

ACADEMIC SENATE
September 7, 2011, 3:30 P.M.
COLLINS CONFERENCE CENTER

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); Bill Moseley (EB); Kate Pluta (EB); John Gerhold (EB); Matthew Morgan (EB); Michael Korcok (EB); Leah Carter (EB); Wesley Sims; (EB); Kimberly Hurd (EB); Rick Brantley (EB); Anna Poetker; Bill Kelly; Bill Moseley; Christian Zoller; DeAnn Sampley; Gayla Anderson; Jason Stratton; Jeannie Parent; Kathy Freeman; Klint Rigby; Kris Stallworth; Lisa Harding; Maria Perrone; Melinda Fogle; Nancy Guidry; Nick Strobel; Shane Jett; Sue Granger-Dickson; Susan Pinza; Brent Damron;

ABSENT: Bill Barnes (EB); Terry Meier; Marsha Eggman; Phil Whitney;

CALL TO ORDER

The meeting was called to order at 3:37

REVIEW OF THE MINUTES

A motion was made to approve the minutes as presented. M/S/C: Gerhold/B. Kelly

REPORTS

President's Report (Rodriguez)

Corny reported on events in which he participated over the summer: The ASCCC Leadership Academy and Curriculum Academy, the KCCD Student Success Workshop and the KCCD Strategic Planning Work Group. Corny also reminded the Senate that until a permanent Curriculum Chair can be found he has assumed those duties. Faculty representatives are needed for Program Review, the Levan Institute Committee and the college Safety Committee. Other issues Corny would like the Senate to address involve updating and revising the Senate Constitution and Bylaws, written procedures for pre-requisites and a set of criteria for how emeriti will be selected.

ASC (Pluta)

Kate referenced documents provided that include the ASC 3rd quarterly report to the Board of Trustees. Also included is the process for identifying and appointing the self-study editor. ASC will finalize the job description and the Senate will need to send out a call to faculty. The position will have .200 reassigned time or \$4000 stipend. One of the primary goals for ASC this year is to evaluate the college's planning processes. College Council, Budget, Annual Program Review and others need to be linked and evaluated for their effectiveness.

Curriculum (Rodriguez)

Corny reported that he will attend Curricunet training at the district office. There are several hundred courses that have been submitted and it may not be possible to process them all. There is a strict timeline in order to meet the Board of Trustees meeting schedule. Corny would like to established criteria for which courses are reviewed first. It was suggested to start with those over 6 years old or those that fit into the transfer model curriculum.

EODAC (Morgan)

Matthew Morgan reported that more faculty representatives are needed to serve on this committee. He noted that the committee members do not meet in person very often, but communicate and work electronically and in small groups. Representatives need to be self-motivated and independent workers.

ISIT (Moseley)

Still outstanding is the waitlist issue for online courses. BC has decided to coordinate the change approved by the Senate with the other two colleges. Until the decision is made across the district, the default setting is to not allow students from the waitlist into the class. It was noted that students who are waitlisted do not have access to library and computer services.

SDCC (Hurd)

Kimberly reported that the committee is working on an application for faculty scholarships. It should be available in the next couple of weeks. Flex forms are being updated so they are more user friendly. Kimberly also reminded faculty about the ongoing flex opportunities listed on the faculty tab of insideBC that also allows for online registration for these events. In particular there is a Learn at Lunch series that faculty may find interesting. Kate Pluta asked about linking staff work issues to the available professional development opportunities and if this can be tracked. Kimberly will take the question back to SDCC.

Correspondence (Sims)

Wesley reported on two thank you notes that were received by scholarship recipients Jennifer Carrillo and Antoinette Brown. He asked Senate members to forward him any news about faculty so he can be sure to communicate with them on behalf of the Senate.

Budget Committee

The Budget Committee will have its first meeting on September 12. Committee members will report at the next Senate meeting.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

A motion was made to add as New Business Item C, SDCC Charge; Item D, Waitlist Purging; Item E, Transfer Week; and Item F, Curriculum Priority Process. M/S/C: Gerhold/Korcok

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: B.Kelly/Strobel

UNFINISHED BUSINESS

Catalog Committee

Corny asked for faculty volunteers to serve on a newly established Catalog Committee that would review the front section of the catalog each year from a faculty perspective and forward recommendations to administration. There are sections within the faculty purview that need to be updated and revised. Sue Granger-Dickson and Kathy Freeman offered to participate.

Grade Change

The Senate's resolution was forwarded to Greg Chamberlain, but Corny has not yet received a response. Corny will meet with Greg before the next Senate meeting to address this issue.

