

# **Transfer Guide**



## What is Transfer?

Transfer is the process of continuing your education at a four-year college or university, usually after completing your first two years at a community college. If planned correctly, the courses that you pass at community college will count towards requirements for your bachelor's degree just as if they had been taken at the four-year institution.

Bakersfield College students transfer to a wide variety of universities within California and throughout the United States.

## Transfer Services

The Bakersfield College Transfer Center is designed to help you during each step of your transfer experience to ensure a smooth and positive transition. A variety of resources are available, including:

- Academic Counseling
- Guidance in researching and selecting a transfer institution
- Individual appointments with representatives from the UC, CSU, and independent colleges and universities
- Transfer workshops including application and Transfer Admission Guarantee (TAG)
- Transfer Admission Agreements with UC's and some private colleges
- A library of catalogs and college publications
- Information on important dates and deadlines
- Computer software for college research
- Transfer Fairs
- Up-to-Date Transfer website

The Transfer Center is located in SS-37 in the Student Services Building or online:

[http://www.bakersfieldcollege.edu/transfer To](http://www.bakersfieldcollege.edu/transfer>To) make an appointment, call 661.395.4421.

## Your Educational Options

Transfer is one of several different educational options available to you at Bakersfield College. The college also offers programs and courses designed to prepare students for a new career field, or to upgrade work skills related to a current occupation. The following are the most common degrees and certificates awarded:

**Vocational Certificates** are awarded after completing specific courses related to a particular occupational area. They are intended for students seeking quick employment or job skills in a

specific career field. Vocational Certificates are awarded by community colleges and some private schools.

**Associate Degrees** are awarded after completing **at least** 60 associate degree or transfer semester units of study to include major and general education requirements. It certifies the achievement of in-depth knowledge about a field of study (your major) as well as the ability to communicate, use mathematics, think critically, and understand various modes of inquiry. This degree is the highest level awarded by community colleges. The degrees can be in arts (Associate of Arts) or sciences (Associate of Sciences). The Associate Degree may also be thought of as the “first half” of a Bachelor’s Degree, although most universities do not require that you earn it prior to transfer. If you complete the requirements for an Associate of Arts for Transfer degree (AA-T) or Associate of Science for Transfer degree (AS-T) at Bakersfield College you will earn an Associate’s Degree as well as being transfer-ready. The Associate degree is a college degree, and as such, has value for employment and on a resume.

**Bachelor’s Degrees** are awarded after completing at least 120 semester units of study, including major, general education, and graduation requirements. This is the basic degree awarded by “four-year” colleges and universities. Units earned at community colleges count toward the total units needed for a Bachelor’s Degree if they are transferable. A Bachelor’s Degree is usually earned in arts (B.A.) or sciences (B.S.), although other more specialized options exist, such as the Bachelor of Fine Arts.

### **Transfer Coursework**

Transfer coursework are courses designed to meet lower-division (freshman and sophomore) requirements of a four-year university. These courses can include transfer general education as well as preparation-for-the major courses. Transfer coursework is the first step to completing the bachelor’s and higher degrees.

## **Choosing Your College Major**

A major is a field of study that you emphasize in your college education. It is what you “specialize” in with your degree. It’s important to remember that your major is what you will study at the university you transfer to. At Bakersfield College, you can prepare to transfer into virtually any major at any university-there are literally thousands to choose from. To narrow down the options, students often begin to select their major by one of the following techniques:

- If you have an idea of a career field you want to enter, you can find majors that are related to, or prepare for, that career field. Majors and career fields are not always

“perfectly matched.” However, knowing your intended career field can help narrow your options.

- To research possible career pathways, visit the Virtual BC Career Center, <http://www2.bakersfieldcollege.edu/counseling/careercenter/> or <http://www.cacareercafe.com/> or you can take Student Development B2, a career decision making course at BC.
- If you know what university you want to attend, you can select from the list of majors at that university. Lists of majors at California state universities are available at [www.assist.org](http://www.assist.org) (click on “Explore Majors”).
- If you think you might be interested in a particular major but you are not sure, try taking a general education class in the major and see how you like it. Students often select their major based simply on the courses that are the most interesting to them.
- For a description of the most popular majors in California, visit

<http://www.petersons.com/college-search/popular-majors-west.aspx>

## **Associate of Arts/Sciences Degrees for Transfer (AA-T/AS-T Degrees)**

The Student Transfer Achievement Reform Act (Senate Bill 1440, California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “Associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate of Arts for Transfer (AA-T) or the Associate of Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does not accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is designated as a “high unit” major). This degree may not be the best option for students intending to transfer to a particular CSU or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Bakersfield College currently has 3 AA-T degrees in Communication Studies, Psychology and Sociology and more are under development.

