegially with Local Senates on Participation in Statewide</u>	<u>.....</u>
		<u>Initiatives</u>	<u>Passed</u>
17.02	F14	<u>Faculty Primacy in Distance Education Instructional Programs and Student</u>	<u>.....</u>
		<u>Services</u>	<u>Passed</u>
<u>18.0 MATRICULATION</u>			
#*18.01	F14	<u>Defining Writing Assessment Practices for California Community Colleges</u>	<u>.....</u>
		<u>.....</u>	<u>Passed/amended</u>

20.0 STUDENTS

20.01 F14 Developing a System Plan for Serving Disenfranchised Students Passed/amended

Of concern to BC is the passage of 18.01 requiring writing assignments graded by faculty. We supported writing assignments BUT NOT hand graded. This is a departure from the senate's general support of individual college choice. It will be problematic in placement.

Union Update (Guidry)

Nancy Guidry advised that CCA negotiators met on November 14. The CCA Newsletter will go out next week. Nancy said that members will probably not have a signed contract by end of December. If a MOU is reached by end of the fall semester, there probably will not be enough time to vote on it until the spring semester. Nancy reported that Interested-Based bargaining was going well until the District Office came back with changes. Nancy will encourage the CCA Executive Committee to provide more information. Steven Holmes talked to Matt Crow about standardizing the days for Academic Senate President, but Matt said that topic could not be brought up unless it was "Sunshined".

Student Representative (Colton Nichol森)

Colton Nichol森 reported the Renegade Pantry was a huge success before Thanksgiving. The Pantry was open 9:00 a.m. -12:00 p.m. and 4:00 p.m. – 6:00 p.m. on November 18, 19, and 20. Food donations can be dropped off at the SGA Office anytime.

Colton stated that students are struggling with enrollment in some classes such as STEM, and that many waitlists are full. He asked who allocates class sizes and how many classes are available. Steven Holmes said that Department Chairs propose classes and then discuss them with the Vice President. The number of classes is restricted by the number of faculty members, so departments with fewer faculty, such as Communication, often have fewer classes available. Steven advised that BC is mandated by the State and recommended that students lobby at the state level to ask for more funding for Community Colleges. Information about lobbying can be found online at SSSCC. The SGA should have funding for Advocacy, so there may be money available for a group of students to go to Sacramento in order to lobby.

Colton advised that in early November, General Assembly Region 5 passed a resolution regarding cigarette wastebaskets.

Faculty Appointments:

A motion was made to approve Scott Dameron for the Facilities Committee. M/S/C: Stanifer/Rosellini

Steven Holmes distributed a list of committee vacancies. Steven asked Senators to please reach out to faculty in their area. Committee meeting dates are listed on Bakersfield College Committees page, <https://committees.kccd.edu/bc/>. A master calendar can also be found online. Committees typically meet one to two times per month. The Assessment Committee meets on Friday mornings. The Program Review Committee is going to do General Education next year.

Unfinished Business:

Policy 10A Proposal (Holmes)

At the District Consultation Council meeting, Steven Holmes brought up concerns about title, "Unrepresented Employees". Steven stated that there are other groups of unrepresented employees. Additionally, there was much discussion regarding the word "may", in that the policy should say, "The Chancellor shall receive and approve all recommended new employees", rather than, "The Chancellor shall receive and may approve all recommended new employees". Steven Holmes asked that the word "may" be removed, but the District did not wish to concede. Nick Strobel suggested the second sentence of the policy should be, "As Chief Administrator of the College, the President shall have the

authority areas of responsibility...” Steven Holmes doesn’t feel the language in this policy is consistent with the new accreditation standards. Policy 10A was sent back to Abe Ali for revision.

Policy 4A3(c) Proposal (Holmes)

This Priority Registration Policy will move to the December Board of Trustees meeting for a vote.

Policy 4A8 Proposal (Holmes)

This policy proposal has been removed from the District Consultation Council agenda. It will be revised and resubmitted.

HR Hiring Process - Resolution (Kirst)

In the recent past, Bakersfield College experienced significant hiring delays, especially for students and tutors. The Human Resources Department has taken steps to improve the process, particularly in the area of hiring students, however communication and notification remains a problem. Applicants often accept other positions because the hiring process takes too long. Steven Holmes advised that there has been discussion about using campus funds to hire additional personnel to supplement the District Human Resources responsibilities. Discussion of the resolution ensued and a recommendation was made to remove Item C and G. Steven Holmes will revise the resolution and email a copy to the Senate for a vote before December 18, after which the final resolution will be presented to the Board of Trustees.

New Business:

Additional Associate Degrees

This item was tabled until the next meeting. Tracy Hall will email the correct document to the Academic Senate.

Budget Committee Charge

The Budget Committee submitted a proposal to change the committee charge. The current composition with the Academic Senate President serving as Budget Committee Co-Chair violates the Academic Senate By-Laws, Article IV Section 2. The proposed charge would eliminate conflict of interest issues by changing the Co-Chair to a faculty representative and allowing the Academic Senate President to serve as a committee member. A motion was made to accept the change to the Budget Committee Charge.
M/S/C: Chamberlain/Kirst

Good and Welfare:

There were no additional comments or questions for the Academic Senate

Adjournment:

The meeting was adjourned at 5:12 p.m.

Respectfully Submitted,
Tracy Hall