

ACADEMIC SENATE
September 22, 2010, 3:30 P.M.
COLLINS CONFERENCE CENTER

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); John Gerhold (EB); Kate Pluta (EB); Michael McNellis (EB); Janet Fulks (EB); Bill Moseley (EB); Phil Whitney; Christian Zoller; Diana Jackson; Kathy Rosellini; Klint Rigby; Debbie Kennedy; Nancy Guidry; Marsha Eggman; Jason Stratton; Gayla Anderson; Terry Meier; Richard Marquez; Kimberly Hurd; Maria Perrone; Pam Kelly; Matthew Morgan; Sue Granger-Dickson; Rick Brantley;

ABSENT: Diana Kelly (EB); Natalie Bursztyn (EB); Rachel Vickrey; (EB); Adel Shafik; Luis Guajardo; Kathy Freeman; Michael Korcok; Bill Kelly; Jeannie Parent; Jack Pierce;

GUESTS: Jorge Barrientos (The Bakersfield Californian)

CALL TO ORDER

The meeting was called to order at 3:36 pm

REVIEW OF THE MINUTES

It was noted that in the President's Report, reference to the Senate's resolution "in support of Natalie Bursztyn" should read, "in Acclaim of Professor Natalie Bursztyn and in Condemnation of BC and KCCD Human Resources Practices." A motion was made to approve the minutes with this change. M/S/C: Rosellini/Stratton

REPORTS

President's Report (Rodriguez)

- Corny attended the Accreditation training which raised a lot of questions that need to be addressed and accomplished.
- Corny will be attending, along with ASCCC representative John Gerhold, the Academic Senate Fall Plenary.
- There will be a reception for new faculty prior to the Senate meeting of October 6.
- The Executive Board will be reviewing the role and purpose of Senate committees, focusing on the goals each group is charged to accomplish and will report back at the next meeting.

Co-Chair Reports

Curriculum: The beta testing for CurricUNET is now complete. Faculty can start entering curriculum and are encouraged to browse the website. Questions and requests for training should go to Janet Fulks. Updated courses will need to be linked to a specific program as a way to track how each course impacts the different programs. The Curriculum Committee asks that further requests for curriculum be held until October 7 due to the current workload of the committee-- 40 courses are going to the Board of Trustees in October.

Accreditation: The Accreditation Steering Committee (ASC) has collected data and evidence and reviewed the progress made since fall 2009. The term self study is now referred to as self evaluation. The ASC is recommending to the Senate and College Council the creation of a second committee (Self Evaluation Committee, SEC) that will do the research and writing of the self evaluation. Their work would begin this fall ultimately making recommendations to ASC in the spring of 2012. These recommendations would be properly vetted through the Senate and College Council, presented to the Board of Trustees and finally to the visiting team in August or September of 2012. Accreditation should no longer be considered an event but an ongoing process. To that end, ASC is recommending that standing committee charges be reviewed and include meeting accreditation standards where appropriate. ASJCC will meet in January 2013 and will issue any recommendations in late January. The Board of Trustees has asked for regular reports and evidence of progress in each of the four standard areas.

ISIT: The committee has asked Greg Chamberlain about replacing the IT Director position since Jim McGee's retirement. Greg has indicated that he intends to replace the position as soon as possible.

*Academic Senate Meeting Minutes
September 22, 2010*

IEC: A written report has been provided in the public folders.

Correspondence

There was no correspondence to report.

Treasurer

Rachel Vickrey reported that she will distribute a formal letter about Senate due donations in the next couple of weeks. The recommendation is \$50 per year and can be deducted each month as a payroll deduction. The due are used for the Margaret Levinson Faculty Leadership Award, retiree gifts and student scholarships.

CCA Report

CCA just launched the first issue of the Union Advance newsletter and plan to distribute the newsletter quarterly. There is also a new CCA website. The URL is listed in the newsletter. Kathy distributed a list of topics CCA Negotiators have sunshined with the district. A few of the topics include the Academic Calendar, establishing seniority for part time faculty, increasing librarian days, part time faculty flex time pay, reduction in force procedures, and part time faculty pay for cancelled classes. There is some concern with the district team being led by an attorney and that it doesn't appear there will be permanent administrative membership from the campuses.

