

ACADEMIC SENATE of BAKERSFIELD COLLEGE

October 29, 2014 – 3:30 p.m.

SGA Conference Room

UNAPPROVED MINUTES

PRESENT: Andrea Thorson(EB), Bryan Hirayama (EB), Charles Kim (EB), David Neville, Denise Norris, Greg Chamberlain, Ishmael Kimbrough, Janet Tarjan, Kurt Klopstein, Jeannie Parent, John Giertz, Joyce Kirst, Kate Pluta (EB), Kathy Rosellini, Kris Stallworth, Mark Staller (EB), Nancy Guidry, Neal Stanifer, Steven Holmes (EB)

ABSENT: A. Todd Jones, Alisha Loken, Anna Poetker, Bill Kelly, Billie Jo Rice (EB), Chad Newton, Christian Zoller, Gayla Anderson, John Carpenter (EB), Klint Rigby, Ron Grays, Lisa Harding (EB), Marsha Eggman, Jennifer Jett, Reggie Bolton, Brent Damron, Richard Marquez, Dan Kimball, Robbie Martinez, Wesley Sims (EB)

GUESTS: Jason Dixon, Primavera Arvizu, Tom Greenwood, Isabel Stierle, Kathy Freeman, Rachel Vickrey

Call to Order:

The meeting was called to order at 3:42 p.m.

Opportunity to Address the Academic Senate:

Jason Dixon shared a presentation on the proposed Baccalaureate Degree in Industrial Automation. Jason stated that on September 28, 2014, Governor Jerry Brown signed legislation for the baccalaureate degree pilot program. Over 20 states currently have junior colleges offering baccalaureate level courses. The RFP will go out November 20, 2014 and applications are due by December 19, 2014. Announcements are expected January 21, 2015. Fifteen (15) colleges will be selected to participate in the pilot program. Kern County ranks low in graduates with baccalaureate degrees. Educational pathways for Industrial Automation include Electronics, Engineering, and Industrial Technology.

Jason brought a package of baby carrots, which are machined from whole carrots. According to Jason, 75% of the supply of baby carrots comes from Bakersfield. Some industries that use Industrial Automation include food, pharmaceutical, chemical, petroleum refining, pulp and paper, automotive, logistics, water and wastewater, oil and gas production, consumer goods, and electric power.

Existing lower division curriculum would be used, with the addition of an Industrial Safety course. Upper level curriculum would need to be developed. Additionally, four upper division Gen Ed courses would be required, and would mirror CSU courses. Jason said that existing students will be eligible for this program, and that BC may even be able to draw transfer students.

The BC Baccalaureate Degree Team is requesting the support of the Academic Senate. Support has also been received from the Chamber of Commerce, KEDC, and others in the community. A draft resolution of support was included in the agenda packet. Members were asked to review the draft and send comments to Tracy Hall by Nov 4, 2014. Comments will be reviewed and the revised draft will come back to the senate on November 13 for a vote. At that time, no changes will be allowed. If the resolution is approved by the Senate, it will be presented to the Board of Trustees November 14.

There was a motion to suspend the meeting agenda to accommodate New Business "A", Equity Plan.
M/S/C: Thorson/Freeman

Additions to the Agenda:

A call for additions to the agenda received none.

Review and Approval of the Minutes:

A motion was made to approve the minutes of October 15, 2014, with minor changes in the MOU section. M/S/C: Staller/Thorson

President's Report (Holmes):

Hiring in Progress:

Steven Holmes reported on the following positions: Athletic Directors are having second interviews; Counseling has submitted a list of finalists, with an additional pool of candidates to be evaluated; it is rumored the new Vice Chancellor, Betty Inclan, with former ties to Berkeley City College and City College of San Francisco, will start November 1; Senate Administrative Secretary candidates received a telephone interview and select candidates will receive in-person interviews.

Dual AD-T:

This item is still in process. Billie Jo Rice, Michelle Pena, Tracy Hall, and Nan Gomez-Heitzeberg are working on this project.

Budget Committee Co-Chair:

Steven has notified the Vice President Culpepper that he is unable to serve in this capacity, but would still like to be on the committee. Steven expressed that there needs to be a stipend for the new Co Chair.

Area "A" Meeting:

Steven attended the Area "A" meeting last weekend in Sacramento. Senators should have received copies of approximately 20 resolutions recommended by the ASCCC. Friendly amendments must be submitted to Janet Fulks by Friday, November 14, at 4 pm. Additional topics of discussion included a brief discussion on the discipline list, as there are five positions where the ASCCC is looking at minimum qualifications. In regards to Professional Development, the ASCCC is recommending the State allocate \$25 million in the budget.