## Choosing Your Transfer University

Each university may have different transfer requirements, so choosing a transfer university (or a first, second, and third choice) is important to ensure you complete the right courses. Universities in the United States are organized into different systems and categories.

Choosing a transfer university is important because:

- The majors offered at each university are different.
- Each university has unique features, including factors like its student body, its location, and its extracurricular activities.
- You are more likely to do well academically in a university environment that you enjoy.

The most common universities that Bakersfield College students transfer to include:

### University of California (UC)

The UC combines undergraduate education (leading to a Bachelor's degree) with emphasis on graduate programs (Master and Doctor Degrees) and research. The tuition is relatively inexpensive for California residents. UC Davis, Merced and Santa Barbara are three universities that BC students transfer to.

### UC Minimum Requirements

Transfer students will be eligible for admission if they meet the following requirements:

1. Complete a minimum of 60 UC-transferable semester units or 90 UC-transferable quarter units.
2. Obtain a minimum 2.4 GPA (2.8 for California non-residents). The GPA for admission may be significantly higher due to the department or major applicant pool.
3. Complete two transferable college courses in English composition and one transferable college course in mathematical concepts and quantitative reasoning.
4. Complete 4 transferable college courses chosen from at least two of the following subject areas: arts and humanities, social and behavioral sciences, physical and biological sciences.

The UC gives high priority to students who complete major coursework early in their academic career.

Students who complete the Intersegmental General Education Transfer Curriculum (IGETC) pattern prior to transferring to the UC system will meet the transfer eligibility coursework requirement listed above (for details on IGETC, see appropriate section of this guide for

details). Students are strongly recommended to meet with a counselor to discuss additional requirements for competitive admissions based on major and campus choice.

### **California State University (CSU)**

Emphasizes undergraduate education (leading to a Bachelor's degree) but also offers Master degrees. Professors spend more time in the classroom and less time on research than those in the University of California system. CSU's emphasize preparation for specific careers and are relatively inexpensive for California residents. CSU Bakersfield, Fresno State University and CSU Northridge are three local universities in the 23-campus California State University system that BC students transfer to.

### **CSU Minimum Admission Requirements**

Transfer students will be eligible for admission if they meet the following requirements:

1. Complete a minimum of 60 CSU-transferable semester units or 90 CSU-transferable quarter units.
2. Obtain a minimum 2.0 GPA (2.4 for California non-residents). Impacted majors, programs and colleges may have higher GPA requirements.
3. Complete the "Golden Four" (Oral Communication, Written Communication, Critical Thinking, and Mathematics/Quantitative Reasoning) with a grade of C or better. Pass/No-Pass grades are not recommended in these areas.

Students are urged to complete a General Education Pattern in its entirety as CSU GE or IGETC (see appropriate section of this guide for details).

Students are strongly recommended to meet with a counselor to discuss additional requirements for competitive admissions based on major and campus choice.

### **Private Colleges and Universities**

Private colleges and universities are colleges and universities that are not funded by public taxes, and are sometimes called "independent." Each university is unique with its own programs, majors, and degrees. Some offer academic programs grounded in a specific religion or philosophy. Others offer programs in only one discipline, such as the arts or technical degrees. Others specialize in providing continuing education to working adults. Usually smaller and more focused in academic emphasis than public universities.

### **Historically Black Colleges and Universities (HBCU's)**

Usually have a majority African-American student body, although students of all races attend them. They may be private or out-of-state public schools. Most are located in the southern United States.

### **Hispanic Serving Institutions**

The Hispanic Association of Colleges and Universities (HACU) is a national educational association that represents colleges and universities committed to Hispanic Higher education success in the United States (including Puerto Rico), Latin America, and Spain. HACU has 193 member Hispanic-Serving Institutions (HSIs) located in 11 U.S. states and Puerto Rico. To be considered a Hispanic-Serving Institution, the Hispanic enrollment at a college or university must be at least 25 per cent of the total student enrollment. California is home to 54 Hispanic Serving Institutions **including Bakersfield College**.