SGA (Student Government Association)

Sean Hill, SGA General Counsel, reported on the recent closure of the computer commons on Friday and Saturday; Homecoming will be October 30 and will continue with the tradition of club floats; the Renegade Pantry is still active distributing food and personal care products. Donations are always welcome and should be dropped off at the Student Activities office.

DMTF (Decision-Making Task Force)

Discussion will be deferred to Unfinished Business Item D.

BDPTF (Budget Development and Planning Task Force)

A working draft was distributed; however, committee representatives felt discussion should be held until the committee has a more complete draft to share.

OPPORTUNITY TO ADDRESS THE SENATE

Sean Hill, SGA General Counsel - BCOUGH (Bakersfield College Organized and United for Good Health): SGA has created this committee with the intention of having faculty, classified and students join together to help make BC a healthier campus. For example, smoking on campus is one of the core issues the group will address. SGA is asking for two faculty representatives to be appointed.

Nancy Guidry - Computer Commons in Library: The computer commons are now closed on Friday and Saturday. The first Friday closure created a chaotic environment in the library. Assisting students with computer usage, software questions, registration, money machines and printing took up much of the librarian's time and took away from assisting students with research.

The closure was due to the loss of federal funding for students workers which resulted in a 25% reduction of student workers across campus. It appears as if the reductions were across the board rather than being based on data showing where students workers are most needed. The cost of keeping two student workers in the commons for these two days is approximately \$200.00 per week. There is an attempt to restore the student workers in the commons by using money from a Cal State program.

It was also noted that the Business Lab was also affected when they had to reschedule Friday morning hours to Monday night. The Business Department did not know about the closure until after classes had started, Staff Assignment Sheets had been distributed and students had arranged their schedules.

There was a motion directing the Senate President to find out where the decision was made and to look for opportunities to support the student in addressing the issue. M/S/C: Gerhold/McNellis.

ADDITIONS TO THE AGENDA (must be added with a 2/3 vote of members present)

It was decided to add as New Business Item C, Waitlist Issues. M/S/C: Fulks/Stratton

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: Gerhold/Stratton

Curriculum Committee	
Helen Acosta (Communication)	
Extended Learning Committee	
Michael Einhaus (Philosophy)	
Safety Committee	
Sandra Sierra (Counseling)	Tim Capehart (Fire Tech)

There was additional discussion about adding a student representative to the Assessment Committee. It was noted that because the initial committee composition had been vetted by the Senate, changes to the committee composition also needed to be vetted by the Senate. A motion was made to approve a student representative to the Assessment Committee composition, to be appointed by the Student Government Association. M/S/C: Rosellini/McNellis.

UNFINISHED BUSINESS

Class Size Determination (task force) – tabled

Janet Fulks reported that CurricUNET now has a field that requires a minimum and maximum class size that will link to Banner.

Grading Policy (task force)

Christian Zoller reported that he contacted Frank Ronich about the issue but had not received a response at the time of the meeting. Nan Gomez-Heitzeberg has expressed concern with the policy but has not yet recommended any specific changes. Departments that were contacted would like the policy to stay the same. Given the following statements in the legal opinion, "Moreover, whether a student has actually cheated is a factual question which is best resolved through an adjudicatory process according students a reasonable measure of due process" and that from the student handbook, "An instructor who determines that a student has cheated or plagiarized has the right to assign an "F" grade for the assignment or examination," the question seems to be whether the faculty can give an "F" grade before the adjudicatory process or if the faculty must wait until after that process. It also seems that giving an "F" grade for the assignment does not hold any real consequence for the student. For example, if there are 20 assignments each worth 5% and the student cheats on 3 assignments, the student could still earn a "B" grade in the course.