Consultation Council:

The topic of evaluating the effectiveness of the District Office was discussed, in conjunction with Standard IV Accreditation. There are new standards. The Chancellor contacted Jack Pond at the commission and was told that the District will be evaluated off the old standard, not the new one. This was not officially confirmed, so it still considered an opinion. Chancellor Serrano will be suggesting a task force to come up with a standard response for Standard IV. All three colleges should use the same responses.

4/10 Classified Work Schedule

Steven reported the proposed 4/10 classified staff schedule is still on table for June and July 2015. HR is still trying to work out details.

Voluntary Health Care Program

The Affordable Health Care Act requires employers to provide benefits to part time employees. This program would be voluntary for part time staff and adjunct faculty. Potential implementation of this program may be in the Fall of 2015. Employers who do not offer this program are subject to fines.

Smoke Free Campus

This discussion has gone full circle. Porterville is happy with their designated smoking area. Cerro Coso suggested that each college should make the decision, with the president making final decision. Legal counsel was not present.

Students' last day of attendance

There is no clear solution at this time. The District added a column in Banner, and the other colleges complained. The District has since removed the column. It is now up in the air as to whether or not the date for F's has to be recorded and how.

Duplication

Duplication has ordered a new copier and there is now a part-time employee to assist Bill Parker.

Pre Requisites / Co Requisites Appeals Process

This topic applies to SSSP. Language may need to be drafted for the catalog.

Co-Chair Reports

Accreditation & Institutional Quality (Pluta) – Report Submitted As Written

See <https://committees.kccd.edu/bc/committee/accreditation> for supporting documents

The committee

- is developing an institutional planning calendar with embedded evaluations.
- reviewed the document, "Resolution in Support of Fair Accreditation for California Community Colleges." The document was shared as an informational item for the committee. Further discussion will be happening within BC Academic Senate. The committee agreed to the following response to the proposed resolution: "We appreciate that this resolution is being brought forward, but we do not feel this has been our college's experience and cannot support the resolution."

The Midterm 2015 team is meeting for an Accreditation Halloween Lab Friday, October 31, to work on their Progress Reports due Monday, November 3.

Assessment (Carpenter) -Tabled 11/12/14

Budget (Holmes) - Tabled 11/12/14

Curriculum (Rice/Carpenter) Tabled 11/12/14

Enrollment Management (Staller)

The Enrollment Management Committee met last week and have set three goals. Their current committee charge calls for a 5-year plan, but they are considering changing to a 3-5 year plan to be in line with other committees. This committee will post information on the website. Mark Staller said he hopes to have Michael Carley at District Office attend a meeting to discuss the Enrollment Management Plan that he helped develop.

Equal Opportunity & Diversity Advisory (Hirayama)

The last EODAC meeting coincided with an Equity Workshop. EODAC will have a special meeting in the next couple of weeks to solidify goals.

ISIT (Marquez) – Report Submitted as Written

- The second meeting of the ISIT committee was held on October 6, 2014.
- 2014-2015 committee goals have been approved.
- The 2014-2017 Technology Plan was approved by the committee with the understanding that one final edit would occur before it is sent to Amber Chiang for posting on the BC website.
- Discussion occurred regarding a Technology Survey for Students. The co-chairs are gathering questions from previous surveys to bring to the next ISIT meeting for discussion.

- ISIT members were advised that our next meeting will be used to discuss the prioritization of Program Review technology requests. Todd urged all department representatives be in attendance.
- The ISIT co-chairs are currently involved in updating Standard III.C for the mid-term Accreditation report with the involvement of the ISIT committee members.
- The next ISIT meeting is scheduled for Monday, November 3, 2014.

Professional Development Committee (Giertz) – Report Submitted as Written

- The professional development discussed yearlong goals and is creating goals more directly in-line with the college goals.
- We are finalizing our request for funds form
- We created a sub-committee to re-examine faculty flex guidelines

John Giertz added the committee is reexamining goals and what they are trying to accomplish. The Professional Development Committee wants to be more active on the campus, more specific, and proactive.

Program Review (Pluta) – Report Submitted as Written

The committee

- has reviewed and responded to the Annual Updates and Comprehensive Program Reviews.
- has identified models from this year's submissions. There were many effective examples, but the program reviews on the following list were effective in every category:
 1. Academic Development
 2. Chemistry
 3. Communication (comprehensive)
 4. Counseling
 5. Electronics Technology
 6. English (comprehensive)
 7. English for Multilingual Students (comprehensive)
 8. Library
 9. Nursing—Registered
 10. Nursing—Vocational (comprehensive)
 11. Physics
 12. Radiologic Technology (comprehensive)
 13. Sociology
- will be posting all materials to its committee page, including the checklists of programs that give approval.
- will be sending out a survey for participants to evaluate the program review process.
- will be preparing its report to College Council.

