

# ACADEMIC SENATE of BAKERSFIELD COLLEGE

March 5, 2014, 3:30 P.M.  
Collins Conference Center

## UNAPPROVED MINUTES

**PRESENT:** Alex Henderson; Andrea Thorson; Anna Poetker; Bill Kelly; Billie Jo Rice (EB), Brent Damron (proxy for R. Bolton); Bryan Hirayama (EB); Charles Kim (EB); Christian Zoeller; Corny Rodriguez (EB); David Neville; Gayla Anderson; Ishmael Kimbrough; Janet Tarjan; Jeannie Parent; John Carpenter (EB); Joyce Kirst; Kate Pluta (EB); Kathy Freeman; Klint Rigby; Kris Stallworth; Lisa Harding; Mark Staller (EB); Marsha Eggman; Michael Korcok(EB); Nancy Guidry; Nick Strobel (EB); Robert Martinez; Ron Grays; Valerie Robinson; Wesley Sims (EB).

**ABSENT:** Jennifer Jett; John Giertz; Julie Lowe; Maria Perrone; Patrick Fulks; Terry Meier.

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### CALL TO ORDER

The meeting was called to order at 3:33 p.m.

### REVIEW OF THE MINUTES

The Academic Senate minutes of the February 5, 2014 were reviewed and approved. M/S/C: Kelly/Anderson

*\*\*Senate President, Cornelio Rodriguez appointed Mark Staller, ASCCC Representative, as Timekeeper for the Academic Senate meetings this year.*

### REPORTS

#### President (Rodriguez)

- Corny reported that the changes recommended to the Academic Senate Constitution and By-laws need to have at least half of the faculty to vote; that would be 129 to vote, and only 34 voted last time. Of those, two-thirds would need approval.
- At District Consultation Council, the graduation requirements related to wellness will be re-inserted according to the chancellor.
- Students are not included in the Affordable Care Act while employed as a student worker.
- The Fiscal Policy in regards to the 17% Reserves for the District, Corny does not support the 17% as a policy. District Consultation Council will do 15% at the meeting. Corny encourages the faculty to attend the Board of Trustees meeting in Porterville.
- The language regarding the selling of materials needs clarification. Class packs were also brought up for further clarification.
- In Corny's meeting with the president, the Jane Goodall event will take place at the Gil Bishop Gymnasium on April 1<sup>st</sup>. General admission tickets will be \$20, Students \$10. There will be 2600 tickets to sell.
- The Data Conference will be held on Friday, March 14<sup>th</sup> from 8:00 a.m. to noon.
- Regarding the Emergency meeting on Monday, March 3<sup>rd</sup> and the resolution recommending approval of the Baccalaureate Pilot Program, Corny stated that Cindy Collier commented that the statewide Academic Senate will not be supporting this resolution. There will be further discussion at the Spring Plenary meeting.
- Corny reminded the senators to relay their information back to their groups.

#### Accreditation Steering Committee (Pluta)

The Accreditation Steering Committee met Friday, February 28<sup>th</sup> to focus on expanding its scope to include institutional effectiveness. The tentative committee name would change to Accreditation & Institutional Quality (AIQ). ASC will be discussing the work session feedback at its March 11<sup>th</sup> meeting and revising the charge as needed. The charge will then go to the Academic Senate and College Council for approval.

### Assessment Committee (Carpenter)

John Carpenter reported that he met with Dean Bonnie Suderman and FCDC. It was noted that assessments not done in the fall must be completed this spring.

### Budget Committee Update

Corny reported that there has not been a meeting, and the next meeting of the Budget Committee will be March 24<sup>th</sup>.

### Curriculum Committee (Rice/Carpenter)

Billie Jo reported there are only 4 ADT's that need to be passed: Elementary Teacher Education, Early Childhood Development, Business Administration, and Computer Science. Remind constituents that English, Math, and Business reduced their units to make it possible in passing the 4 ADT's. The committee is working on the timeline to get the curriculum into the catalog.