Corny Rodriguez asked Christian and the others who volunteered to follow up with Nan Gomez-Heitzeberg and to look for language in either the Board Policy or faculty contract.

General Education (SB 1440)

Janet Fulks reported that although the Governor has not yet signed the bill, he is expected to do so soon.

Decision Making Document Review

Corny did take to College Council the Senate's change to the definition of "rely primarily upon" and did not receive any resistance. He expects the changes will be made and that the document will come back through the Senate for review. There was concern expressed about the website posting indicating the document is final. The Decision Making Document is intended to be a living document that will be reviewed by College Council each year. College Council representatives will be responsible for vetting through their respective constituency groups.

It was noted that "seek input" was a controversial topic in the 1990's and ultimately led to tension between faculty and administration. This is not an issue the Senate should take lightly. It was stressed how important it is for faculty to diligently review the document. Senators should provide feedback to College Council representatives or the Senate President. The

complete document can be found in the Senate public folders or at <http://www.bakersfieldcollege.edu/collegecouncil/dmtf/index.asp>.

NEW BUSINESS

2010-11 Bakersfield College Goals Review

Senators were asked to review the College Goals and it was noted that changes from last year were made to Goal #1 and Goal #7. It was suggested that Goal #7 needs to more clearly explain who is making the decisions and to change the word "linkages" to "accountability" and to change "provide training" to "continue dialog." After much discussion, a motion was made to support 2010-11 College Goals #1 through #6 and to ask the Accreditation Committee to review the wording for Goal #7. M/S/C: Stratton/Gerhold

1. Student Excellence: *Encourage student excellence by addressing basic skills at all course levels, research various prerequisites, placement and retention methods, and use results to improve student success.*
2. Communication: *Develop a protocol with procedures and training that ensures all College constituents will receive and use the information essential for their work, study or participation in campus processes.*
3. Oversight & Accountability: *Establish mechanisms and training that ensure employees understand their role in the college and the concept of accountability, both individually and collectively, a positive expression of which is "Renegade pride".*
4. Fiscal Responsibility: *Create and adopt a Bakersfield College campus-wide budget development process that maximizes transparency, which includes an evaluation of that process.*
5. Facilities: *Develop and implement strategies for effective maintenance and beautification of campus.*
6. Image: *Identify and support specific projects, activities and programs that enhance the college's reputation within the institution and in the community*
7. Linkages: *Provide training to college wide committees, departments, programs, and staff/student organizations on how to effectively utilize the Decision Making Document (DMD) and participate in a year end evaluation of the plan and training.*

*** There was a motion to extend the meeting time for five minutes to address the remaining business items.
M/S/C: Rosellini/McNellis

2010-11 Senate Goals Review

The Executive Board initiated the list of goals that was distributed. Senators were asked to review, share with departments and bring suggestions for changes to the Senate meeting of October 6. The proposed goals are:

1. Make accreditation a part of the campus culture
2. Promote campus wide involvement in the Senate by focusing on improved communication, hands on training and leadership recruitment
3. Ensure faculty involvement in institutional planning and budget development
4. Ensure the college demonstrates that it values diversity.
5. Ensure faculty involvement in technology planning and how it relates to the first five of the 10+1 matters (*Curriculum, including establishing pre-requisites and placing courses within disciplines; Degree and certificate requirements; Grading policies; Educational program development; Standards or policies regarding student preparation and success;*)
6. Renew and review Bakersfield College's curriculum and programs in light of new legislation and implementation of new curriculum process.

Waitlist Issues

It seems as though faculty do not know how or when the waitlist is purged. Some faculty have let students into class but waitlists have been purged and the Admissions and Records office is not allowing students to be added to the roster even with a faculty signature. The Senate should be providing the parameters for when and how waitlists are purged. Corny asked Michael McNellis to follow up with this issue through the Enrollment Management Committee.

GOOD AND WELFARE AND CONCERNS

It was suggested that the Senate make a contribution to the Renegade Pantry. Senators and Executive Board officers were asked to consider bringing donations to the next Senate meeting.

ADJOURNMENT at 5:10