### **Tribal Colleges and Universities**

There are 35 recognized Tribal Colleges and Universities in the United States. These are located mainly in the Midwest and Southwest. Tribal Colleges and Universities serve approximately 30,000 full and part-time students. They offer two-year associate degrees in over 200 disciplines with some providing a bachelor's and master's degree. They also offer 200 vocational certificate programs.

### **Out-of-State Colleges and Universities**

These colleges include those colleges and universities that are not in California. They may be public or private and are usually more expensive for out-of-state residents than those who live and pay taxes in the state. This group of colleges offers a huge variety of degrees and graduate programs.

## **Preparation for Major Courses**

For each major at a four-year institution, there are lower division (freshman and sophomore level) preparatory courses designed to prepare students for upper division study (junior and senior level). Based on the availability of courses, students are strongly encouraged to complete as many major prerequisite courses as possible prior to transfer.

Preparation for Major courses for UC and CSU schools can be found on ASSIST [www.assist.org](http://www.assist.org). The ASSIST website is designed to provide students with the most accurate and up-to-date information available. ASSIST lists which community college courses are equivalent to their four-year counterparts and/or will meet specific requirements. Students can also get valuable



information such as additional screening requirements, if the major is impacted, and if there is a required GPA for a specific major on ASSIST.

For students looking to transfer to a private/independent or out-of-state school, you should first access the Bakersfield College Transfer Center website or talk to a Counselor to find out if Bakersfield College has an articulation agreement with your school of interest (<http://www.bakersfieldcollege.edu/transfer/>).

If Bakersfield College has no articulation with the school, you should go to the school's undergraduate admissions page and search for transfer information or contact the school's admissions department directly to find out the best way you can take courses towards major preparation.

## **General Education Courses**

General Education (GE) is a set of courses from a variety of different subject areas that every student must complete in order to earn a bachelor's degree, regardless of major. The goal is to provide a well-rounded or "liberal" education and develop the knowledge, skills, and attitudes that together help make up an "educated person".

The completion of GE prior to transfer is not required for admission to most universities. However, it is usually in the students' best interest to complete an appropriate transfer GE pattern at the community college. This is because GE requirements that are not fulfilled prior to transfer must be completed later at the university, which often extends the time and expense of a university education.

Students usually follow one of three transfer GE options. These are:

**The IGETC pattern** (see page\_\_\_)

IGETC is accepted by all CSU campuses and most UC campuses and majors. It is also accepted by some private/independent or out-of-state universities.

**The CSU GE pattern** (see page\_\_\_\_\_)

CSU GE is accepted by all CSU campuses and some private/independent or out-of-state universities. It is not accepted by the UC system.

**An alternative general education pattern** (see page \_\_\_\_)

It is usually not recommended for students who plan to transfer to the UC or CSU systems to follow this option. However, students entering high-unit majors such as science or engineering,

those transferring to a private/independent or out-of-state institution, or those who plan to apply to only one university may be best served by an alternative general education pattern.

**It is strongly recommended that students consult with a counselor to determine which general education pattern is most appropriate for their individual educational goals.**

Completion of the IGETC or CSU GE pattern also fulfills the requirements for General Education for a Bakersfield College Associate of Arts or Science degree. Students who complete one of these patterns and additional transfer coursework may also qualify for a Bakersfield College Liberal Arts degree (see page \_\_\_\_).

### **General Education Certification (GEC)**

General Education Certification is a legal agreement between the UC or CSU systems and the California Community Colleges that permits a student to transfer from a community college to a UC or CSU campus without the need to complete additional lower division general education courses to satisfy university GE requirements after transfer. Bakersfield College will provide an IGETC or CSU GE certification upon **completion of GE coursework when** requested by the student **on the transcript form**. This certification may include selected courses taken from other regionally accredited colleges, or credit earned through other means, such as Advanced Placement (AP) test credit. Students do not have “catalog rights” to a certification pattern. Certification is subject to the following conditions:

1. For full certification, no fewer than 39 units will be certified; for partial certification, now fewer than 24 units will be certified;
2. Only entire areas will be certified.

### **Pass Along Certification**

Students who transfer credits from another California community college often want to “pass along” the general education certifications that they have earned. Any California community college may certify such coursework from another California community college, from a regionally accredited college or university, or from a CSU or UC campus. **It is critically important that students transferring coursework from other colleges and universities, fill out the Request for Evaluation form available under Admissions and Records, Other Forms on the BC website or at window #6 in the Office of Admissions and Records and that they have official transcripts sent to Bakersfield College Admissions and Records Department to be evaluated.**

### **C-ID Course Identification Number**

C-ID is a numbering system being developed to ease the transfer and articulation burdens in California's higher educational institutions. Each C-ID number identifies a lower division, transferable course commonly articulated between the California community colleges and the California State Universities.

