

ACADEMIC SENATE of BAKERSFIELD COLLEGE

December 4, 2013, 3:30 P.M.

Collins Conference Center

APPROVED MINUTES

PRESENT: Alex Henderson; Andrea Thorson; Anna Poetker; Brent Damron (proxy for R. Bolton); Bryan Hirayama (EB); Charles Kim (EB); Christian Zoeller; Corny Rodriguez (EB); David Neville; Gayla Anderson; Ishmael Kimbrough; Jeannie Parent; Jennifer Jett; Julie Lowe; Kate Pluta (EB); Kris Stallworth; Lisa Harding; Mark Staller (EB); Michael Korcok(EB); Nancy Guidry; Nick Strobel (EB); Patrick Fulks; Robert Martinez; Ron Grays; Valerie Robinson.

ABSENT: Bill Kelly; Billie Jo Rice (EB), Janet Tarjan; John Carpenter (EB); Joyce Kirst; Kathy Freeman; Klint Rigby; Marsha Eggman; Maria Perrone; Terry Meier; Wesley Sims (EB); Jimmy Moran (SGA).

CALL TO ORDER

The meeting was called to order at 3:36 p.m.

REVIEW OF THE MINUTES

A motion was made to approve the minutes of November 20, 2013. M/C/S: Staller/Stallworth

***Senate President, Cornelio Rodriguez appointed Mark Staller, as Timekeeper for today's Academic Senate meeting.*

REPORTS

President (Rodriguez)

District Consultation Meetings took place last month and the next meeting will be on Monday December 9th. Corny will be sending out an electronic copy with the information discussed. Here are some of the topics:

- 1) Student workers cannot work more than 19 hours per week.
- 2) Screening Committees are to represent the ethnic and cultural diversity of our communities.
- 3) The Academic Senate concern regarding notification of faculty was changed from 48 to 72 hours on the Distance Education policy.
- 4) The Health & Wellness requirement will be added back to the graduation requirements.
- 5) Budget items will be reviewed and Corny will send that information to the senators.
- 6) Primary procedures and proposed changes to the Discrimination Policy were also discussed.
- 7) The Academic Secretary position will be opened so a replacement can be hired. Margaret Head is temporarily in this position.
- 8) Corny thanked the Executive Board members who served on the SDCC Faculty Co-Chair interviews and announced that John Giertz was selected for that position.
- 9) Corny also stated that he will be serving on 2 screening committees for the Academic Senate Administrative Secretary and the Administrative Assistant to the President.

CO-CHAIR REPORTS

Accreditation Steering Committee (Pluta)

The following was taken from Kate Pluta's report:

ASC continues to focus on its future role. It has agreed to explore expanding the committee charge to include institutional effectiveness. The December 10 meeting focuses on the charge. In February a work group will meet. Changes to the charge will come to the Academic Senate and College Council for discussion and approval.

Invited work group participants include:

- Sonya Christian, president
- ASC
 - Kate Pluta
 - Nan Gomez-Heitzeberg
 - Kirk Russell
 - Rachel Vickrey

- Sue Granger-Dickson
 - Odella Johnson
 - Andrea Garrison
 - Kim Nickell, PRC liaison
 - Todd Coston
 - Bonnie Suderman
 - Jennifer Marden
 - Shannon Musser
 - Lisa Fitzgerald
- Manny Mourtzanos, Program Review co-chair, ATD
 - John Gerhold, Institutional Learning Outcomes
 - Liz Rozell, PRC, ATD, STEM
 - Lean Carter, CTE
 - Pat Serpa, Achieving the Dream
 - Janet Fulks, Institutional Standards and Benchmarks (the scorecard)

Assessment Committee (Carpenter)

There was no report for the Assessment Committee.

Budget Committee (Nick Strobel)

No was no report for the Budget Committee.

Curriculum Committee (Rice/Carpenter)

There was no report for the Curriculum Committee.

Enrollment Management (Korcok)

Michael Korcok reported that the committee met and the vice president is putting together an enrollment management plan. This is the primary focus.

EODAC (Hirayama)

Bryan Hirayama reported that there will be a meeting next week. Corny brought the information regarding EODAC items discussed at the Academic Senate to the district for review and follow-up.

