

ACADEMIC SENATE of BAKERSFIELD COLLEGE

November 30, 2011, 3:30 P.M.

Collins Conference Center

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); Kate Pluta (EB); Michael Korcok (EB); Kimberly Hurd (EB); Wesley Sims; (EB); Leah Carter (EB); Matthew Morgan (EB); John Gerhold (EB); Rick Brantley (EB); Bill Kelly; Melinda Fogle; Brent Damron; Jason Stratton; Anna Poetker; Christian Zoller; Jeannie Parent; Kris Stallworth; Nancy Guidry; Nick Strobel; Shane Jett; Sue Granger-Dickson; Susan Pinza; Phil Whitney; Janet Tarjan; Danitza Romo (Student); Gayla Anderson; Terry Meier; Lisa Harding; Patrick Fulks

ABSENT: Bill Barnes (EB); Bill Moseley (EB); DeAnn Sampley; Kathy Freeman; Klint Rigby; Maria Perrone; Marsha Eggman

GUESTS: Sue Vaughn, Director of Admissions & Records

CALL TO ORDER

The meeting was called to order at 3:31

REVIEW OF THE MINUTES

A motion was made to approve the minutes as presented. M/S: Whitney/B. Kelly. The motion carried with one abstention.

REPORTS

President

Corny deferred his report to the agenda items and asked if there were any questions. There was a question regarding the status of the online course waitlist policy. Corny stated he did not have an update. He had not heard from the Academic Senate Presidents at Cerro Coso and Porterville Colleges. Phil Whitney noted that Cerro Coso should not have a problem agreeing to the Bakersfield College proposal since their current policy is similar.

Accreditation

Kate Pluta reported that the Self-Evaluation Committees are working hard to complete their reports by December 1. The reports will all go to the editor on Tuesday, December 6. Each of the SECs has also identified Actionable Improvement Plans (AIPs). ASC is discussing how the AIP issues will be addressed now rather than simply documenting them in the Self-Evaluation. ASC will create a timeline, identify a responsible party and develop an evaluation plan for each AIP. A question was asked if any of the AIPs impact current policy. Kate indicated that there is very little involving policy outside of contractual issues.

Budget

Corny reported that the Budget Committee discussed mid-year reduction triggers and the FON. KCCD currently needs to replace 16 faculty and hire 5 incrementally new faculty. Chancellor's Cabinet will meet on December 6 to discuss how many faculty will be hired at each college. The majority of the hires will be at Bakersfield College.

Enrollment Management

Michael Korcok reported that he will bring to the Senate in the spring a proposed change to the committee charge.

EODAC

Matthew Morgan reported that EODAC is starting a project in conjunction with the Levan Center and the African American Student Union during the month of February.

SDCC

Kimberly Hurd reported that SDCC has discussed training on grade change policy. It will most likely be offered shortly after the spring semester begins with a panel comprised of representatives from each constituency.

Correspondence

Wesley Sims indicated he had nothing to report. Matthew Morgan announced it was Wesley's birthday which led to John Gerhold leading the Senate in a round of Happy Birthday!

Treasurer

Rick Brantley will be sending an email soon asking for contributions toward student scholarships.

Student Representative (Romo)

Danitza distributed a written report and reviewed each of the issues listed. Primary topics included factors affecting student success and involvement between faculty and students. Whitney commented that he agreed with the student success factors, but also believes that students need to help identify poor faculty by discussing concerns with the department chair. Danitza asked what to do when the chair does not address the students' concerns. Whitney suggested putting the concern in writing and sharing with the dean. Corny suggested Danitza share her report with FCDC and during the spring opening day. Danitza will send her report electronically for Senators to share with their departments. Senators expressed the concern with the number of students that drop and the reasons why they drop. Danitza offered to do a more formal survey and provide the Senate more quantifiable data by February. There was a question whether SGA should do the survey or administration. Danitza clarified she does not mind doing the work because she is the student representative and would like to be in a position to ask the Senate for help. Suggestions were made to conduct the survey through Luminis or even to have the survey question be asked when the student drops the course through BanWeb.

Danitza also commented on a recent article about an undocumented student who committed suicide and expressed support of the EODAC committee working to help undocumented students.

OPPORTUNITY TO ADDRESS THE SENATE ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)*

A motion was made to add as Unfinished Business Item J, Board Policy 4C4A, Withdrawal.
M/S/C: Gerhold/Meier

COMMITTEE APPOINTMENTS

There were no committee appointments to approve.

UNFINISHED BUSINESS

Grade Change

Senators were not prepared to take further action and asked for Nan Gomez-Heitzeberg's report on the issue to review. Michael Korcok noted that recent Title 5 changes are not reflected in the most recent Student Handbook. He will send the specific language to the Senate members for reference.

Written Procedures for Skills Pre-requisites (Gerhold)

John explained that a small group is working to develop a content review worksheet that lists skills needed at each of the levels prior to transfer in reading writing and math. It is being recommended to use these listed skills when conducting course content review. Because of new Title 5 language, the

Senate will need to vote whether or not to use content review exclusively for skills pre-requisites. This decision would go to the district to use in developing Board Policy. It was noted that the development of Board Policy will mean collaborating with the other two colleges; however, the policy could indicate that procedures will be established at each college. John clarified that the Senate can choose to use content review, statistical analysis or a combination of the two when assigning pre-requisites to a course.

