

ACADEMIC SENATE
March 16, 2011, 3:30 P.M.
COLLINS CONFERENCE CENTER

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); John Gerhold (EB); Natalie Bursztyn (EB); Bill Moseley (EB); Kate Pluta (EB); Rachel Vickrey; (EB); Janet Fulks (EB); Matthew Morgan (EB); Michael Korcok (EB); Leah Carter (EB); Phil Whitney; Christian Zoller; Kathy Rosellini; Nancy Guidry; Kimberly Hurd; Maria Perrone; Gayla Anderson; Reggie Bolton; Wesley Sims; Bill Kelly; Jeannie Parent; Terry Meier; Shane Jett; Anna Poetker; Diana Jackson; Debbie Kennedy; Marsha Eggman;

ABSENT: Diana Kelly (EB); Luis Guajardo; Adel Shafik; Klint Rigby; Sue Granger-Dickson; Kathy Freeman; Richard Marquez; Jason Stratton; Rick Brantley;

GUESTS: Michael McNellis

CALL TO ORDER

The meeting was called to order at 3:36

REVIEW OF THE MINUTES

A motion was made to approve the minutes as presented. M/S/C: Rosellini/B.Kelly

REPORTS

President's Report (Rodriguez)

- Bill Moseley, Janet Fulks, Kate Pluta, Michael McNellis, and Corny met to talk about budget impacts at all levels. Different groups are discussing similar things but want faculty to operate from a common base of understanding. Corny also wanted each of the committee chairs to hear from one another about what to consider in their respective committees. The first meeting was productive and Corny proposed forming an ad hoc committee of these members along with a faculty member from Student Services, perhaps Sue Granger-Dickson and an administrative member. This should be added as an agenda item.
- Corny reminded the Senate that nominations are open for Senate officers and department representatives. Currently there are still no nominations for Secretary, Treasurer and various department representatives. The deadline for submitting nominations is Thursday, March 17.

Co-Chair Reports

Accreditation: Jennifer Johnson has agreed to serve as the faculty co-chair for the Instructional Program standard. It would be good to have also a faculty co-chair from the general education and transfer areas. Co-chairs are needed for the Physical Resources and Financial Resources standards. Training for administrative and faculty co-chairs will begin on Friday, March 18.

Curriculum: The committee is working on criteria for sustaining and discontinuing courses. Committee representatives will meet with all department chairs to help enter the program curriculum into Curricunet. This entails linking each of the courses required for the degree or certificate.

EODAC: There are two major divisions that affect faculty, one being a general formation of four diversity work groups, each with a specific set of goals. The work groups will be: 1) campus climate and intergroup relations which will focus on developing understanding of diversity and welcoming campus climate); 2) representation (access and success) that will focus on recruiting diverse student and faculty population; 3) education and scholarship which will focus on intercultural/international competencies; and 4) institutional viability and vitality which will focus on diversified leadership and coordinate organizational change to support diversity goals. The other major division will involve diversity training for faculty screening committees, with the intent of streamlining the training process with Human Resources.

Correspondence

There was no correspondence to report.

Treasurer

Rachel Vickrey reported that several more donations had been made for student scholarships. Rachel will meet with the Foundation office soon to confirm how much is available for scholarships and will provide an update for the Senate at that time.

CCA Report

Faculty should have received a negotiations update from Andrea Garrison. CCA expects to negotiate again next year to make small contract language changes in addition to addressing compensation and benefits. Kathy Rosellini distributed a list of reasons to be involved with CCA and encouraged faculty to step forward to take leadership roles.

SGA (Student Government Association)

Sean Hill reported that SGA elections are complete and new officers are: President, Tawntannisha Thompson; Vice President, Gilbert Hernandez; Secretary, Toccara Byrd; Treasurer, Richard Villanueva; Legislative Liaison, Bonnie Wilson; General Counsel, Derrick Kenner; Activities Liaison, Theresa Hall. The election process also identified Don Turney as Professor of the Year. Sean reminded the Senate about the SGA blood drive on March 31 in the Fireside Room. He also asked faculty to join SGA in participating in Hands Across California on Sunday, April 17.