## **Intersegmental General Education Transfer Curriculum (IGETC)**

### **About the IGETC Pattern**

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education pattern that will fulfill all lower division general education requirements at all California State University (CSU) campuses and most University of California (UC) campuses/majors. It is also accepted by some private/independent or out-of-state universities. IGETC is usually recommended for students who intend to transfer to a UC campus, or who are not yet sure of their intended transfer university. Completion of the IGETC pattern is not an admission requirement for transfer to most UC or CSU campuses, nor is it the only way to fulfill the lower division GE requirements of a UC or CSU campus prior to transfer.

**It is strongly recommended that students consult with a counselor to determine which general education pattern is most appropriate for their individual educational goals.**

Rules for using the IGETC pattern

- Each course must have been IGETC approved at the time it was taken. See [www.assist.org](http://www.assist.org) for a list of certified courses and approval dates.
- Courses may be approved for more than one IGETC area. However, each course may be used to certify only one of the areas it is approved for.
- Students should apply for IGETC certification at the last community college attended prior to transfer. Forms are available **under** Admissions and Records, **Other Forms or at Window 6 in the Office of Admissions and Records.**
- AP credit and coursework completed at accredited U.S. colleges and universities may be used to fulfill some IGETC requirements. All such credit must be evaluated through Admissions and Records. Foreign coursework is not acceptable.
- All courses must be passed with a "C" or higher, "C-" is not acceptable.
- Students transferring to UC need not complete the Oral Communication requirement (Area 1C).
- Students transferring to CSU need not complete the Languages Other than English requirement.
- Some UC campuses do not allow use of IGETC for students who were previously enrolled at a UC campus.

- Some community college courses have limitations on the amount of credit awarded by the receiving university. See a counselor, the course description in the college catalog, or [www.assist.org](http://www.assist.org) for more information.

**IGETC is NOT recommended for the following transfer destinations**

- UC San Diego Revelle and Eleanor Roosevelt Colleges
- UC Berkeley Colleges of Business, Chemistry, Environmental Design (Architecture), Engineering, Natural Resources, Optometry.
- UC Davis College of Engineering
- UC Irvine Schools of Engineering, Biological Sciences, Physical Sciences
- UC Riverside Colleges of Engineering, Natural and Agricultural Sciences
- UC Santa Barbara Colleges of Engineering, Creative Studies
- UC Los Angeles Schools of Engineering and Applied Science

**The IGETC Pattern**

**Insert igetc pattern**

**Area 6-Language Other than English**

UC Requirement Only. In order to complete IGETC for the University of California system, students are required to demonstrate competence/proficiency in a language other than English equal to two years of high school study. Competence may be demonstrated through the following mechanisms:

1. Completion of two years of the same foreign language of high school level work with grades of “C” or better;
2. Completion of a course or courses at a college or university, with a grade of “C” or better in each course. Usually, one semester of college work in a language other than English is equivalent to two years of high school work;

Any one of the following course or courses completed with a grade of “C” or better will fulfill the requirement.

**6A: Languages Other Than English**

- ASL B1          American Sign Language 1
- ASL B2          American Sign Language 2
- ASL B3          American Sign Language 3

ASL B4	American Sign Language 4
FREN B1	Elementary French
FREN B2	Elementary French
JAPN B1	Elementary Japanese
JAPN B2	Elementary Japanese
SPAN B1ab	Elementary Spanish
SPAN B2ab	Elementary Spanish
SPAN B3	Intermediate Spanish
SPAN B4	Intermediate Spanish
SPAN B10	Spanish for Heritage Speakers

3. Achieve a satisfactory score on the SAT Subject test in languages other than English, as listed below. If the test was taken before May 1995, the first score is the minimum; if the test was taken after May 1995, the second score is the minimum:
  - Chinese With Listening: not offered before 1995/520
  - French/French With Listening:500/540
  - German/German With Listening:500/510
  - Hebrew (Modern):500/470
  - Italian:500/520
  - Japanese With Listening:500/510
  - Korean/Korean With Listening: not offered before 1995/500
  - Latin:500/530
  - Spanish/Spanish With Listening:500/520
4. Achieve a score of 3,4 or 5 on a College Board Advanced Placement (AP) Examination in a language other than English.
5. Achieve a score of 5 or higher on an International Baccalaureate (IB) Higher level Examination in a language other than English.
6. Complete, with grades of C or better, two years of formal schooling at the sixth-grade level or higher in an institution where the language of instruction is not English. If secondary school was completed in a non-English-speaking country and the language of instruction of the secondary school was not English, language other than English proficiency can be certified for IGETC without further evaluation. The

