

ACADEMIC SENATE
March 2, 2011, 3:30 P.M.
COLLINS CONFERENCE CENTER

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); John Gerhold (EB); Natalie Bursztyn (EB); Bill Moseley (EB); Kate Pluta (EB); Rachel Vickrey; (EB); Janet Fulks (EB); Matthew Morgan (EB); Michael Korcok (EB); Leah Carter (EB); Phil Whitney; Christian Zoller; Kathy Rosellini; Klint Rigby; Nancy Guidry; Kimberly Hurd; Maria Perrone; Rick Brantley; Gayla Anderson; Reggie Bolton; Wesley Sims; Adel Shafik; Bill Kelly; Jeannie Parent; Terry Meier; Shane Jett

ABSENT: Diana Kelly (EB); Luis Guajardo; Sue Granger-Dickson; Kathy Freeman; Richard Marquez; Diana Jackson; Debbie Kennedy; Marsha Eggman; Jason Stratton;

GUESTS: Nick Strobel, Andrea Garrison

CALL TO ORDER

The meeting was called to order at 3:37

REVIEW OF THE MINUTES

A motion was made to approve the minutes with changes made to the Curriculum Restructure section.

M/S/C: Rosellini/Whitney

**** A motion was made to suspend the agenda in order to hear from those wishing to address the Senate.**

M/S/C: Rosellini/Bursztyn

OPPORTUNITY TO ADDRESS THE SENATE

Andrea Garrison: CCA Negotiations

On behalf of Andrea, Corny distributed five files electronically prior to the Senate meeting. The memo included in those files explains the changes being proposed.

One shows the proposed changes to Article 6 on Evaluation & Tenure of Full Time Faculty; another shows the proposed changes to Article 7 on Evaluation of Part Time Faculty; the last two documents are new peer observation and student evaluation forms designed by the Nursing and Rad Tech faculty to allow more accurate evaluation of the part time faculty who oversee their clinical labs. The documents showing changes to Articles 6 & 7 do not include these articles in their entirety, but show enough of the articles to give a context for the changes. CCA and the district negotiations team are very close to finalizing the changes to faculty evaluations, and Andrea is asking for the Senate's final comments on the proposed language.

The changes to Article 6 are in sections C and G. Most of the changes are simply moving wording from one part of a paragraph to another. Substantive proposed changes include the following:

- *Article 6.C.2.b. -- the Instructional Materials Review (form D/FT) has been combined with the Classroom Observation (form B/FT).*
- *Article 6.C.2.d. -- Mode B faculty will no longer need to be observed in every assignment during a comprehensive evaluation. Each committee member will observe one assignment. The evaluatee, chair and educational administrator will each pick one assignment for observation. Student evaluations will continue to be completed in all sections. Whether or not this represents a decrease in observations will depend upon the actual assignments of an individual faculty member.*
- *Article 6.G. – a statement has been added to bring us into compliance with state licensing boards (such as the Board of Registered Nursing) that require evaluations more frequently than every three years.*

The changes to Article 7 are in section C. Some of the changes are simply clarification or moving wording from one part of a paragraph to another, but there are substantive proposed changes in this article. Substantive proposed changes include the following:

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- *Article 7.C.2. – part time faculty will no longer be evaluated once during each of the first three years. Instead, they will be evaluated in their first semester and again in the second or third semester. Observations will occur in every assignment. If the evaluations are “satisfactory,” the part time faculty member will move into a cycle of once every three years, and the observations will be in only one section (rather than every assignment), mutually agreed upon by the chair and the part time faculty member. A “needs improvement” rating will result in another evaluation the following semester.*
- *Article 7.C.2. -- if an evaluator observes a part time faculty member and determines the rating to be “unsatisfactory,” the part time faculty member will be observed by the educational administrator and another tenured faculty member of the evaluatee’s choosing. This committee will then determine retention (or lack thereof) within the hiring pool. The chair will no longer need to re-evaluate, and there will no longer be an appeal to the college president.*
- *Article 7.C.2. -- a statement has been added to bring us into compliance with state licensing boards (such as the Board of Registered Nursing) that require evaluations more frequently than every three years.*
- *Article 7.C.3. -- the Instructional Materials Review (form D/ADJ) has been combined with the Classroom Observation (form B/ADJ).*
- *Article 7.C.5.a. – The chair is given the option of adding a tenured faculty member to the evaluation committee in the event that a part time faculty member has multiple assignments.*

Andrea explained that these changes would go into effect on July 1, 2011. Department Chairs also serving as Senators expressed thanks to Andrea for representing the input of Senators and Department Chairs so well. There was a question about the timeline for conducting the adjunct evaluations. Andrea clarified that there is a suggested timeline but not a requirement. She also pointed out that if the evaluation data is not entered by a specific time, the ODS system will not recognize that the evaluation has been completed and the Department Chair will get an evaluation notice the next semester. This is an issue that Human Resources will need to work out.