### Enrollment Management Committee (Korcok)

Michael Korcok reported that the committee will be meeting Thursday, March 6<sup>th</sup>. They are working on the enrollment management plan. There was further discussion regarding BC giving FTES to Cerro Coso, and Porterville giving FTES to Cerro Coso also; and the unit changes regarding the FTES consequences. Corny Rodrigues stated that this is a purview of the senate and we should honor the process.

### EODAC (Hirayama)

Bryan Hirayama reported that he attended the "Achieving the Dream" (ATD) Conference in Orlando, Florida. EODAC meeting schedule has been adjusted to accommodate helping complete the Student Equity Plan. Other projects have been sidelined until the Student Equity Plan has been completed. The deadline is spring break for the first initial draft.

### ISIT

Nick Strobel's report to the Academic Senate from the March 2014 meeting is posted at <http://www2.bakersfieldcollege.edu/nstrobel/isit/mar2014.htm>.

Topics include:

- 1) Reminder about TIPD website at bc-tipd.net<<http://bc-tipd.net>>
- 2) Web development open course status
- 3) VOIP/classroom telephone project
- 4) SARS-ALRT
- 5) Updated ISIT Technology Request form for the program review process. Now includes a form for office computers and other non-classroom technology needs. Please have your department chair and whoever else fills out the program review forms to look at the draft of the new ISIT forms IN THE NEXT TWO WEEKS and let Todd Coston and I what needs clarification or just doesn't work.
- 6) Campus technology plan
- 7) Technology purchases policy (reminder)

### Program Review Committee (Pluta)

- The Three-year Comprehensive Program Review is being piloted this semester.
  - CTE: Vocational Nursing (Jennifer Johnson)
  - ADMIN: Technology Support Services, Info and Media Services (Kristin Rabe)
  - STUDENT SERVICES: Counseling (Sue Granger-Dickson)
  - INSTRUCTIONAL: American Sign Language (Tom Moran)
- The committee will develop a cycle for the Comprehensive PR for all college programs (administrative, student services, and instructional). The distribution of programs (about a third each year) is dependent upon the master list of curriculum, which is being updated in the Office of Instructional Affairs.

- The Program Review Annual Update process will begin this spring (forms are being updated based on the fall evaluation). The calendar is also being updated.
- The committee is developing a handbook for training.
- Phase 2 of the Annual Update process, which includes Certificates of Achievement, will roll out next fall.

Staff Development Coordinating Council (SDCC) - Skills Prerequisites Task Force

There is no report for SDCC.

Correspondence (Sims)

There is no report.

Treasurer's Report

Charles Kim reported he will have full balances by the next meeting.

ASCCC (Staller)

Mark reported that the Spring Plenary theme is: "Academic Excellence: Strengthening our Core."

CCA Update (Guidry)

Nancy Guidry reported that Mary O'Neal submitted her declaration of candidacy for campus chair.

The one candidate we had withdrawn. They attend the Executive Board meetings and give presentations opening and closing day along with some additional duties.

SGA Report

There was no report for the SGA.

**OPPORTUNITY TO ADDRESS THE ACADEMIC SENATE**

Jeannie Parent and Anna Poetker shared the "Dreamers Presentation" with the Academic Senate. President Sonya Christian would like to advocate and support "Dreamers" who are students brought here by their parents and attending college as first generation students. Information can also be found on the President's BLOG and on "Inside BC" under "Dreamers." Statistics show that they are usually undocumented students, defined as people who entered the United States without legal immigration status or who overstayed their authorized time allotted, and are usually of Latino, or Asian descent. They don't realize they are undocumented until they apply for a driver's license. Many students are in mixed status families. This can lead to other issues, such as depression, fear of self and family to exposure and deportation. Some have supportive families and some do not. There is discrimination with these students. We need to help them navigate through the system, especially with work permits. Bakersfield College has hired some of the "Dreamer" students and helped to get them work permits. They can apply through FAFSA to get financial aid through the "Dream Act" and obtain loans through Community Trust Credit Union. The College Dream Fund also offers scholarships.