ISIT

Nick Strobel reported the committee met on Monday. The committee finished prioritizing the technology requests. It is posted on the Program Review Committee's web page and will be discussed at College Council this week. Topics include:

- 1) Faculty lead on technology, innovation, and professional development's blog about TIPD topics.
- 2) Prioritization of ISIT Technology Requests from this fall's annual update forms.
- 3) Classroom emergency phone and MS Office 2013 roll-out
- 4) Policy clarification on all technology purchases meeting campus/district standards

Program Review (Pluta)

Kate Pluta thanked Shannon Musser for her work on the web page. The following was taken from Kate's PRC report: The annual Program Review Report, which summarizes the issues and themes emerging from the Annual Update process and reviews the process, is available at the PRC page:

<https://committees.kccd.edu/bc/committee/programreview>

Posted documents include all Annual Updates, Faculty and Classified personnel requests, Best Practices, Model Annual Updates, ISIT forms and analysis, M & O forms, outcomes assessment responses, and technology evaluation responses.

Many of these topics will be covered at College Council on Friday, December 06, 2013.

Correspondence (Sims)

There were no items for correspondence.

Treasurer (Kim)

Charles Kim reported the balances:

\$ 2,031.12 Academic Senate
 \$ 1,990.07 Scholarship

ASCCC (Staller)

There is no report for ASCCC.

CCA Update (Guidry)

The CCA has been trying to get a meeting with the Board of Trustees to discuss "Interest Based Bargaining" but have been unable to set a time to meet.

SGA

No report.

OPPORTUNITY TO ADDRESS THE ACADEMIC SENATE

Sonya Christian addressed the Academic Senate on the Campus-wide Reorganization. Her focus was the budget impact for Administrative Reorganization. She distributed a presentation showing organizational chart proposals with budget comparisons for three options.

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

It was decided to add items to New Business: D) Department Chair Elections Status, E) Community College "Pathway to Law School" Letter of Support. MCS: Staller/Poetker.

FACULTY APPOINTMENTS

A motion was made to approve the Faculty appointments with the addition of Jeannie Parent and Beth Rodacker to the Adjunct Screening Committees for English for multi-lingual students. M/S/C: Strobel/Korcok.

UNFINISHED BUSINESS

Faculty Emeriti

Andrea Thorson reviewed the revisions for amending Section 11B4 of the Board Policy Manual regarding Designation of Emeriti Status. Corny explained an example of exemplary service for the Emeriti designation with less than 20 years and clarified the revisions for amending this policy. After discussion a motion was made to amend this section. M/S/C: Staller/Thorson.

NEW BUSINESS

Committee Charge Revisions

There were no Committee Charges for review.

Proposal to Clarify Attendance Policy in the BC Catalog

Nick Strobel presented the new language for a proposal to clarify the attendance policy in the BC catalog. The senators were emailed a copy of the proposal and the new language prior to today's Academic Senate meeting. He discussed the revisions and changes.

Academic Calendars

The generic draft copies of the Academic Calendars for 2015-16 and 2016-17 were provided. At District Consultation, Corny provided the drafts for the senator's review in keeping ahead so everyone can make future plans. Kate Pluta mentions that Flex days are to be taken into consideration. Corny asked that Nancy Guidry take the calendars to CCA for consideration. There were questions on the Saturday instruction schedule. After discussion, it was determined the instruction days were determined with the holidays taken into consideration.

Department Chair Election Status

Corny Rodriguez reported that the results were forwarded to the President's Office. Some interviews have taken place. There are still a few candidates that have to be scheduled for interview. He discussed procedures and protocols in terms of voting. Patrick Fulks discussed the need for clarification on presidential prerogative, relating to the appointment after the voting process. Corny stated that there is a process in place when the

president chooses not to accept the vote for an elected individual; it goes back to the department for another election, with a new slate of candidates.

State Bar of California Community College Pathway to Law School Initiative

Corny Rodriguez asked the Academic Senate for approval to submit a letter of support for consideration to participate in the State Bar of California Community College Pathway to Law School initiative. Dean Mourtzanos is taking the lead on behalf of Bakersfield College to initiate the process of getting Bakersfield College in line for an opportunity to be considered as one of 20 community colleges selected as a campus for the "Pathway to Law School" curriculum. There was a motion for an emergency vote regarding a letter of support from the Academic Senate to go with the documentation for this "Pathway to Law School" initiative. M/S/C: Thorson/Neville.

A motion to approve the submission of this Letter of Support to the State Bar of California was also approved. M/S/C: Staller/Guidry.

GOOD AND WELFARE

There were no additional comments or questions for the Academic Senate.

ADJOURNMENT at 4:49 p.m.

Respectfully Submitted,
Margaret Head