ASC: Information for Academic Senate, September 7, 2011

Process for identifying and appointing the Self Evaluation Study editor

.200 reassigned time or $4,000 stipend (part of SEC charge)

Selection process:

- Academic Senate puts out call with job description (***to be developed by ASC***)
- Academic Senate Executive Board interviews applicants.
- Two possibilities: Greg sits in with Exec (faster timeline) or interviews based on Exec. recommendation

Timeline for finalizing Self Evaluation Study:

- Editor receives Self Evaluation Study from SEC at December 6th ASC meeting
- Editor reviews and revises for single voice and consistent content ***(details to be developed by ASC and included in job description***)
- Editor presents to ASC at February 7 meeting
- ASC posts for college community response (1-2 week response time)
- SEC subcommittees review college community responses and revise as needed (1-2 week response time)
- ASC submits to BOT accreditation committee: Rosemarie Bans, Stu Witt, Kay Meek (2 week response time)
- SEC revises as needed (1-2 weeks)
- SEC presents to ASC at March 27 meeting
- ASC submits to district in early April for May meeting
- President/ALO presents to full BOT for its acceptance at May 3 meeting (at Cerro Coso)
- Graphics prints and mails to ACCJC and visiting team.