

ACADEMIC SENATE
November 3, 2010, 3:30 P.M.
COLLINS CONFERENCE CENTER

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); John Gerhold (EB); Kate Pluta (EB); Janet Fulks (EB); Rachel Vickrey; (EB); Diana Kelly (EB); Phil Whitney; Christian Zoller; Diana Jackson; Kathy Rosellini; Klint Rigby; Nancy Guidry; Jeannie Parent; Kimberly Hurd; Maria Perrone; Matthew Morgan; Rick Brantley; Debbie Kennedy; Marsha Eggman; Jason Stratton; Terry Meier; Pam Kelly; Pat Coyle

ABSENT: Natalie Bursztyn (EB); Michael McNellis (EB); Bill Moseley (EB); Adel Shafik; Luis Guajardo; Jack Pierce; Sue Granger-Dickson; Kathy Freeman; Richard Marquez; Michael Korcok; Bill Kelly; Gayla Anderson; Nancy Guidry;

GUESTS: Greg Chamberlain

CALL TO ORDER

The meeting was called to order at 3:35

**A motion was made to suspend the agenda to allow Dr. Chamberlain to address the Senate. M/S/C: Gerhold/Stratton

OPPORTUNITY TO ADDRESS THE SENATE

Greg Chamberlain: Decision Making Document

From meeting with Corny and the Academic Senate Executive Board, Greg is aware that the Senate did not approve the decision making document moving forward because the Senate recommendations had not been incorporated into the document. Greg reviewed the changes that he intends to take to the next College Council meeting. The specific changes that will be made are: the process chart now shows a College Council along with changes to the standing and operational committee boxes that now list a few examples of each group with the full listing on the narrative page that precedes the chart. An additional change to the assumptions page that will include a written statement will describe how the document is intended to change and be updated frequently. Changes to the committee charges that approved by the Senate will also be incorporated prior to the next College Council meeting.

A concern was expressed that the document was not clear that changes to authority could not be made without the appropriate consultation. Greg made clear that the document does not dictate authority but outlines what exists and what is happening. The only way to make changes to the document or the process is to go through the appropriate constituency groups. Another concern was raised about consistency in the committee charge tables: some list "reports to" and others list "communicates with." It was decided that each committee charge will list both. Charges without that information listed at this time will read, "... and college community." Committee chairs will be asked to review this section and provide a recommendation for how the section should ultimately read.

A suggestion was made that the statement on the assumptions page read as follows, "This document will continue to change and improve based upon feedback from the college community through scheduled evaluations and other opportunities for input and/or recommendations." Greg asked that this specific wording be sent to him. Small changes will be incorporated now and the document will be shared with the whole college community. As the document is used and reviewed more broadly, suggestions for improvement will be encouraged and changes will be made.

A motion was made to move the document forward to College Council with the changes adopted at this Senate meeting and with the understanding that identified errors or necessary changes will be added to the document as soon as practical. M/S/C: Gerhold/ Whitney.

REVIEW OF THE MINUTES

A motion was made to approve the minutes with changes to the attendance list. M/S/C: Vickrey/Rigby

A motion was made asking the Senate President to remind those Senators who are not regularly attending Senate meeting since those departments are not being represented. M/S/C: Gerhold/Rosellini

REPORTS

President's Report (Rodriguez)

- District Consultation Council members had thorough discussion on classified teaching adjunct assignments. The end result is that Vice Chancellor, Abe Ali, was directed to do further research on the issue. DCC will discuss how Section 7 of the Board Policy as it relates to the hiring process. The policies for hiring faculty are a Senate 10+1 matter. Corny explained that there is no moratorium on using classified employees as adjunct. The rationale seems to have very little to do with budget since there are very few that are paid more than the regular adjunct rate, but rather to do with avoiding scheduling conflicts and work crossover. There doesn't seem to be any existing policy that limits classified from having an adjunct assignment. It was noted that most adjuncts at Delano have a part time classified assignment which puts those employees in the position of choosing between assignments. Issues with crossover work should be addressed as performance issues with individual employees rather than preventing any classified employee from teaching adjunct. The Senate revised existing policy related to faculty hiring last year but is still with Abe Ali and has not been shared with DCC.
- The Chancellor has asked that the colleges consider applying for a Gates Foundation grant related to student success. West Hills has taken the lead and would like to include KCCD along with a few other college districts.

