

ACADEMIC SENATE of BAKERSFIELD COLLEGE

November 7, 2012, 3:30 P.M.

Collins Conference Center

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); Nick Strobel (EB); Rick Brantley(EB); Leah Carter(EB); John Carpenter (EB); Michael Korcok(EB); Billie Jo Rice (EB); Kimberly Hurd (EB); Bill Kelly; Gayla Anderson; Christian Zoller; Kris Stallworth; Jeannie Parent; Susan Pinza; Nancy Guidry; Kathy Freeman; Patrick Fulks; Klint Rigby; Valerie Robinson; Julie Lowe; Brian Hirayama; Robert Martinez; DeAnn Sampley; Alex Henderson; Danitza Romo; Bernadette Towns; Lisa Harding; Anna Poetker; Jason Stratton; Kathleen Rush; Terry Meier; Marsha Eggman

ABSENT: Bill Barnes (EB); John Gerhold (EB); Kate Pluta(EB); Wesley Sims (EB); Shane Jett; Maria Perrone; Brent Damron; Ron Kean; Ron Grays

CALL TO ORDER

The meeting was called to order at 3:32 p.m.

REVIEW OF THE MINUTES

The minutes of October 24 were not available for review.

REPORTS

President (Rodriguez)

Corny acknowledged and expressed appreciation to those that supported the various Proposition 30 events.

Curriculum

Billie Jo Rice reported that curriculum approvals are moving faster and smoother. She also explained that the biggest reason for courses to be returned is for a lack of information. The KCCD Board of Trustees would like to see as much detail as possible, particularly in the basic course information section. Every box should be checked and as many details as possible provided. Also, the last support clinic will be held, November 8 in L148 from 2:30pm – 4:30pm.

Enrollment Management (Korcok)

Michael reported that the committee met and discussed the matter of double majors. The committee has not yet addressed moving the enrollment timeframe to a date after grades are submitted or implementing an enrollment deadline for students who have not fully matriculated.

ISIT

Nick sent a written report by email on Monday, November 5 which has also been posted to public folders.

Nick highlighted the following topics:

- Training and support for online faculty, which was identified through the accreditation self-evaluation process as Actionable Improvement Plan #2. Specifically, ISIT is exploring the possibility of a certification process for online instructors based on data showing the college needs to improve in this area.
- Standardize the student response system.
- How to move forward with the technology requests submitted with Annual Program Reviews.
- Provide training to departments and those with grants on the total cost of technology ownership, which includes the costs of long term maintenance.

SDCC

Kimberly Hurd reported that the committee will meet for the first time this semester on Friday, November 9.

CCA Update

Nancy Guidry announced that CCA will hold a special election for the positions of Vice President and a BC representative. CCA negotiators also continue to monitor the SISC reserves and utilization reports for health benefits.

SGA (Romo)

Danitza thanked the Senate for their support of the Proposition 30 support rally and expressed how pleased she was with the level of student involvement in the event. Danitza also shared information about various Homecoming activities such as the picnic in the free speech area and the "City of Lights" office decorating contest tomorrow, November 8. The Homecoming game will be Saturday, November 10. There will also be a pre-game BBQ in the Huddle area from 2:00pm – 4:00pm.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Academic Senate

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

There were no additions to the agenda.

COMMITTEE APPOINTMENTS

There were no committee appointments to approve.

UNFINISHED BUSINESS

Waitlist Size Purpose and Guidelines

A motion was made to approve the Waitlist Size Purpose and Guidelines as presented. M/S: Korcok/B. Kelly
There was significant discussion on whether the guidelines take away the ability of faculty to make the decision on the size of the waitlist. Faculty should not have to get permission from the Dean on the waitlist size. There are instances when the size of the waitlist does not accommodate the number of students that do not show up to class, which leads to low enrollment for that course. It was noted that the guidelines establish standards and there is an expectation that instructors, department chairs and deans will work collaboratively in setting the size for each course waitlist.

The chair called for the question and the motion passed unanimously.

Waitlist Purpose and Guidelines

The Academic Senate, as part of their 10+1 Responsibilities, affirms the purpose of waitlists as providing a fair and consistent option for students to enroll in an otherwise full class if a seat in that class becomes available.

The size of each class waitlist will be set to give students a reasonable expectation a seat in the class will become available.

Waitlists should not be used to determine demand for any particular course.

NEW BUSINESS

Program Viability Criteria

Corny noted that Executive Summaries were submitted from most every department. Although Proposition 30 has passed, the college will still need to reduce expenditures by \$1.2 million for 2013-14. The college still needs to evaluate program viability and the work of the Senate and the Program Viability Task Force (PVTf) will be important as the college moves forward. PVTf plans to meet with administration on November 13 to discuss the list of program viability criteria. The Senate will need to approve the criteria now so the task force can go forward with this meeting.

A motion was made to suspend the usual voting rules to allow voting on this item today.
M/S/C: Carter/Korcok.

A motion was made to approve the Program Viability Criteria as presented. M/S: Korcok/Sampley. Discussion followed with concern expressed about comparing Bakersfield College programs to similar programs statewide. It was clarified that the Program Viability Task Force's intent is to allow individual departments to decide what similar programs will be used in comparison. Another concern was related to how the criteria will be measured and how they will be weighted. Corny clarified that when PVTf meets with administration that group will communicate how each of the criterion should be interpreted when programs are being considered to be sustained, suspended or discontinued. PVTf will not make recommendations for specific ranking of programs.

Corny indicated he will ask if faculty can expect the Cost Per FTES data to be updated.

Freeman made a friendly amendment to change the phrase "as compared to similar programs statewide" to read, "as compared to similar programs at California community colleges with similar demographics." The friendly amendment was accepted. The motion carried with two objections.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT: 4:05 p.m.

Respectfully Submitted,
Jennifer Marden