REPORTS

President’s Report (Rodriguez)

- At District Consultation Council, Corny asked that the 2011-12 and 2012-13 Academic Calendars be corrected to reflect the summer ending dates that were approved by the Senate.
- Chancellor Serrano commended the Senate for initiating the proposal and discussion of priority registration changes. Although she does not agree with everything in the proposal, she does feel this is a good place to start. Corny will share the proposal with Cerro Coso and Porterville Senate Presidents. The three colleges will not be required to have the same registration priorities.
- Rick Brantley and Corny continue to work on the catalog language related to Emeriti and a recommendation will come forward to the Senate.
- Corny commended Becky Mooney for her work as the Self Evaluation Committee chair. Faculty are encouraged to participate. Three more faculty co-chairs are needed, but the work will move forward with or without faculty input.

Co-Chair Reports

Accreditation: Senators were provided copies of the second quarterly report from ASC and the recommended ASC Philosophy Statement. Also included was a list of faculty representatives on each of the 11 standard committees. Faculty co-chairs are still need for Financial Resources, Instructional Programs and Physical Resources. Training for co-chairs will be announced soon. Faculty and administrative co-chairs are encouraged to attend the same training session.

Curriculum: The committee is in the process of redefining the multi-cultural graduation courses and finding more courses to meet that requirement. The committee also reviewed the proposed revision to the Independent Study board policy. It is suggested that the new Title 5 language be used without the reference to faculty hours.

Correspondence

Bonnie Suderman was sent a cancer cells voodoo doll with pins to kill cancer cells. Bonnie sends her thanks for the regards and the doll.

Treasurer

Rachel Vickrey distributed a form that faculty can use to make donations to student scholarships. Rachel will report next month on the amounts and number of scholarships that will be given on behalf of the Senate.

CCA Report

Kathy Rosellini reminded faculty that CCA is not anticipating any March 15 notices. She also noted that if faculty need representation during a reduction in force, they need to be a CCA member. CCA lawyers can represent faculty during a RIF if the process is conducted inappropriately or with errors.

SGA (Student Government Association)

Sean Hill distributed a flyer for the comedic play, Flea in Her Ear. Sean is performing in the play and encouraged Senators to attend. SGA officer elections will be held online March 8 and 9. Included on the ballot will be a write in for Professor of the Year. Senators were asked to encourage students to participate. It was suggested that SGA ask to have a banner across the BC website to promote the election as well. Sean distributed a form that allows faculty to make donations to the Renegade Pantry directly from their paychecks. This option is being offered through the Foundation office. Sean also shared information about Hands Across California—an effort through the Foundation for Community Colleges to help bring awareness to the value of community colleges and to raise money for student scholarships. The event will be held across the state on April 17. SGA will sponsor a blood drive on March 31, from 9:00 a.m. – 3:00 p.m. Faculty and students are encouraged to participate.

Budget Committee (status update)

This group continues to work on developing criteria for budget decisions and recommendations at all levels. The committee has also discussed the budget process for this year, but any process changes developed will most likely be seen in next year's budget development. Chairs and Deans should be talking about requests and justifications for why decisions are made. The legislature is expected to decide next week on whether the tax extension will go on the ballot. Friday, March 4 is an action day to call on legislators to put the measure on the ballot. This activity does not infringe on any political action boundaries so everyone is encouraged to advocate.

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

There were no additions to the agenda.

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: Gerhold/B.Kelly

UNFINISHED BUSINESS

Class Size Determination (task force)

This item was tabled.

Grading Policy (task force)

Corny asked the Senate for clear direction on how to proceed. There was a motion directing the Executive Vice President, Nan Gomez-Heitzeberg to return the language as it was written in the 2009-10 catalog. M/S/C: Gerhold/Zoller. The Senate must be consulted prior to these types of changes.

Curriculum Committee Restructure

Given that the change being proposed is a significant shift from the current structure, broad review and input is needed. The Senate is being asked to approve or disapprove the restructure proposal. The Curriculum Committee feels this change would expedite the approval process for general education courses. The General Education Committee feels that Curriculum is not ready to assume this responsibility given their current workload of implementing Curricunet and that any change to the current structure should be postponed.

Senators questioned whether the issue is the need to have a separate committee or if the issue is related to a difference in opinion about the criteria used to evaluate courses for general education. Corny asked the Senate to consider the options and solutions for improving communication and the process related to approving general

education courses. Student representative, Sean Hill, asked Senators to consider what is most useful for students to transfer.

A motion was made to approve the proposal as presented. M/S: Gerhold/Rosellini. A friendly amendment was made by Vickrey, and accepted, directing the Executive Board to create a timeline for transition if the motion should pass. A second friendly amendment was made by Korcok, and accepted, to approve only the proposed solution presented in the change proposal that reads, "Reconstruct the current GE committee members as a permanent part of the Curriculum Committee, without a separate approval process and continue integrated training and review for local GE, CSU breadth and IGETC (and other graduation requirements)." A third friendly amendment was made by Whitney, and accepted, for the Senate to review the timeline after it is developed. Korcok called the question. The motion carried with four objections.

Board Policy: 4B8, Independent Instruction

This item was deferred to the next meeting due to a lack of time.

Board Policy: 4C4C, Grade Changes

This item was deferred to the next meeting due to a lack of time.

NEW BUSINESS

ASC Philosophy Statement

This item was deferred to the next meeting due to a lack of time.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:08