Budget Committee (status update)

The committee continues to work on criteria that will be considered when making budget recommendations and decisions. A written report will be provided to faculty by email.

Enrollment Management

Michael McNellis explained that Bakersfield College is looking to cut up to 1600 FTES for the 11-12 academic year and distributed a document outlining the projected budget scenarios and options for responding developed by the Enrollment Management committee. The portion of the document addressing the enrollment management is excerpted below.

***Enrollment management response:** Enrollment management is taking a comprehensive and thoughtful perspective on how to reduce the overall number of offered sections at BC. The challenge is to do this without compromising the mission of the college, the integrity of individual programs/departments and the offerings of student services. There have been a couple of suggestions made and then reported out to key constituent groups. The hope is that together, with the input from all constituent groups, we can help make the process of reducing sections as considerate, transparent, and painless as possible. There are five main ideas that are being discussed with a view to leveraging student retention, persistence and success with the section reductions to maximize student learning outcomes:*

- 1) *Begin seriously discussing the adoption of prerequisites campus-wide. Suggest that Academic Senate create a task-force for this purpose.*
Senators can expect a proposal related to this to come from Enrollment Management.
- 2) *Explore strategies for stronger and broader application of current catalog attendance language which allows drops by instructors for fewer than two weeks' absences when lack of academic progress warrants it.*
The idea is to strengthen the faculty option for how to manage their classroom not to make this a requirement.
- 3) *Find alternative ways to offering full-semester courses in order to meet student needs. Examples discussed to date include modular, including accelerated, and context learning communities.*
The English and Agriculture departments do this already. Other departments who have implemented this idea should contact Michael McNellis.
- 4) *Have Academic Senate discuss and eventually provide a recommendation for limiting the number of pre-*

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collegiate course levels offered below the collegiate level while yet preserving the ability of the college to meet community needs. In other words, the question to answer is how many course levels below the collegiate level, e.g. four or three, etc., should we continue to offer should we need to cut in that area. This may not reduce the total number of sections offered but could shift which levels are offered.

- 5) *Develop a list of course prioritization criteria at Bakersfield College. Thus far, we have the following suggestions:*
- a) *Connect to the modified California community college mission: transfer/core, career and technical education (CTE), and basic skills.*
 - b) *Serve the maximum number of students possible through the prioritization of class registration.*
 - a. *Adopt Joe Salvidar's proposal with regard to 14 unit maximum for first round registration. 15 units can be something for which a student can petition.*
 - c) *Do not apply a one-size-fits-all approach. Each department is asked to do an assessment of course offerings. Examine each section according to various criteria [time (summer, Saturdays, etc), location, FTES weighed with department/degree needs (e.g., welding)] Chairs have been asked to take an honest look at each course and section.*
 - d) *Respond to needs of the community.*
 - e) *Chairs have been asked to look at persistence and retention rates of sections to make hard but intelligent decisions.*
 - f) *Consider developing course and section rotations of particular courses (for example, not offering some courses every semester, when they can be offered once a year.)*
 - g) *Make sure sections are still being taught at various times of the day: morning, afternoon, evening and Saturdays.*

These criteria would be used by department chairs when deciding how to reduce.

OPPORTUNITY TO ADDRESS THE SENATE

Jack Pierce: Discipline Signs for Commencement

Jack distributed a document describing the signs that would be made for each discipline to carry during commencement. Jack explained the benefits of students carrying these signs would be to show the public our degree programs and types of degrees students are attaining, to motivate the student and allow the student to be proud of their discipline, and to provide camaraderie between students and their discipline. Jack asked the Senate to consider donating the funds needed to complete this project. The Commencement Committee would like the Senate response by mid-April. It was suggested that SGA also be contacted about contributing the funds needed.

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

A motion was made to add New Business Item D, Discipline Signs for Commencement. M/S/C: Gerhold/Bursztyn.
A second motion was made to add the ad hoc committee Budget Impact Links Task Force (BILT) as New Business Item E. M/S/C: Vickrey/Bursztyn

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: Gerhold/Rosellini

UNFINISHED BUSINESS

Board Policy: 4B8, Independent Instruction

A motion was made to approve the recommendations made by the Curriculum Committee. M/S/C: Gerhold/Bursztyn

Board Policy: 4C4C, Grade Changes

A motion was made directing the Executive Board to provide a revision of this language for the Senate to consider. M/S/C: Bursztyn/B. Kelly. Comments and suggestions should be forwarded to John Gerhold.

