

ACADEMIC SENATE of BAKERSFIELD COLLEGE

November 12, 2014 – 3:30 p.m.
Collins Conference Center

UNAPPROVED MINUTES

PRESENT: Alisha Loken, Bill Kelly, Chad Newton, Charles Kim (EB), David Neville, Denise Norris, Gayla Anderson, Greg Chamberlain, Janet Tarjan, Kurt Klopstein, Kathy Rosellini, Klint Rigby, Ron Grays, Kris Stallworth, Lisa Harding (EB), Marsha Eggman, Nancy Guidry, Brent Damron, Richard Marquez, Steven Holmes (EB), Dan Kimball

ABSENT: A. Todd Jones, Andrea Thorson(EB), Anna Poetker, Billie Jo Rice (EB), Bryan Hirayama (EB), Christian Zoller, Ishmael Kimbrough, Jeannie Parent, John Carpenter (EB), John Giertz, Joyce Kirst, Kate Pluta (EB), Mark Staller (EB), Neal Stanifer, Jennifer Jett, Reggie Bolton, Robbie Martinez, Wesley Sims (EB), Colton Nichol森

GUESTS: None

Call to Order:

The meeting was called to order at 3:30 p.m.

Opportunity to Address the Academic Senate:

There were no requests to address the Academic Senate.

Additions to the Agenda:

There were no additions to the agenda.

Review and Approval of the Minutes:

A motion was made to approve the minutes of October 29, 2014, as presented. M/S/C: Kelly/Norris

**There was a motion to suspend the meeting agenda to accommodate New Business "A", Equity Plan.
M/S/C: Chamberlain/Rosellini

President's Report (Holmes):

Hiring in Progress:

Athletic Director – This position is still in process. Forums were held this week.

Counseling – A candidate recommendation from the first pool of applicants was forwarded to the president. There is a second pool of candidates still in process.

Academic Senate Administrative Secretary – Face-to-face interview with the hiring committee are scheduled for Friday, November 14. Steven Holmes and Nan Gomez-Heitzeberg will interview the finalists and forward their recommendation to President Christian. Nan hopes they will be able to make their recommendation by Thanksgiving.

Dual AD-T:

This item has been tabled.

Consultation Council:

Steven Holmes reported that he recently met with Chancellor Serrano. Steven also had a meeting with Nan Gomez-Heitzeberg this morning.

Pre Requisites / Co Requisites Appeals Process

This item is still in process.

Facility Prioritizing

Steven Holmes advised there are some faculty concerns regarding priority ranking of facility renovations, such as the PE/sports areas, turf, lighting projects, etc. Steven will look into this matter to ascertain who is making the decisions and whether or not faculty and staff are involved in the priority ranking process.

Academic Senate Administrative Secretary Position

Steven Holmes advised that Administrators would like the Academic Senate Secretary desk to be located inside the President's suite. Positive outcomes would include extensive training by Jennifer and Tracy, as well as the ability to see the administrative process and how the college runs. Concerns were raised regarding the amount of time the Senate Secretary would be commandeered for administrative work, as well as faculty members potentially feeling uncomfortable and not free to discuss Senate items. Steven also indicated that he would like to make the Senate Secretary position a solid 40 hour per week job and include informal note taking for all Senate committees.

Board of Trustees Meeting

Steven Holmes will attend the KCCD Board of Trustees meeting tomorrow in Delano. According to *Robert's Rules of Order*, all submitted written reports that are submitted for a board meeting should be published in the minutes. Steven will begin submitting written reports to the Board of Trustees' meeting each month to ensure his reports are accurately reflected in the minutes. Robert's Rules of Order: Article X Section 60.

Co-Chair Reports

Accreditation & Institutional Quality (Pluta)

Kate Pluta was away at the Fall Plenary, therefore no report was given.

Assessment (Carpenter/Neville)

The Assessment Committee is looking at mapping and is preparing a presentation for the ILO conference on Monday, November 17. David Neville requested all assessment data, as well as future assessment dates, be emailed to John Carpenter as soon as possible. Please also copy David Neville on your email, as David has submitted his name as the assessment co-chair, and will be interviewed by the Executive Board next week. Once David's nomination is approved, his name will be forwarded to President Christian for confirmation.

Budget (Holmes)

Steven Holmes advised that the Budget meeting had been cancelled. Steven will draft language to propose a change in the Budget Committee charge. Changes will include the annual rotation of the lead faculty, and the appointment of the Academic Senate President to committee member, rather than the as the Co-Chair.

Curriculum (Rice/Carpenter)

Billie Jo Rice was absent, therefore no report was given.

Enrollment Management (Staller)

This item was tabled until December 3.

Equal Opportunity & Diversity Advisory (Hirayama)

This item was tabled until December 3.

ISIT (Marquez)

This item was tabled until December 3.

Professional Development Committee (Giertz)

This item was tabled until December 3.

Program Review (Pluta)

Kate Pluta was away at the Fall Plenary, therefore no report was given.

Other Reports:

Treasurer (Kim)

Charles Kim reported that he received scanned deposit documents from Foundation and is working with Zeny for regular reporting.

ASCCC Representative (Fulks)

Janet Fulks was away at Fall Plenary, therefore no report was given.

Union Update (Guidry)

Nancy Guidry stated that Bakersfield College CCA will not be supporting the statewide CCA resolution regarding the ACCJC. Nancy also noted there will be another contract negotiation session on November 14.

Student Representative (Colton Nichol森)

Colton Nichol森 was not present, therefore no report was given.

Faculty Appointments:

There were two additions to the BC Standing Committee list: Kathy Freeman for the Scholarship Committee Co-Chair and Adel Shafik for the ISIT Committee. A motion was made to accept the new committee members. M/S/C: Rigby/Stallworth

Unfinished Business:

Policy 10A Proposal (Holmes)

At the last District Consultation Council meeting, Steven Holmes recommendation that the District consider the proposed changes to Policy 10A. Since then, the District Office reinstated the two sections that are under the purview of the Academic Senate. An additional concern is the job description listed in the policy proposal. Senate Executive Board members did not like the term "Unrepresented Employees", and felt Confidential Management was more appropriate. Steven asked Senators if they would support the changes to Policy 10A if the term "unrepresented employees" was changed to "Confidential Management". The general consensus was that the Senate may support the change as long as 10A7 applies to the college president and the chancellor. Steven noted that Policy 10A will remove most of the job descriptions. Access to the job descriptions will only be available through the district website.

Student Equity Plan (Arvizu)

The Student Equity Plan has been posted on the Senate website for the last month. A motion was made to support the Student Equity Plan. M/S/C: Chamberlain/Guidry

HR Hiring Process - Resolution (Kirst)

Due to time constraints, this item was tabled.

CCA Resolution – ACCJC (Stierle)

See Nancy Guidry's update under the CCA report.

New Business:

Dual AD-T

Due to time constraints, this item was tabled.

Baccalaureate Resolution

Due to time constraints, this item was tabled.

Policy 4A3(c) Proposal

Due to time constraints, this item was tabled.

Policy 4A8 Proposal

Due to time constraints, this item was tabled.

Good and Welfare:

There were no additional comments or questions for the Academic Senate

Adjournment:

The meeting was called to an abrupt close at 3:50 p.m. due to bomb threat.

Respectfully Submitted,
Tracy Hall