- student must present appropriate documentation of attendance at the secondary school.
7. Earn a passing grade on the international A level or O level exam in a language other than English.
  8. If appropriate achievement test is not available to assert proficiency, have competency verified by a faculty member associated with a California community college. Such verification requires that the college provide a document on letterhead asserting that the student's proficiency in the language is equivalent to two years of high school study. See a counselor for more information. Only students who have no other means to verify foreign language proficiency may pursue this option. Students must petition for faculty member verification through the Evaluations office.
  9. A Defense language Institute language other than English course which is indicated as passed with a "C" or higher on the official transcript.

**Completion of courses above proficiency level, with grades of C or better, may also be used to meet the requirement.**

## **California State University General Education Breadth (CSU GE)**

### **About the CSU GE Pattern**

The California State University General Education-Breadth (CSU GE) pattern is one option that allows California community college transfer students to fulfill the lower-division general education requirements of any California State University (CSU) campus. The curriculum consists of a 39-unit pattern with five areas of concentration described in the CSU GE pattern.

**For assistance in determining the most appropriate general education program, consult a counselor.**

### **Certification of CSU GE Requirements**

Official notification from a California community college that a transfer student has completed courses fulfilling lower-division general education requirements occurs through a process of "certification." Certification is a legal agreement between the CSU and California Community Colleges.

It is the policy of Bakersfield College to provide certification of general education breadth requirements when such service is requested by the student **or whenever a student requests that a transcript be sent to a CSU or UC if the student has completed all of 39 units for**

**certification.** Certification of general education courses is generally requested when the CSU GE pattern has been completed.

### **Additional CSU GE Information and Restrictions**

- Completion of the CSU GE pattern is not an admission requirement nor does completion guarantee admission to any CSU campus or program.
- Certification is based on approved courses listed in the Bakersfield College CSU GE pattern or from other regionally accredited institutions. Courses taken at other community colleges must fulfill the appropriate GE breadth area **as defined by that college.**
- Courses completed at a foreign college or university cannot be used to satisfy requirements for certification.
- Catalog rights do not apply to the CSU GE pattern
- Prior to certification, students must complete a minimum of **24** units in residence at Bakersfield College.
- Official transcripts from all colleges and universities attended must be on file before submitting an application for certification. The application is available in the Admission and Records office.
- The CSU GE pattern is accepted by some California private and independent colleges and universities in satisfying lower division general education requirements.
- For additional information, consult a counselor.

### **The CSU GE Pattern**

Courses required in Oral Communication (Area A1), Written Communication (Area A2), Critical Thinking (Area A3), and mathematics and Quantitative Reasoning (Area B4) must be completed with grades of "C" or better for admission to most CSU campuses.

### **Add CSU GE Pattern**

## **CSU U.S. History, Constitution, and American Ideals Certification Courses**

The California State University, before awarding a degree, requires students to complete courses or examinations that address:

1. The historical development of American institutions and ideals (Area US-1), and
2. The Constitution of the United States and the operation of representative democratic government under that Constitution (Area US-2), and
3. The process of California state and local government (Area US-3).

This requirement may be fulfilled at a California Community College prior to transfer by completing a combination of courses that satisfies all three areas of the requirement. The requirement may also be completed at a CSU campus after transfer. Courses approved in two US areas may be used to satisfy both areas.

Although this requirement is not part of the General Education requirements for CSU, all students must complete course work in U.S. History, Constitution and Government before graduation from a CSU campus. The courses may also be used to partially fulfill Area D of the CSU General Education Breadth requirements.

### **Completion of these courses at Bakersfield College is recommended and is not required for Certification.**

Students who wish to meet these requirements at Bakersfield College prior to transferring to a CSU campus may take up to six semester units from the combinations below.

POLS B1 and one of the following: HIST B17a, B17b, B20a, B20b, B30a(CHST B30a), B30b (CHST B30b), B36, or

HIST B17a and POLS B1 or POLS B12 or HIST B18.