ASC Philosophy Statement

Kate Pluta presented a revised philosophy statement that includes a change to the first line of the third paragraph. It will now read, "The committee ensures that the entire campus works together to support student growth, success, and development for lifelong learning." A motion was made to approve the ASC Philosophy Statement as revised.

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NEW BUSINESS

Curriculum Committee Timeline

Janet Fulks presented a proposed timeline that includes three issues restructuring will resolve and options for restructuring. The Senate was asked to vote for the restructuring concept they want. Voting will take place at the meeting on March 30. The Curriculum committee will also review the proposal once more before the next Senate meeting.

Issues to be resolved

- 1) *Same schedule of approval cycle for GE, DE, SLOs and Curriculum overall (so far only GE and occasionally DE was off-schedule)*
- 2) *Educate members to consider all aspects of GE (local, CSU IGETC and effects on degrees included TMC's) as well as other curricular issues*
- 3) *Aligning expectations on the role of the curriculum committee – facilitating not denying or condemning – not a pass fail but helping to modify curriculum to its best status*

Three concepts for restructuring

- 1) *Combine GE with Curriculum as one giant committee and have everyone read everything and comment on everything – including GE applicability (Constraint – not everyone is familiar with GE criteria locally and at CSU and UC)*
- 2) *Create an internal GE subcommittee of experts within the Curriculum committee – limiting GE comments and suggestions to a small well-trained group but doing the review as the curriculum goes through – in the same way that SLO operates now.*
- 3) *Create co-chairs – Both faculty – Both with reassign time*
 - a. *One co-chair works with degrees, certificates, job skills and GE as well as doing the first check as curriculum comes through*
 - b. *One co-chair works with training faculty inside the committee and outside in the departments, implementing C-NET, working with district and does the last check on the curriculum before it goes out of the committee*

Timeline

1. *It seems apparent that this transition should take place during this semester so it is ready to go in the Fall*
2. *The transition has already begun in that the committee is entering their opinions in C-NET, when they can get there, and the final conclusion is being gleaned by Nick*
3. *We only have 1-2 more cycles of curriculum approval left until the end of the semester. At this time there are fewer courses, providing a more reasonable time to train and tryout the selected structure.*
4. *The structure should be in-place prior to the end of the term and ready to go with the many courses that will come forward during the summer and the first month of Fall 2011.*

Budget Impact Discussion by Discipline

Corny asked that Senators report on ideas and strategies being discussed or implemented in the various departments to address budget reductions. Each area reported many of the same strategies such as reducing sections both in the summer and regular terms, limiting the use of adjuncts, increasing class size, enforcing prerequisites, limiting overload for full time faculty and eliminating department specific programs. CTE areas are evaluating the number students that can be hired in the community, eliminating specific certificate offerings, limiting enrollment in specific programs, and taking supply donations from community partners. Some departments are condensing courses to 8 weeks as a way to help students progress more quickly. Counselors are holding new student orientations and probationary workshops with groups of 25-40 students. The Library has cut down on the number of periodicals, books and workshops available. Senators expressed concern about the lack of ODS data available and questioned what cuts are being made at the district office in response to the budget reductions.

Plenary Overview

John Gerhold sent the current resolutions by email to faculty. John noted specific resolutions dealing with the implementation of transfer degree, Title 5 changes related to prerequisites, modifications to the disciplines list and repeatability issues that will impact areas such as Physical Education and Music. Any comments and feedback should be sent to John prior to April 14.

Commencement signs

Senators encouraged student representative, Sean Hill, to take the request to the SGA. It was noted that the Senate dues have already been designated for how they should be spent. Any money given to building the commencement signs would be taken away from faculty awards, retiree gifts and student scholarships. It was also suggested that the Commencement Committee contact the Foundation for assistance.

BILT

A motion was made to approve the ad hoc committee, Budget Impact Links Task Force (BILT).
M/S/C: Rosellini/Whitney. It was noted that this group will address criteria pertaining to academic matters.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:12