

INSTITUTIONAL EFFECTIVENESS COMMITTEE (IEC)

Senate Proposal for Change

IEC submits this proposal for change to the Purpose and Procedures document of this committee last revised March 8, 2006 with the Bakersfield College Academic Senate. The following are the major changes to this document:

Issue: The name of this committee does not represent its purpose. Particularly in preparation for accreditation, the term 'institutional effectiveness' is used in a more comprehensive sense, causing confusion about the mission of this committee by many.

Rationale: This change more adequately represents the primary purpose of this committee. The committee has program review as its primary mission and is not specifically involved in all matters of institutional effectiveness.

Background/Institutional History: Upon the dissolution and split into separate committees of the Budget and Program Review Committee, it was decided to institute a completely different name to avoid confusion between the new committee and the previous, combined committee.

Opposition: Members have heard no opposition to this name change.

Solution: Change the name of the Institutional Effectiveness Committee (IEC) to the Program Review Committee (PRC).

Issue: Committee member liaisons are required by the current procedure to be appointed to programs completing program review. Often there are not enough members willing or able to volunteer as liaisons. Members performing this duty in the past are not all convinced of its value to the process.

Rationale: Members of IEC offer workshops and individual training sessions to those leading the program review process. Evaluations are provided upon the conclusion of the process. IEC would like to remain flexible in considering the evaluations and meeting needs of those producing documents.

Background/Institutional History: Earlier in history, committees were formed for each program review. The transition to the entire committee reading all documents lent itself to liaisons at the time.

Opposition: Program leaders (chairs, directors, etc.) may prefer a liaison member from IEC.

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Solution: Remove the requirement to appoint liaisons from the procedures document and allow the committee to remain flexible. If we find that liaisons are needed and available, such a move could take place as one of our modes of training.

Issue: The procedure document for IEC states that this committee reports to the Curriculum Committee. There appears to be no reason to do so, although the two committees must work together so curriculum review is an integral part of program review.

Rationale: The procedure document for IEC needs to reflect the working process of the committee. IEC needs to stay connected to the Curriculum Committee in order to work in conjunction to ensure programs are evaluated completely. IEC does not need to report to the Curriculum Committee.

Background/Institutional History: At the time that the IEC was created, it was anticipated that some of the recommendations based on program review would affect curriculum. This has not been the case.

Opposition: No opposition is expected.

Solution: Omit the requirement for IEC to report to the Curriculum Committee and add the process step that notifies departments to complete curriculum review prior to completing program review. Curriculum Committee will notify the Program Review Committee when programs complete curriculum review.

Issue: The table giving examples of membership for years one, two and three in the current procedures document is confusing and unnecessary.

Rationale: The current documents state that IEC will be comprised of at least 17 members. This number has not been met in some time. The explanation of the percentages involved is also very confusing (see table in the 'Composition' portion of the document). The issue of the essential involvement of faculty members is lost in the confusion.

Background/Institutional History: The chart was intended to assist in creating the new committee. This is no longer needed.

Opposition: As the percentages will remain the same, no opposition is anticipated.

Solution: Remove the table used for examples of membership numbers from the IEC Purpose and Procedures document and reword to reflect the current membership needs of the committee.

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