KCCD Strategic Plan

The district strategic plan is in the final stages and all constituency groups are being asked for feedback, specifically on the objectives. The Board of Trustees will review the plan on October 6 and it will then be before them for approval in November. There were no suggestions for changes to the Strategic Plan. Senators were asked to share the document with their respective departments and come to the September 21 meeting with any feedback. Corny will be taking any of the comments, questions or suggested changes to the District Consultation Council on September 27, where there will be an opportunity for final revisions. It should be noted that the Strategic Plan should guide the college(s) mission, master plan and college goals.

NEW BUSINESS

Curriculum Committee Structure

Corny reported that he is serving as the Curriculum Co-chair so as not to leave the position vacant-- curriculum is the core of the Senate responsibilities. In following up with the changes approved by the Senate last year, Corny reviewed excerpts from the March 2 and March 30 Senate minutes. These were provided to the Senate as well. The minutes indicated that the Senate approved the combining of the General Education and Curriculum Committee and a timeline for moving to a new structure. Corny asked for the Senate's input on how to move forward. It was noted

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that the May 4 minutes indicate the Senate supported two faculty co-chairs but that there was not enough Senate reassigned time available to support this structure. Also clarified was that the Executive Board did not reject this proposal and that there was discussion about not having an administrative co-chair.

The Executive Board shared its recommendation to reallocate .100 reassigned time from the ISIT co-chair to the Curriculum faculty chair or to a second faculty chair. This could be a permanent change, but it could also be assigned temporarily and reevaluated at the end of the year. The current co-chair term expires at the end of June 2012. There was discussion then about consulting the Curriculum Committee, hopefully soon so that a decision can be made quickly.

A motion was made directing Corny Rodriguez, Academic Senate President and acting Curriculum Co-chair to present the options discussed to the Curriculum Committee and that their recommendation be brought back to the Senate at the next meeting. M/S/C: Gerhold/Korcok.

2011-12 College Goals

A question was asked if the goals had changed from 2010-11. Corny clarified that the goals had changed clarifying they moved from a review stage to the implementation stage.

A motion was made to approve the 2011-12 College Goals as presented. M/S/C: Strobel/Gerhold

SDCC Charge

Kimberly Hurd reported that the committee recently reviewed the committee charge and would like to make a minor change. The charge would now read, "To provide, support **[and promote]** activities and opportunities which will enhance job performance, personal growth, and social interaction among all Bakersfield College employees, thereby developing a sense of campus community." SDCC is asking the Senate for support and will then forward to College Council.

A motion was made to suspend the regular voting procedure and have an emergency vote. M/S/C: Gerhold/Carter.

A motion was made to approve the change to the SDCC Charge as recommended by the committee. M/S/C: B. Kelly/Stratton.

Purging of Waitlists

There were several concerns and questions regarding the inconsistency in purging the waitlists and allowing faculty to go beyond the established class size and how these decisions are affecting students. There was disagreement about when the actual purging date and time occurred, but it appeared to be inconsistent based on experience of those present. Class size seems to be determined by chair and dean individually. Senators shared examples where one faculty member was allowed to increase the class size to include persistent students after making a request to the chair. Another example was about adding a student with an exception form. Others were simply told they could not add any students. In one instance, two students dropped after the waitlists were purged and two waitlisted students who had been attending class were then unable to continue.

Michael Korcok will take the issues of waitlist size, when waitlists are purged and how students are added to Enrollment Management. Michael will provide an update at the next Senate meeting.

Transfer Week

Sue Granger-Dickson reminded the Senate of the resolution they passed last spring to recognize Transfer Week. Transfer Week will be recognized this year, September 12 -16. All employees are encouraged to wear their college colors and to share their own college experience with students.

Curriculum Priority Process

A motion was made to recommend that courses that are six or more years out of date and any courses that are required for the TMC receive higher priority in making it through the Curricunet queue and other possible criteria as recommended by the Curriculum Committee. M/S/: Gerhold/B.Kelly

A motion was made to suspend the usual voting procedure in order to hold an emergency vote on this motion. M/S/C: Stratton/Carter

Discussion followed whether the motion would give an advantage to those disciplines that have not updated their curriculum in over six years. It was noted that the college may cease to offer courses that are six or more years out of date and some are necessary courses for student success and for major to exist. It gives them one last opportunity to get the work done. This also may have been a decision made by the Curriculum Committee. There was concern expressed about how the decision to eliminate courses would be in violation of the Program Discontinuance policy approved by the Senate. Others felt that the Curriculum Committee has the authority to make such determinations without the Senate approval.

Gerhold called the question. With nine votes in favor, seven votes opposed and five abstentions, the motion did not carry.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:11

Respectfully Submitted,
Jennifer Marden