Discussion followed on the benefits of using content review rather than statistical analysis. It was noted that statistical analysis uses success rates of students with the pre-requisites versus those without them. There was a question about how statistical analysis is used for those students that do not go through the assessment process. The answer is that those students are not included in the statistics which clearly leaves out an important component in evaluating the success rates.

John noted that the skills list in the Senate packet had been updated and that he would send the electronic file to distribute to the Senators. Senators were asked to share this information with faculty in their areas and ask if content review is not sufficient. The small working group is sharing this information with FCDC. There was a suggestion to share the information during flex week.

A motion was made to suspend the agenda to address Unfinished Business Item J, Withdrawal. M/S/C: Korcok/Gerhold.

Title 5 Change to Withdrawal Date and Effect on Apportionment & Board Policy 4C4A, Withdrawal
Corny noted that he forwarded the data sent by Sean James and heard from some that they did not understand it. For clarification, the issue at hand is by not moving the withdrawal date closer to or to the same date as census, the district will lose a significant amount of the state allocation. Porterville College and Cerro Coso support the change.

There was support for the change but a point was made that faculty may see a drop in success rates if they are not proactive in testing students prior to the 20% date so students can make an informed decision about dropping or staying enrolled in the course. Also noted was the earlier withdrawal date will force students to commit earlier and there is data to support the earlier a student commits the more successful they will be.

There was a request for more time to review the policy and the data sent by Sean before voting. It was noted that the policy had been on the Senate agenda for three meetings and needs to be approved soon in order to allow time for Board approval and inclusion in the college catalogs.

A motion was made to suspend the normal voting procedures and vote today. M/S/C: Gerhold/Korcok.

There was further concern expressed about the Senate needing to work as a representative body and that voting today was too soon for adequate input. One Senator asked for a special meeting to address this issue and another asked for an email vote. Corny indicated that he would not support an email vote since the Senate has had adequate time to review the policy and solicit feedback.

B. Kelly called the question. The motion carried with one abstention.

A motion was made to approve Board Policy 4C4A as it is presented. M/S: Gerhold/Fulks. The motion carried with one abstention.

****A motion was made to suspend the agenda to address Unfinished Business Item H, 4A3 Matriculation. M/S/C: Gerhold/ B. Kelly**

Board Policy: 4A3, Matriculation

There are several changes being proposed related to priority registration and there have been other concerns expressed as well. Corny clarified that he needs to receive input from the Senate today. He will then take that feedback back to District Consultation Council (DCC) for consideration. After input from all constituencies has been received by DCC, it will then come back to Senate for approval. Corny noted that the Senate input is restricted to the policy as the procedures are not in form for review.

Senators expressed concerned with the following areas:

4A3B: There was concern expressed that removal of this language removes the college's ability to establish cut-off scores. It was suggested to keep the language as it is written with the exception of changing the word "shall" to "may" in the first sentence.

4A3C: There was a suggestion to keep the language as it is written. There was a question about the new language referring to orientation on "grounds."

4A3D: Counseling staff expressed concern about the phrase "social development" in the proposed language in terms of how it will be accomplished and how it will be measured. It was suggested to change this phrase to "career goals."

Additionally, it was suggested to keep the sections related to Basic Skills, Data File and Evaluation.

Lastly, it was noted that the Senate has asked for a rationale on the proposed changes. Corny indicated he will ask for this information.

****A motion was made to extend the meeting time by 10 minutes. M/S/C: Strobel/Gerhold.**

KCCD Curriculum Council

Sue Granger-Dickson noted that after contacting other multi-college districts, she found many have this type of committee in place and find it helpful.

A motion was made to approve the proposed committee composition and purpose as presented.

M/S: Gerhold/Granger-Dickson

A question was asked if the Curriculum Committee had reviewed the proposal and had any input. It was noted that Bill Moseley had not expressed any concern about it in Executive Board meetings.

Jett called the question. The motion carried with one abstention.

EODAC Proposal: Faculty Screening Committee Training (Morgan)

Matthew reviewed and explained the recommendation to be that "chairs and deans of faculty screening committees are required to attend the EODAC diversity workshop every year and that all other faculty members on screening committees are required to attend the EODAC diversity workshop at least once every two consecutive years."

A motion was made to approve the recommendation as proposed. M/S: Gerhold/B. Kelly. The motion carried with one abstention.

Time of Board of Trustees Meetings (Guidry)

Corny reported that he was not able to put this item on the Consultation Council agenda but did mention the concern to the Chancellor and how this related to the Strategic Plan. Sandra will take the issue to the Board of Trustees. If the matter is not resolved to the Senate's satisfaction at that point, the Senate can decide to take more formal action.

13-14 Academic Calendar

Corny reported that he has had an initial meeting with CCA. There was a request that the Saturday after Thanksgiving not be marked as a class meeting day, but moved to December 7, 2013 instead.

Board Policy: 6H, Adjunct Employment

It was noted that the policy seems to give too much control over potential adjunct to Human Resources when it should be in the hands of discipline faculty. The policy also seems to say that if a potential adjunct is not in the pool they cannot be hired and if they are in the pool an administrator can make the decision to hire without any faculty input. Having one person making the decisions to hire can lead to favoritism. There was a question about how one gets into the pool and how long that process will take.

A motion was made to table further discussion on this topic since there are still questions and to request information on how adjunct pools are convened. M/S/C: Gerhold/Whitney.

Repeatability

This item was not discussed due to a lack of time.

NEW BUSINESS

Common Assessment (Gerhold)

This item was not discussed due to a lack of time.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:19

Respectfully Submitted,
Jennifer Marden