Co-Chair Reports

Curriculum: The Curriculum chair continues to work on Curricunet implementation. Training continues and hundreds of courses are in process. It is important that the Senate send several people to the Curricunet workshop as more trained faculty are needed to help make Curricunet a success.

ASCCC: John Gerhold reported that plenary is a week away and that Senate members should review the list of proposed resolutions and the changes to the disciplines list. John will consider any feedback as he votes.

Correspondence

There was no correspondence to report.

Treasurer

Rachel distributed a written treasurer's report that can be found in public folders. Currently, there is approximately \$2800.00 for student scholarships.

CCA Report

Kathy Rosellini reported that CCA want to maintain the coordination between CCA and the Senate when developing the annual academic calendar. CCA is developing an MOU between the union and the Senates. The Senate asked that CCA make the legal opinion available to the Senate.

SGA (Student Government Association)

There was no student report.

Budget Committee (status update)

There was no update provided on the Budget Committee

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

A motion was made to add as New Business E, Faculty Hiring at Delano. M/S/C: Rosellini/Gerhold

COMMITTEE APPOINTMENTS

There were no committee appointments to approve.

**A motion to suspend the agenda to immediately address the voting items listed on the agenda. M/S/C: Gerhold/Rosellini

UNFINISHED BUSINESS

Class Size Determination (task force)

This item was tabled until the next meeting.

Grading Policy (task force)

This item was tabled until the next meeting.

General Education (SB 1440)

Webinar about 1440 degree and so far there are TMC for five disciplines. Senate input is needed immediately. Those in these areas should go online and review these degrees and also review current discipline degree. Have both, current degree, or the transfer degree. These will be approved by November 19 and will be voted on at Plenary.

2010-11 Senate Goals Review

There was concern expressed at previous Senate meetings that the goal statements should be measurable; however, the ability to measure each goal comes from stated objectives which aren't included. Corny asked that the Senate consider leaving the goals as written which were intended to be broad. Senate members asked if a list of accomplishments could be provided. The goals were reported on last year at the final Senate meeting of 09-10 and that information was included in the minutes. There was a motion to approve the goals as presented. M/S/C: Gerhold/Rosellini.

Waitlist Issues

This item was deferred to the next meeting.

NEW BUSINESS

Standing Committee Charges

A motion was made to vote on the proposed changes to the standing committee charges. M/S/C: Gerhold/Stratton
It was explained that the change to Accreditation Steering Committee is the addition of the IEC co-chair; the change to Equivalency Committee is that the limit of five faculty was expanded to at least five faculty.

Self Evaluation Committee

The committee charge was developed by the Accreditation Steering Committee (ACS). The primary role of the committee is to research and conduct interviews in order to collect evidence for the self evaluation through the spring and fall. The report must be written and distributed to the college community next fall. The co-chair job description is being written and will include three semesters of .400 reassigned time beginning this spring. There will also be a faculty editor position that will receive .200 reassigned time or a \$4000 stipend. This person will need to edit the report and return it to ASC by February 2012. The eleven standard subcommittees will also have faculty and administrative co-chairs with membership including faculty, staff, students and administrators. Part time faculty can serve on any committee but co-chairs will need to be full time faculty. ASC is also discussing how best to get classified participation. One suggestion has been to hold focus groups from specific service areas in order to get feedback without employees from those areas having to commit to committee services.

A motion was made to vote on this item at the first reading. M/S/C: Stratton/Gerhold. A motion was made to approve the committee proposal as presented. M/S/C: Stratton/Rosellini

** A motion was made to continue meeting for 10 minutes in order to address the Academic Calendar. M/S/C: Rosellini/Kennedy. There was one abstention.

Academic Calendars

Corny asked Senators to review and share the academic calendar information that was distributed. Feedback should be ready to share at the next Senate meeting so either approval or concerns can be forwarded to CCA and the Chancellor's office.

Academic Dishonesty Form

This item was tabled until the next meeting.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:13