- AB540 is an Assembly bill allowing undocumented students to pay in-state tuition for public colleges and universities.
- Deferred Action for Childhood Arrivals (DACA) students is a status where the Department of Homeland Security has deemed the individual a low priority for immigration enforcement and has chosen to exercise its discretion and not deport the individual. The benefits of DACA include eligibility for a driver's license, work permit, Social Security number, and temporary relief from deportation. Deferred action is NOT a permanent pathway to citizenship, or it does not extend to family members.
- The California Dream Act, 2011 includes two California Assembly Bills, 130 & 131, which increase access to financial aid for undocumented students attending four-year universities and community colleges in California. Those eligible for AB 540 are eligible for AB 130 & 131. For California community colleges, there is a Board of governors Fee Waiver, community college Institutional Scholarships, and Extended opportunity Programs & Services (EOP&S).

For additional information, direct these students to Jeannie Parent and Anna Poetker.

## **ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)**

There are two items to add to the agenda under New Business: B) GE CSUB Joint Committees for GE and C) Commencement. A motion was made to add as New Business Item B and C. M/S/C: Tarjan/Rigby

## **FACULTY APPOINTMENTS**

A motion was made to approve the faculty appointments as presented:

Bookstore Innovation Group (BIG): Kathy Freeman, Stephen Tavoni, and Marci Lingo

Screening committee, FT Nursing: Debra Kennedy, Christian Zoller, and Jennifer Johnson

Screening Committee, FT Counseling: Reggie Bolton

There is also a listing of current screening committees for reference. M/S/C: Kelly/Korcok

## **UNFINISHED BUSINESS**

### Department Chair Election Status

The item was tabled. Information needs to be gathered for the next Executive Board meeting.

### Update on Senate Goals

Kate Pluta reported that some of the things don't fit into our goals or the 10+1. Corny Rodriguez commented that he feels good about the goals and that the faculty makes great strides in participating in the college's activities. Thank you to you and your colleagues. Kate further stated that Goals 2, 3, and 4 are met outside the senate in the committees. That's why processes are important to the senate.

### Fiscal Policy – KCCD Recommendations

Corny mentioned this item in his president's report. The board meeting will be in Porterville tomorrow and he suggested that members of the Academic Senate attend the meeting. Michael Korcok suggested this item be continued at the next meeting.

### Resolution – Wellness Language (Graduation Requirement)/Board Policy

There is a resolution to ensure the Wellness Language is added back in to the graduation requirement stated in the Board Policy. A motion was made to approve this resolution. M/S/C: Freeman/Hirayama  
Corny stated the wellness language will be reinserted. He will take the resolution to the District Consultation Council.

## **NEW BUSINESS**

### Communication Committee

Andrea Thorson, Amber Chiang, and Sonya Christian are developing a communication committee to improve the communication on campus and also to help Steve Watkin, Director Student Outreach. This is the first opportunity to develop this type of committee, look at the parameters, and make them clear. The goal is to increase communication with students using Facebook and Twitter, communicate on campus, and communicate externally. This will be an ongoing project with no compensation to be on this committee. It will consist of people who care about making things better. This is not a committee that has the purviews of the senate. This issue is being discussed state wide regarding the interpretations of committee designations.

There was discussion on putting together an adhoc committee; should a "call" go out to form a group/committee? Corny asked that something be put in writing to detail the aspects of the group. Andrea suggested maybe a "call" go out and a proposal to have a committee. This is exploratory at this time to get this communication aspect in place. Presently it is a task force.

Klint Rigby suggested to "forming" a communication committee through the senate by developing a proposal for the new committee.

CSUB GE

Janet Tarjan reported there is a meeting tomorrow to ask if there can be some representation for Bakersfield College to attend a meeting at CSUB for GE CSUB Joint Committees for General Education. Corny will forward an email he received.

Commencement

Gayla Anderson announced that departments should choose who is going to carry their banner. They are looking for donations for caps and gowns or supporting the rental program. Sue Vaughn sent out a communication on this. Corny Rodrigues stated he supports the rental program. Gayla asked if the Senate could donate toward this activity. Corny will look into this. If the Academic Senate has any funds to contribute, Charles Kim will check on this and report back to Corny and the Senate.

**GOOD AND WELFARE**

There were no additional comments or questions for the Academic Senate.

**ADJOURNMENT at 5:05 p.m.**

Respectfully Submitted,  
*Margaret Head*