### **Other Transfer General Education Options**

Some transfer students are best served by following a general education pattern other than the IGETC or CSU GE patterns. These typically include students who fall into one of the following three categories:

1. **Students entering high unit majors such as an engineering or science discipline.** Major preparation for the engineering and science fields typically consists of a high number of units. Most universities prefer (and some require) that these preparation for major courses be completed prior to transfer. Therefore, it may be more beneficial for



students entering these majors to complete relatively fewer GE courses and more major preparation courses at the community college, while still meeting the minimum admission requirements of the university. Students should review the catalog, other published advising materials of the university and major to which they intend to transfer, and [www.assist.org](http://www.assist.org) for students transferring to the UC or CSU system and a Bakersfield College counselor for assistance in selecting appropriate courses.

2. **Students transferring to a private/independent or out-of-state university.** Some private/independent and out-of-state universities accept IGETC or CSU GE, but most do not. Instead, each university has its own unique GE pattern. Bakersfield College has established articulation agreements with some of these institutions. These agreements specify the courses students can complete at Bakersfield College to fulfill the university's GE requirements. They are available at <http://www.bakersfieldcollege.edu/transfer/transferopportunities.asp> For more information on transferring to a private/independent or out-of-state university, visit the Transfer Center.
3. **Students who wish to complete the general education requirements of one specific university.** Some students decide to complete the GE requirements for one specific university, rather than the more universally applicable IGETC or CSU GE patterns, for several reasons:
  - Some universities and/or majors do not accept IGETC and instead suggest following the university's own GE pattern.
  - Some students know that they will attend only one university (such as those with a guarantee of transfer admission) and so plan to complete the specific GE pattern for that institution only.
  - Some university-specific GE patterns require fewer total units than IGETC or CSU GE.

Each university's unique GE pattern can be found in their university catalog. In addition, some UC and CSU campuses have posted their general education patterns on the ASSIST website at [www.assist.org](http://www.assist.org)

## Guaranteed Admission Programs

Bakersfield College offers a number of Guaranteed Admission Programs with several schools including: UC Davis, UC Irvine, UC Merced, UC Riverside, UC Santa Barbara, UC San Diego, UC Santa Cruz, as well as CSUB Stem majors. Come to the Transfer Center for program requirements or look online, [www.bakersfieldcollege.edu/transfer/](http://www.bakersfieldcollege.edu/transfer/)

Plan early as some agreements must be signed at least a year in advance of the transfer semester/quarter. Interested students are strongly urged to meet with the Transfer counselor or attend a Transfer Admission Guarantee (TAG) workshop for details on eligibility requirements as they change every year.

## **Applying to a University**

### **About applying for admission**

Universities require you to apply and be admitted before you start attending school there. All students who apply must meet the minimum requirements (usually certain coursework requirements and a minimum transferable GPA). Some schools accept all transfer students who meet the minimum requirements, while others go through a selection process to determine which students will be offered admission.

### **Application dates and deadlines**

Different systems have different dates and deadlines to apply. If you plan to attend a private/independent or out-of-state university, you should check with that school to find their application deadline and procedures. The following dates and deadlines apply to California public universities only:

#### **California State University**

<b>Term of Transfer</b>	<b>Initial Filing Period</b>
<b>Summer</b>	<b>Feb. 1-28/29 of current year</b>
<b>Fall</b>	<b>October 1- November 30 of preceding year</b>
<b>Winter</b>	<b>June 1-30 of preceding year</b>
<b>Spring</b>	<b>August 1-31 of preceding year</b>

#### **University of California**

<b>Term of Transfer</b>	<b>Initial Filing Period</b>
<b>Fall semester or quarter</b>	<b>November 1-30 of preceding year</b>
<b>Winter Quarter</b>	<b>July 1-31 of preceding year</b>

<b>Spring Quarter</b>	<b>October 1-31 of preceding year</b>
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All campuses are open for any given Fall term. For Winter/Spring terms, students should verify that the specific campus accepts transfers for that specific term. Check [www.csumentor.edu](http://www.csumentor.edu) for CSU campuses and [www.universityofcalifornia.edu](http://www.universityofcalifornia.edu) for UC campuses.

Each campus accepts applications until the end of the filing period or until capacities are reached. If applying after the initial filing period check the campus websites to verify if the campus is still open.