If you have any questions, please check the committee pages, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

In particular, this spring PRC will be examining the program review process and figuring out how to conduct program review for the general education program. If you are interested in having a voice in the process, please let the Academic Senate know.

Other Reports:

Treasurer (Kim) – Report Submitted as Written

BC Faculty Senate Retired & Student Accounts - \$2,033.74

Levinson Award Account - \$15,160.01, but only 5%, or \$758.00, can be used.

Continued reports will have the amounts deposited and any pay outs listed. Additionally, Charles noted that both accounts are tied to the stock market, so there has been activity based on market fluctuations. The question arose as to the number of retirees for this year. Steven Holmes will report back to the Senate.

ASCCC Representative (Fulks)

No report was given.

Union Update (Guidry)

Gloria Dumler sent out a link to everyone for the CCA newsletter. Nancy passed around a hard copy. The next negotiation meeting is Nov 14.

Student Representative (Colton Nichol森)

Colton Nichol森 announced the Water Conservation Act was passed, and BC will reduce water usage by at least 20%. Colton also reported the Renegade pantry is up and running. Please sign up online. Flyers are located in the SGA room. Volunteers are needed to assist with food distribution, which is scheduled for November 20, from 9:00 a.m. to 12:00 p.m. and 4:00 p.m. to 6:00 p.m. Donations are always accepted. Students are trying to get more stores to donate non-perishable items. Someone recommended that SGA place an advertising banner on a non-profit website.

Faculty Appointments:

There were no additions to the BC Standing Committees. Steven Holmes asked for a volunteer to serve as the Interim Secretary while Wesley Sims is on sabbatical. Kathy Rosellini volunteered and was appointed.

Unfinished Business:

EMP Vote (Holmes)

There were no recent changes to the Educational Master Plan (EMP) posted on the Academic Senate website. A motion was made to approve the EMP. M/S/C: Chamberlain/Thorson

Policy 10A Proposal (Holmes)

This item was tabled and will go back to Consultation Council in November.

HR Hiring Process - Resolution (Kirst)

Joyce submitted revised resolution regarding the HR hiring process. Item "G" was added since the original version. Please take the resolution back to your areas for comment. This item will be discussed at the next meeting.

New Business:

Student Equity Plan (Arvizu)

Primavera Arvizu presented an overview of the Student Equity Plan. The State added additional groups that need to be included - other races, foster youth, veterans, etc. BC must submit a one-page addendum to discuss how we will service these additional groups. EODAC and Team Leads, Manny Mourtzanos, Vicky Coffee, Vanessa Bell, Bryan Hirayama, and Primavera Arvizu are recommending a three-year implementation plan. Goals and data will be evaluated each year to create, assess, implement, and evaluate. This group has been working on the Student Equity Plan since spring of 2014. The Plan must be included in Board Docs by November 13 in order to be on the agenda for the December Board meeting. The question arose as to what is the definition of success. Primavera will help define that term. The Senate will vote on the Student Equity Plan at the next meeting.

CCA Resolution – ACCJC (Stierle)

Tom Greenwood, Isabel Stierle, and Kathy Freeman attended the meeting in order to present a resolution that was recommended by the CCA at the state meeting. This resolution in support of Fair Accreditation for California Community Colleges has language accusing the ACCJC of increasing reports of antagonism, intimidation and fear. This resolution “stands in strong support of the City College of San Francisco.” Tom, Isabel, and Kathy met with the Academic Senate Executive Board last week, where concerns were raised about the language and tone of the resolution, the lack of distinction between the Commission and the accreditation teams, as well as the failure to address specific situations. Rachel Vickrey said the accreditation team’s recommendations are confidential. The final decision is made by the Commission, who has access to the whole picture. The CCA team wants to show support for other colleges, but needs to make sure what BC’s position is. Please send your written comments to Tom, Isabel, and Kathy by November 5. The next CCA meeting is Nov 10, if you wish to attend. The CCA team will compile the comments into a written report which they will provide to Senate. Kate Pluta stated the Accreditation and Institutional Quality Committee (AIQ) cannot support the resolution. Greg Chamberlain agreed with AIQ’s comments in the co-chair report. Steven Holmes noted the ASCCC has made a resolution as well, which has a different tone, and asked the group to review that document as well.

Good and Welfare: A recommendation was made to send cards to Susan McQuerrey, Glen Fields, Joyce Kirst and Mark Staller (new grandfather).

Adjournment:

The meeting was adjourned at 5:13 p.m.

Respectfully Submitted,
Tracy Hall