### **How to apply**

The UC and CSU systems strongly encourage all students to apply using the online application process. Not only does it make it easier to read and evaluate your application, but the websites also “check your work” to make sure you are not missing any required information before you submit your final application.

**The UC application is available at:**

[www.universityofcalifornia.edu/apply](http://www.universityofcalifornia.edu/apply)

**The CSU application is available at:**

[www.csumentor.edu/admissionapp/undergrad\\_apply.asp](http://www.csumentor.edu/admissionapp/undergrad_apply.asp)

### **Final Steps to Transfer**

Many universities require you to submit documents, take assessment exams, attend mandatory orientations, or meet other requirements before you enroll. It is very important that you check your email regularly so that you do not miss deadlines. It's also a good idea to apply for your local BC degree and General Education certification from Bakersfield College prior to transfer. You should do as much as you can now to make the transition to your university as smooth as possible.

### **Petition to Graduate from Bakersfield College**

Graduation from Bakersfield College is not automatic. You must fill out a Candidacy for Graduation form and a degree analysis with a counselor or advisor. We recommend you petition to graduate even if you are only completing transfer coursework. Some transfer students may be eligible to receive a Liberal Arts Associate degree. You should petition to graduate during your last semester at Bakersfield College by these dates:

- August 1-November 1 for Fall semester graduation.
- January 1-April 1 for Spring semester graduation.
- June 1-July 1 for Summer semester graduation.

The Office of Admissions and Records notifies students who do not qualify within twelve weeks of submission of the candidacy form. **Students who do not receive such notification should assume that they will graduate if they satisfactorily complete their current term coursework.**

Students who qualify will receive their diploma in the mail approximately eight weeks after the end of the semester.

### **File for General Education (GE) Certification**

GE Certification is a legal agreement between Bakersfield College and a California public university (UC or CSU campus) that all of your lower division GE requirements have been completed. Certification can be awarded for either the entire IGETC or CSU GE patterns, or for part of the CSU pattern. Some California private/independent institutions also accept IGETC or CSU GE certification. You should file for GE certification when you are enrolled in your final GE courses and know which university you will be attending. Apply at the Office of Admissions and Records, Transcript window.

### **Attend Commencement**

You don't have to attend Bakersfield College graduation to transfer or to receive your degree, but it's a great way to celebrate and be publicly recognized for your achievement. You earned it! Commencement ceremonies are held once a year in May. Students who complete their degree requirements during the fall, spring or summer prior to the ceremony or will complete them during the following summer are eligible to participate.

### **Submit Intent to Register and Transcripts**

After offering you admission, most universities require you to send a statement of intent to register (SIR), official transcripts, a deposit, and sometimes additional materials. Review your university admission paperwork for details. Information on ordering transcripts from Bakersfield College is available online at

<http://www.bakersfieldcollege.edu/admissions/transcripts/>

### **Attend New Student Orientation**

Most universities offer a new student orientation day (and some require that you attend), where you learn about university services and requirements, get academic advising, tour the campus, etc. Review your university admission paperwork for details.

### **Complete Assessment Tests**

Some universities require transfer students to complete assessment tests either prior to enrollment or during their first year of attendance. Review your university admission paperwork for details.

### **Find Housing**

Are you going to live on campus? If so, you will need to apply for campus housing. Check your university online portal account for housing submission dates. If you are going to live off campus, visit your university housing office for listings.

### **Send Your Final Transcripts**

You are usually required to send your university a final official transcript after the end of your last regular semester prior to transfer. Information on ordering transcripts from Bakersfield College is online at <http://www.bakersfieldcollege.edu/admissions/transcripts/>

### **Meet Immunization Requirements**

Most universities require you to provide documentation of immunization against certain communicable diseases, like measles or rubella. Review your university admission paperwork for more information.

## **Other Transfer Information**

### **UC Transfer and Physical Education Courses**

The University of California grants a maximum of four semester units of credit for appropriate Physical Education activity courses. Courses that are subject to this limit are listed as such on the college's UC Transfer Course Agreement, available on web ASSIST at [www.assist.org](http://www.assist.org) under the UC Transferable Courses link.

### **UC Transfer and Variable Topics Courses**

These courses are also called “Independent Studies”, “Special Studies”, “Special Topics”, “Internships”, “Field Work”, etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. UC does not grant credit for variable topics courses in Journalism, Photography, Health, Business Administration, Architecture, Administration of Justice (Criminology) or Library Departments because of credit restrictions in these areas.